

AGENDA

Special City Council Meeting and Workshop

4:30 PM - Tuesday, January 19, 2021

City Council Chambers, 201 E. Nash Street, Terrell, TX



Mayor Rick Carmona

Council Members

District 2 - Grady Simpson

District 3 - Mayrani Velazquez

District 4 - Charles Whitaker

District 5 - Tim Royse

City Manager Mike Sims

NOTICE IS HEREBY GIVEN that the Terrell City Council will conduct a Special City Council Meeting and Workshop at 4:30 p.m. on Tuesday, January 19, 2021, at Terrell City Hall located at 201 East Nash Street. The meeting is open to the public with limited seating in the Council Chambers. Recommendations of the CDC regarding social distancing will be practiced during the course of the public meeting to slow the spread of the Coronavirus (COVID-19).

If you choose not to attend in person and you wish to submit public comments, email support@cityofterrell.org and title the email "Public Comment". All public comments submitted by 4:00 pm on Tuesday, January 19, 2021 will be provided to the City Council members and read into the record for the Tuesday, January 19, 2021 City Council Meeting.

Page

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.

4. HEAR REMARKS FROM VISITORS.

This time is set aside on the agenda to invite any person to address the Council on issues not subject to a public hearing. Routine administrative matters are best discussed with the appropriate City Staff before bringing them to the Council. Prior to the meeting, please complete a

"Citizen Participation Form" and present it to the City Secretary. In accordance with the Texas Open Meetings Act, Section 551.042, the City Council cannot discuss, consider, or take action on matters not listed on the agenda. Speakers should limit their comments to 3 minutes and are asked to speak into the microphone provided, identifying themselves for the record. The total amount of time set aside for this place on the agenda is 15 minutes. Comments of a personal nature directed at the Council or Staff are inappropriate.

5. DISCUSSION ITEMS

- 5.1. Discuss COVID-19 and Vaccination Update.
- 5.2. Discuss 2021 Overview and Strategic Plan.
- 5.3. Discuss Hotel Occupancy Tax Recap. 4 - 6
[TOURISMREPORT20182019](#)
[TOURISMREPORT20192020](#)
[TOURISMREPORT20202021](#)
- 5.4. Discuss Policy Governing The Naming Or Renaming Of City Facilities, Streets And Parkland. 7 - 10
[Resolution No. 636](#)
- 5.5. Discuss Employee Census Report. 11 - 13
[HR Presentation](#)
- 5.6. Discuss Monthly Financial Report. 14 - 29
[Financial Report Dec 2020](#)

6. ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:

Section 551.071 Consultation with Attorney - Pending or Contemplated Litigation.

Section 551.072 Deliberations Regarding Real Property.

Section 551.087 Deliberations Regarding Economic Development Negotiations.

7. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.

8. ADJOURN.

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Governing Body of the City of Terrell is a true and correct copy of said NOTICE, which has been posted on the front OUTDOOR BULLETIN BOARD CABINET FOR AGENDAS of the Terrell City Hall, Terrell, Texas, a place convenient and readily accessible to the General Public and on the website at cityofterrell.org, and which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.
Posted Friday, January 15, 2021 –5:00 p.m.

Dawn Steil, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 972-551-6600 for further information. Braille is not available.

Council Reserves the Right to Adjourn into Executive Session to Seek Legal Counsel on a Matter Which the Canon of Legal Ethics Demands to Preserve the Attorney-Client Privilege Pursuant to Section 551.071(2) of the Texas Government Code.

Hotel Occupancy Tax Fund
FY19

Hotels	Revenue Outside of Event Center Partnership	Revenue Inside of Event Center Partnership	Total
Baymont Inn	\$29,194		
Days Inn	\$17,640		
Best Western SureStay	\$34,960		
LaQuinta	\$61,560		
Holiday Inn Express	\$125,554		
Motel 6	\$39,881		
Fairfield Inn		\$142,933	
Texas Inn	\$7,362		
TRU		\$12,703	
Quality Inn	\$45,788		
Totals	\$361,940	\$155,637	\$517,576

Event Center Partnership			\$155,637
Convention and Visitors Bureau			\$169,261
No. 1 British Flying Training School Museum			\$79,794
E! Terrell			\$20,397
Burnett Family Reunion			\$0
SWCC			\$21,671
Lake Country Jubilee			\$14,648
Terrell Garden Club			\$445
Terrell Heritage Society			\$2,056
Terrell ISD Performing Arts Center			\$17,811
Terrell Downtown Association			\$14,894
The Vagabond Players			\$2,241
Total			\$498,856
Estimated Total Remaining Unallocated Funds			\$18,719.72

Hotel Occupancy Tax Fund
FY20

Hotels	Revenue Outside of Event Center Partnership	Revenue Inside of Event Center Partnership	Total
Baymont Inn	\$18,026		
Days Inn	\$17,058		
Best Western SureStay	\$27,634		
LaQuinta	\$51,755		
Holiday Inn Express	\$95,613		
Motel 6	\$34,413		
Fairfield Inn		\$109,637	
Texas Inn	\$6,687		
TRU		\$78,784	
Quality Inn	\$37,710		
Totals	\$288,897	\$188,422	\$477,318
HOT Long Term Contract Commitments Paid FY20			
Event Center Partnership			\$188,422
Convention and Visitors Bureau			\$180,970
No. 1 British Flying Training School Museum			\$86,631
Others Paid			
E! Terrell			\$6,400
Burnett Family Reunion			\$2,722
Total			\$456,023
Estimated Total Remaining Unallocated Funds			\$21,295.61

Hotel Occupancy Tax Fund
FY21

Hotels	Revenue Outside of Event Center Partnership	Revenue Inside of Event Center Partnership	Total
Baymont Inn	\$5,844		
Days Inn	\$4,046		
Best Western SureStay	\$8,530		
LaQuinta	\$14,185		
Holiday Inn Express	\$27,233		
Motel 6	\$10,912		
Fairfield Inn		\$27,896	
Texas Inn	\$2,516		
TRU		\$62,121	
Quality Inn	\$11,276		
Totals	\$84,542	\$90,017	\$174,560
HOT Long Term Contract Commitments Paid FY20			
Event Center Partnership			\$90,017
Convention and Visitors Bureau			\$45,243
No. 1 British Flying Training School Museum			\$9,668
Others Paid			
Total			\$144,928
Estimated Total Remaining Unallocated Funds			\$29,632.07

RESOLUTION NO. 636

A RESOLUTION OF THE CITY OF TERRELL, TERRELL, TEXAS, ESTABLISHING A POLICY GOVERNING THE NAMING OR RENAMING OF CITY FACILITIES, STREETS AND PARKLAND

WHEREAS, the Terrell City Council desires that naming or renaming facilities, streets and parkland shall be made in accordance with written policies approved by the governing body; and

WHEREAS, naming policies must be consistent, provide clear directions, address 911 emergency service issues, preserve historic names, recognize and honor individuals who have made significant contributions to the community and provide for public input; and

WHEREAS, the City of Terrell City Council finds that the City Facility, Street and Parkland Naming Policy attached hereto (Exhibit "A") is in the best interests of the citizens, property owners, businesses and visitors of the City of Terrell.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:

Section 1. The Terrell City Council hereby adopts Exhibit "A" attached hereto as the official policy which shall govern the naming or renaming of City Facilities, Streets and Parkland.

Section 2. That this resolution shall take effect immediately from and after its passage.

PASSED, ADOPTED AND APPROVED by the City Council of the City Terrell this the 16th day of June, 2009.

APPROVED:



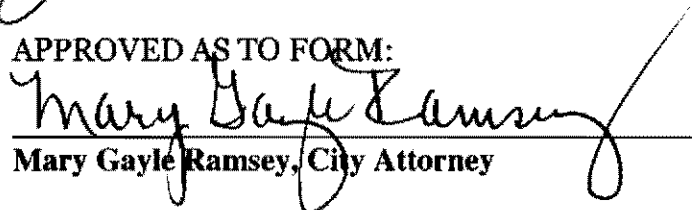
Hal Richards, Mayor

ATTEST:



John Rounsavall, City Secretary

APPROVED AS TO FORM:



Mary Gayle Ramsey, City Attorney

EXHIBIT "A"

CITY OF TERRELL

Policy for the Naming or Renaming of City Facilities, Streets, and Parkland

PURPOSE: To establish guidelines for the naming or renaming of City facilities, streets and parkland.

PROCESS: To initiate the application of this policy, a need will be identified and a written request shall be submitted to the Engineering Department for review. City staff will prepare a report and present the request to the appropriate board or body and bring forward a recommendation to the City Council. Upon receiving the recommendation, the City Council will consider the naming or renaming of a city street, facility or park land in accordance with the following criteria:

Part One: City facilities or park land shall be named in the following manner:

- 1.) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of fifty percent (50%) or more of the necessary funds is necessary to constitute a major portion.
- 2.) In honor of individuals who have made significant contributions to the community through public service as a local or national leader, volunteerism or private sector achievement (see Part Four for criteria)
- 3.) In relation to predominant characteristics or physical features of the land such as streams, rivers, plant species, etc.
- 4.) In relation to a street or streets adjacent to the facility.
- 5.) In relation to a subdivision that houses the facility.
- 6.) Requests under this section shall be considered by the Parks Board who shall then forward a recommendation to the City Council.

Part Two: Streets shall be named or renamed in the following manner:

- 1.) Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy and shall follow the naming procedures outlined in the city's Subdivision Ordinance except that developers will be encouraged to utilize names from a list of preferred new street names provided by the City Council or if in honor of an individual in accordance with Part Four below.
- 2.) In the event a street name conflict occurs because of an annexation or other issue which may cause delays or confusion in the delivery of 9-1-1 emergency services, city staff will evaluate the need for a street name change and process the proposed street name change as follows:
 - a. Written notice will be mailed to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
 - b. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the

proposed name change and who shall then forward a recommendation to the City Council.

- 3.) A request from a private entity, group or individual to rename a public street shall comply with the following requirements:
 - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
 - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and maps showing the location and quantity of proposed signs affected.
 - c. The request will verify that the interested parties will defray the cost of installing signs and other expenses (i.e. updating maps, plats, 9-1-1, etc.).
 - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
 - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

Part Three: Recognized historic neighborhood or honorary street designations shall be named in the following manner:

- 1.) An ornamental sign cap (topper) may be placed on top of existing street signs in designated areas such as, a historic neighborhood, place, or in honor of an individual after approval by the City Council in accordance with the following criteria:
 - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
 - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and a statement that the fabrication and installation costs will be paid by the applicants.
 - c. The written request shall be submitted with the design of the proposed sign cap, detailed maps showing the location and quantity of proposed sign caps that are to be installed.
 - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
 - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

- f. Recognized historic neighborhoods shall have a defined boundary in which the area has historic structures, events or other attractions that residents, visitors or tourists would benefit from signage indicating the area has historical significance.

Part Four: Qualifications for Honorees in which a park, facility or street is to be named:

1. In honor of military, police or fire service men and women who died in the line of duty or in honor of veterans of the above services who have been honored for their heroism or valor in the line of duty.
2. In honor of individuals with significant achievements they must have been native born in Terrell, a long time resident or attended Terrell schools and have received nationally or internationally recognized awards for their achievements in the arts, sciences or industry.
3. In honor of deceased national or state leaders. Deceased national or state leader must have directly impacted the citizens of Terrell and have been deceased for a minimum of three (3) years.
4. In honor of local community leaders or volunteers who have provided outstanding personal service such as in education, business, public service, civic organizations, non-profit organizations, hospitals or churches, etc. that has resulted in a significant and enduring contribution to the community.
 - a. If deceased, the person must have served for a minimum of twenty (20) years and must have been deceased for a minimum of three (3) years; or
 - b. If living, the person must have served for a minimum of thirty (30) years; or
 - c. In which the individual has provided outstanding service in more than one area such as an elected official and volunteer for a civic organization whose cumulative service in the various organizations meets or exceeds the above minimum criteria.

VACANCIES ADVERTISED 10-01-2020 OCCURRING DURING FISCAL YEAR 2019-2020

1. BATTALION CHIEF – FIRE DEPARTMENT
2. PATROL OFFICER – POLICE DEPARTMENT
3. PARK MAINTENANCE
4. STREET MAINTENANCE
5. BACKGROUND INVESTIGATOR – POLICE DEPARTMENT
6. HOUSING MANAGER – HOUSING SERVICES
7. STREET MAINTENANCE – OPERATIONS
8. EQUIPMENT OPERATOR – OPERATIONS
9. RECORDS CLERK – POLICE DEPARTMENT
10. CODE ENFORCEMENT OFFICER – MUNICIPAL DEVELOPMENT
11. RESIDENTIAL and COMMERCIAL INSPECTOR
12. DISPATCHER
13. COMMUNICATION SPECIALIST

NEW POSITIONS

- EMERGENCY MANAGEMENT COORDINATOR – EMERGENCY SERVICES
- ADMINISTRATIVE CLERK – MUNICIPAL DEVELOPMENT

Staffing and Department by Supervisory Organization

Supervision	Full-time Equivalents
Director of Library and Information Technology	10.5
Director of Finance and Housing	7
Director of Public Services	24.5
Director of Municipal Development	9
Director of Human Resources	3
Fire Chief and Director of Emergency Services	34
Police Chief and Director of Animal Services	67
City Engineer and Director of Utilities	32
City Manager's Office	3
City Attorney	0 (Contract Only)
Municipal Court	3
City Secretary	1
TOTAL	193



MEMO

TO: Mike Sims, City Manager

SUBJECT: Finance Report

MEETING DATE: Tuesday, January 19, 2021

DEPARTMENT: Finance Department

ITEM SUMMARY: Attached is the Financial Report for the Month ended 12/31/2020. Cash and Investment Balances are also attached.

FINANCIAL SUMMARY: The Financials are included in your packet. The General Fund revenue mostly consisted of property tax revenue and sales tax revenue, \$1.135 million and \$1.18 million respectively. Expenditures exceeded revenues in the General Fund by approximately \$285,000. We can expect property tax revenue to increase in the upcoming months which will put the General Fund in a great position to create more investment income. Over the first quarter of the fiscal year, the Utility Fund has been able to net \$47,000 so far. The IT Fund is heading into a positive direction at the start of the fiscal year.

CASH: The investment pool funds were at approximately \$12.04 million dollars earning approximately \$834.55 in interest this month with a total of \$3,233.30 for the year-to-date. With the ramifications of COVID-19, return on investment income has been dwindling through the beginning of its widespread. As we accumulate more funds, specifically properties taxes within the next few months, we will look to investing more funds into the pools. Additionally, we will began researching other investment opportunities that will guarantee us a better return on our investments.

For comments and questions please see Jamarcus Ayers

INVESTMENTS



TEXAS TERM

		Invested at Beginning of the Month	Withdrawals during Current Month	Invested at the end of Current Month	FY 21 Interest To Date	DEC
10/31/2019						
010-00-1107-03	GENERAL FUND	\$ 504,098.57		\$ 504,232.15	\$ 133.58	\$ 41.43
020-00-1107-03	UTILITY FUND	\$ 504,098.56		\$ 504,232.14	\$ 133.58	\$ 41.43
213-00-1107-03	C.O. 2018	\$ 1,008,197.13		\$ 1,008,425.31	\$ 228.18	\$ 64.37
012-00-1107-03	I&S#1	\$ 504,098.59		\$ 504,232.17	\$ 133.58	\$ 41.43
		\$ 2,520,492.85		\$ 2,521,121.77	\$ 628.92	\$ 188.66

TEXSTAR

11/5/2019						
010-00-1107-01	GENERALFUND	\$ 1,008,137.96		\$ 1,008,137.96	\$ 252.56	\$ 75.87
020-00-1107-01	UTILITY FUND	\$ 1,008,137.95		\$ 1,008,137.95	\$ 252.55	\$ 75.87
012-00-1107-01	I&S#1	\$ 535,925.81		\$ 536,060.10	\$ 134.29	\$ 40.34
015-00-1107-01	CLEARING FUND A	\$ 16,310.56		\$ 16,314.59	\$ 4.03	\$ 1.21
213-00-1107-01	C.O.2018	\$ 3,067.84		\$ 3,068.68	\$ 0.84	\$ 0.26
026-00-1107-01	Capital Improvement	\$ 1,407,246.35		\$ 1,407,598.89	\$ 352.54	\$ 105.90
		\$ 5,995,102.38		\$ 5,995,594.09	\$ 1,501.94	\$ 299.47

TEXPOOL

11/26/2019						
015-00-1107-02	CLEARING FUND A	\$ 2,012,637.86		\$ 2,013,267.33	\$ 629.47	\$ 197.58
022-00-1107-02	CLEARING FUND B	\$ 2,427.25		\$ 2,428.15	\$ 0.90	\$ 0.29
102-00-1107-02	SELF INSURED	\$ 1,509,410.20		\$ 1,509,882.17	\$ 471.97	\$ 148.16
		\$ 3,524,475.31		\$ 3,525,577.65	\$ 1,102.34	\$ 346.03
				\$ -		
	GRAND TOTAL	\$ 12,040,070.54	\$ -	\$ 12,042,293.50	\$ 3,233.20	\$ 834.15

ITEM 5.6.

City of Terrell

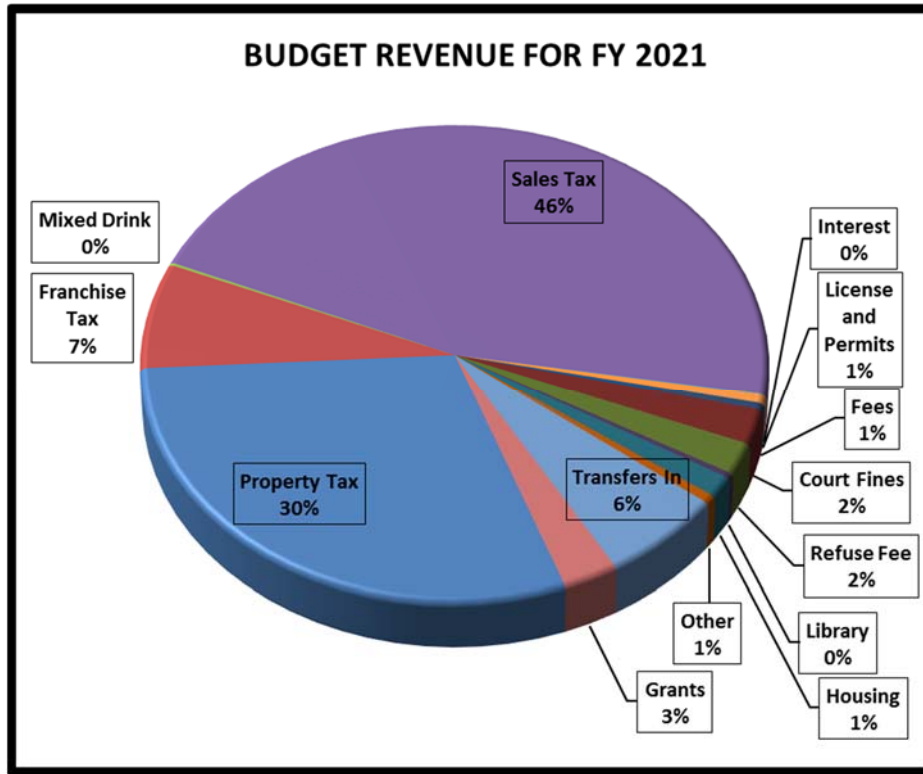
General Fund

Total Comparison by Department December 31, 2020

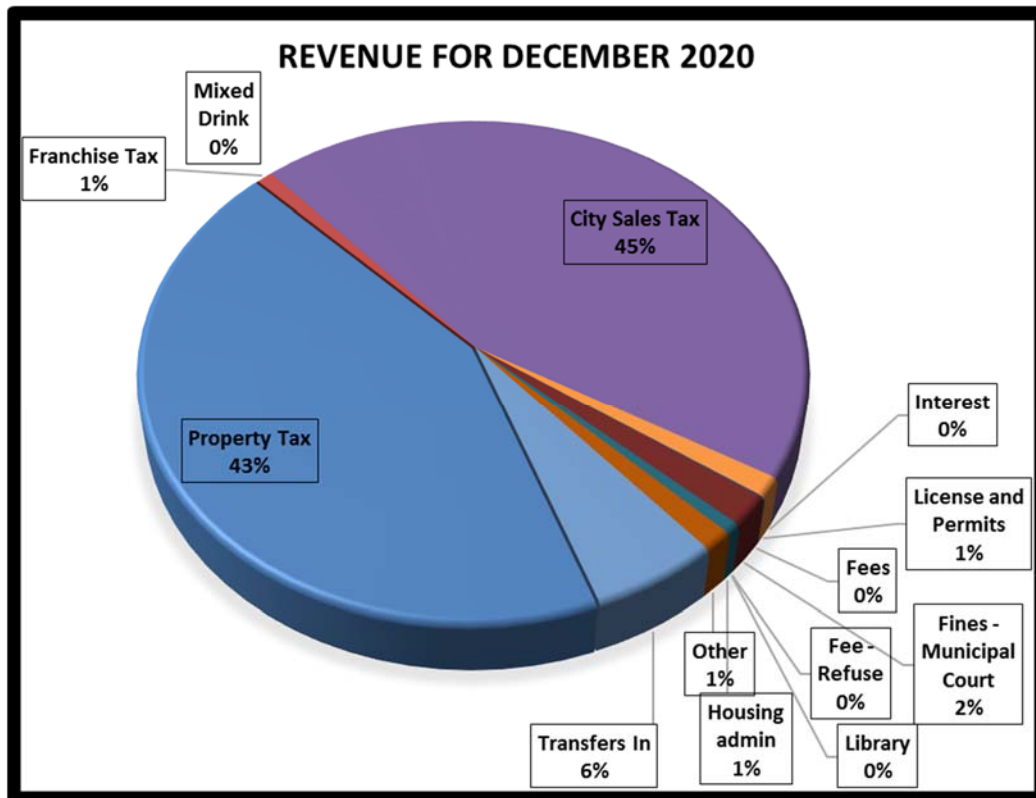
Fund Department	Description	Dec	YTD Actual 2021	Amended Budget 2021	(Over)/Under Budget	% Remaining	
Revenue							
	Property Tax	1,135,173.91	1,346,136.65	8,678,078.00	7,331,941	84%	
	Franchise Tax	22,676.11	210,909.09	2,090,000.00	1,879,091	90%	
	Mixed Drink	-	8,061.26	49,000.00	40,939	84%	
	City Sales Tax	1,180,510.79	3,548,463.97	13,502,183.00	9,953,719	74%	
	Interest	121.08	269.30	15,000.00	14,731	98%	
	License and Permits	33,338.36	66,757.93	169,600.00	102,842	61%	
	Fees	(2,201.62)	16,915.84	123,015.00	106,099	86%	
	Fines - Municipal Court	50,376.24	140,454.78	694,500.00	554,045	80%	
	Fee - Refuse	-	47,483.66	620,000.00	572,516	92%	
	Library	465.54	17,498.45	98,480.00	80,982	82%	
	Housing admin	17,894.57	90,005.06	408,984.00	318,979	78%	
	Other	34,450.74	71,459.29	163,025.00	91,566	56%	
	Transfers In	151,005.91	703,027.73	1,812,061.00	1,109,033	61%	
	Grants	-	1,471.28	813,717.05	812,246	100%	
	Total Revenue	2,623,811.63	6,268,914	29,237,643	22,968,729	79%	
Expense							
010	11	Legislative	672,443	1,555,847	5,107,870	3,552,023	70%
	12	Administration	100,565	329,046	796,024	466,978	59%
	13	Animal Control	28,138	67,003	248,070	181,067	73%
	14	City Secretary/Finance	44,553	113,487	350,038	236,551	68%
	15	Legal	29,449	88,233	449,000	360,767	80%
	16	Municipal Building	42,398	138,470	695,781	557,311	80%
	17	Municipal Court	33,668	109,574	539,448	429,874	80%
	18	Emergency Management	10,389	16,671	269,605	252,934	94%
	20	Municipal Development	97,450	237,811	1,089,305	851,494	78%
	21	Engineering	51,246	123,806	443,937	320,131	72%
	22	Streets	222,243	542,693	2,438,235	1,895,542	78%
	25	Sanitation	54,533	62,383	569,500	507,117	89%
	26	Parks	50,633	127,393	535,805	408,412	76%
	27	Youth Development	2,147	7,430	87,422	79,992	92%
	28	Street Lighting	39,794	114,568	394,000	279,432	71%
	29	Pool	6,815	15,682	120,588	104,906	87%
	32	Police	722,116	1,789,025	6,643,183	4,854,158	73%
	33	Fire	423,272	1,043,698	4,301,916	3,258,218	76%
	34	Library	103,960	262,711	955,811	693,100	73%
	35	Housing	40,128	109,180	408,984	299,804	73%
	40	Human Resources	55,336	141,577	644,716	503,139	78%
	90	Debt Service	76,698	230,094	2,060,140	1,830,046	89%
	Total Expense	2,907,973	7,227,003	29,149,378	21,922,375	75.2%	
	Net Income (Expense)	(284,162)	(958,089)	88,265	1,046,353	3%	

ITEM 5.6.

This graph represent the budget revenue for FY 2020



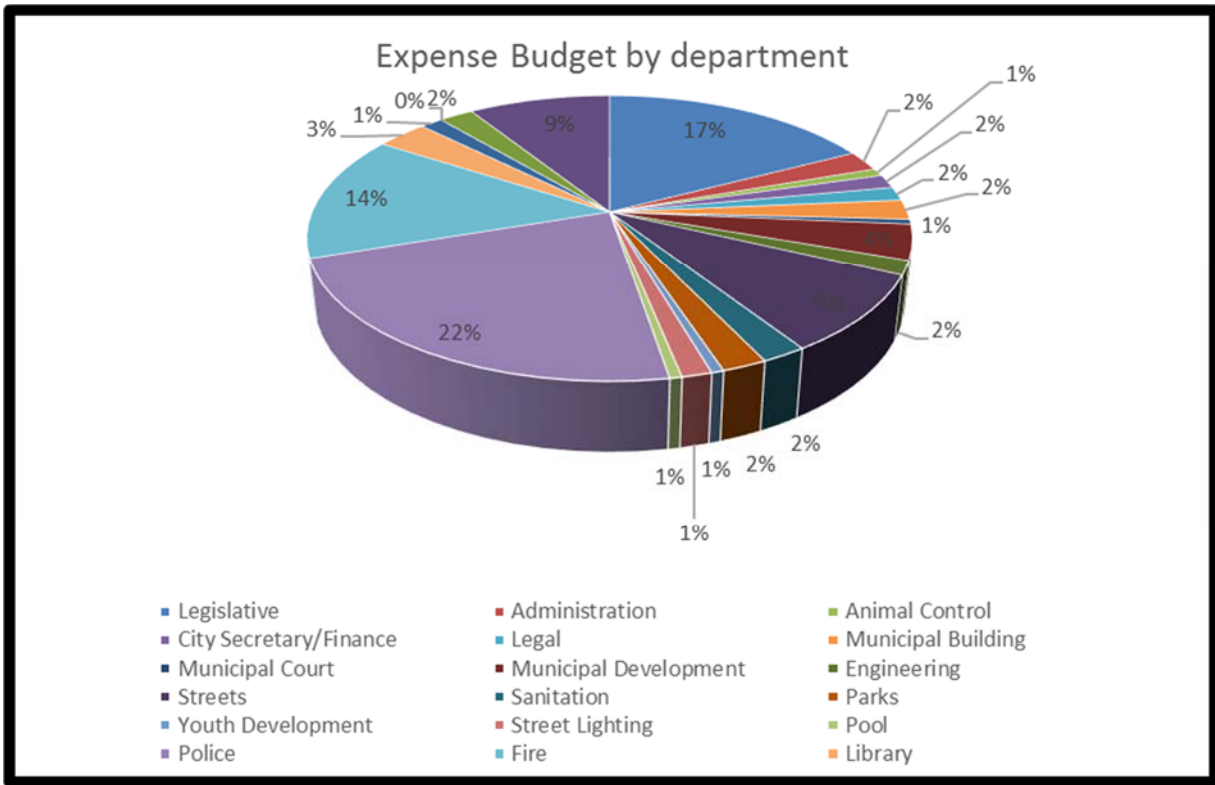
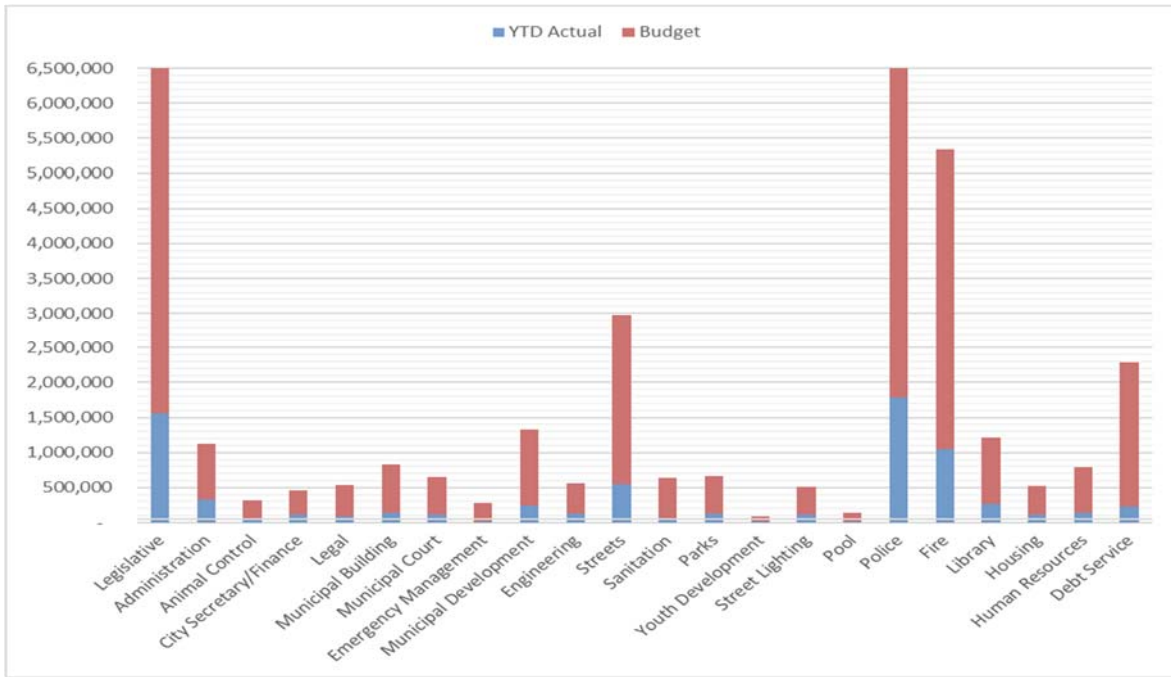
This Graph represents how actual month revenue was received. During the month of December sales tax and property tax provided a majority of the revenue together at 88%.



ITEM 5.6.

The General fund for has expended 90% of the amended budget. Some departments to be trending slightly over and some slightly under budget in certain line items.

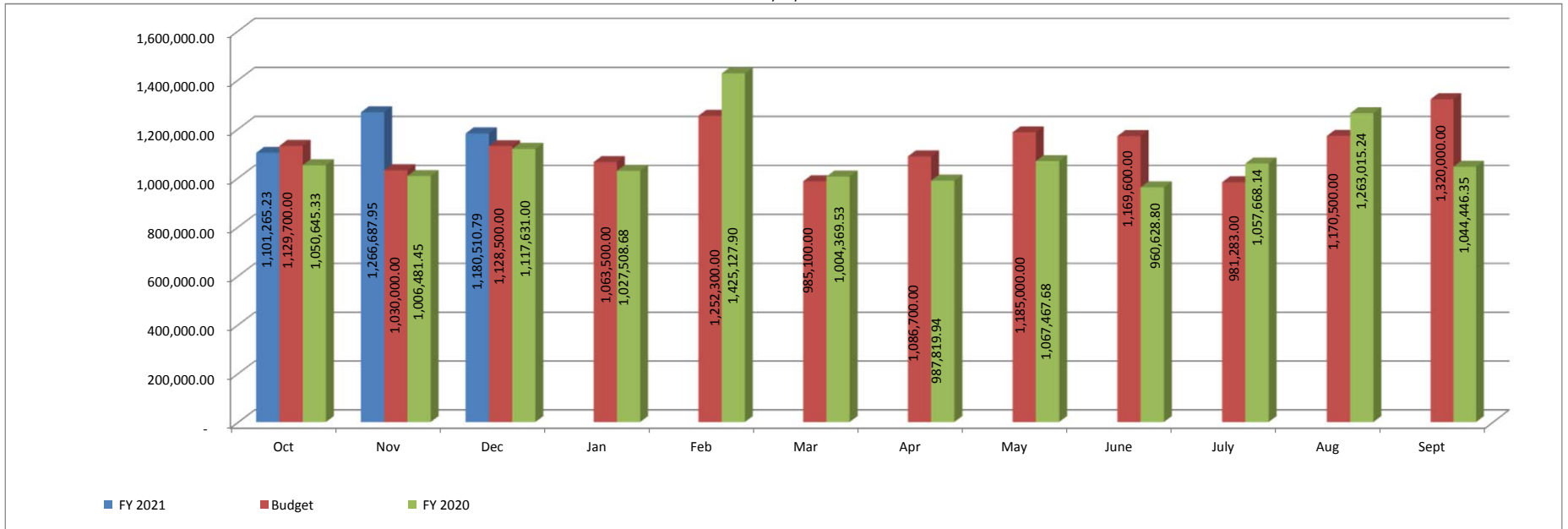
**Budget Expended by Department
December 31, 2020**



Utility fund:

Sales Tax

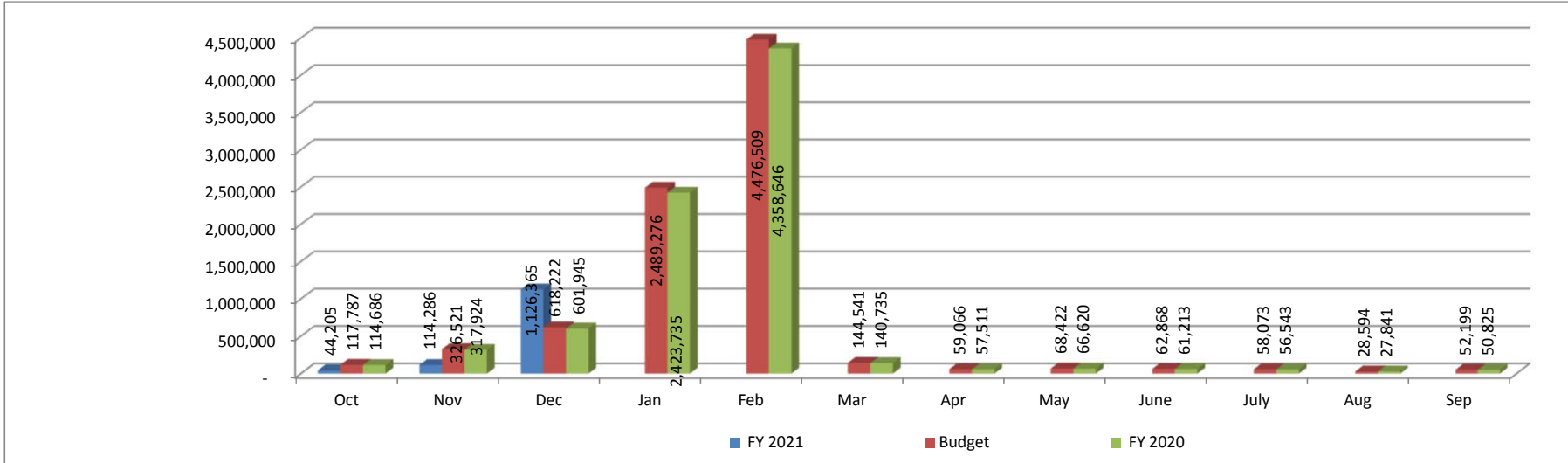
12/31/2020



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	YTD Total	Fiscal Total
FY 2021	1,101,265.23	1,266,687.95	1,180,510.79										3,548,463.97	3,548,463.97
Budget	1,129,700.00	1,030,000.00	1,128,500.00	1,063,500.00	1,252,300.00	985,100.00	1,086,700.00	1,185,000.00	1,169,600.00	981,283.00	1,170,500.00	1,320,000.00	3,288,200.00	13,502,183.00
FY 2018	846,935.51	877,713.27	861,822.20	862,192.77	1,027,102.87	863,675.64	673,903.30	1,026,734.24	931,239.44	974,391.97	1,008,127.92	947,565.55	2,586,470.98	10,901,404.68
FY 2019	982,510.11	895,167.88	981,266.81	924,871.38	1,089,142.12	856,693.27	945,100.86	1,030,537.94	1,017,123.02	853,475.88	1,017,980.83	1,148,564.74	2,858,944.80	11,742,434.84
FY 2020	1,050,645.33	1,006,481.45	1,117,631.00	1,027,508.68	1,425,127.90	1,004,369.53	987,819.94	1,067,467.68	960,628.80	1,057,668.14	1,263,015.24	1,044,446.35	3,174,757.78	13,012,810.04
2020 Diff	50,619.90	260,206.50	62,879.79	(1,027,508.68)	(1,425,127.90)	(1,004,369.53)	(987,819.94)	(1,067,467.68)	(960,628.80)	(1,057,668.14)	(1,263,015.24)	(1,044,446.35)	373,706.19	489,372.96
Budget Diff	(28,434.77)	236,687.95	52,010.79	(1,063,500.00)	(1,252,300.00)	(985,100.00)	(1,086,700.00)	(1,185,000.00)	(1,169,600.00)	(981,283.00)	(1,170,500.00)	(1,320,000.00)	260,263.97	(9,953,719.03)
% of budget	-2.58%	22.98%	4.61%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	7.33%	
% of Prior yea	4.82%	25.85%	5.63%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	11.77%	

Property Tax

12/31/2020



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	YTD Total
FY 2021	44,205	114,286	1,126,365										1,284,856
Budget	117,787	326,521	618,222	2,489,276	4,476,509	144,541	59,066	68,422	62,868	58,073	28,594	52,199	1,062,531
FY 2020	114,686	317,924	601,945	2,423,735	4,358,646	140,735	57,511	66,620	61,213	56,543	27,841	50,825	1,034,555
FY 2020	114,686	317,924	601,945	2,423,735	4,358,646	140,735	57,511	66,620	61,213	56,543	27,841	50,825	8,278,225
2019 Differen	(70,481)	(203,637)	524,420	(2,423,735)	(4,358,646)	(140,735)	(57,511)	(66,620)	(61,213)	(56,543)	(27,841)	(50,825)	(6,993,368)
Budget Differ	(73,583)	(212,234)	508,143	(2,489,276)	(4,476,509)	(144,541)	(59,066)	(68,422)	(62,868)	(58,073)	(28,594)	(52,199)	222,326
Collection % of Assessed Value to budget	0.52%	1.34%	13.25%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	15.11%

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City of Terrell

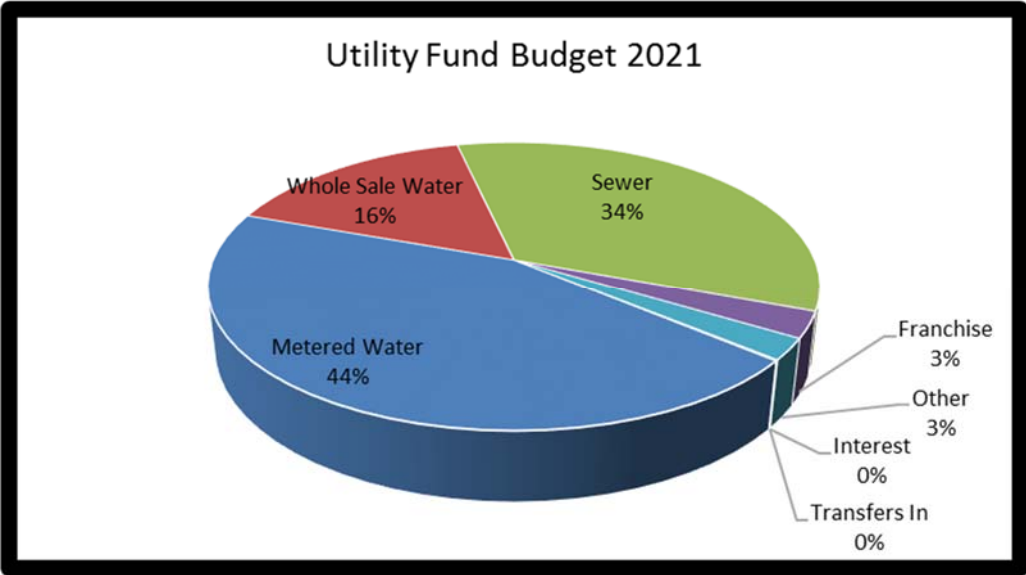
Utility Fund

Total Comparison by Department December 31, 2020

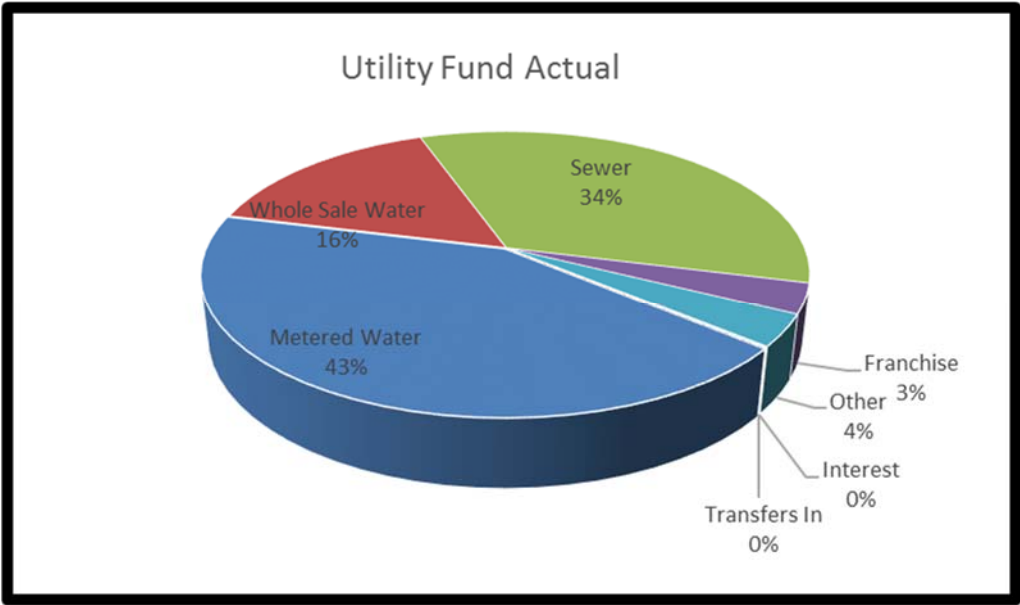
		Dec	YTD	Budget	(Over)/Under		
Fund Department	Description		Actual	2021	Budget	% Remaining	
Revenue							
	Metered Water	562,278	1,770,616	7,418,536	5,647,920	76%	
	Whole Sale Water	215,573	646,720	2,666,756	2,020,036	76%	
	Sewer	475,799	1,424,431	5,727,430	4,302,999	75%	
	Franchise	46,293	142,839	487,296	344,457	71%	
	Other	48,802	150,300	400,458	250,158	62%	
	Interest	121	269	4,000	3,731	93%	
	Transfers In	1,366	4,098	16,394	12,296	75%	
	Total Revenue	1,350,232	4,139,274	16,720,870	12,581,596	75%	
Expense							
20	51	Water Quality					
		Personnel	85,368	205,958	638,972	433,014	68%
		Operation	34,638	76,984	488,038	411,054	84%
		NTMWD	354,667	1,063,997	4,256,000	3,192,003	75%
	52	Water Distribution					
		Personnel	46,772	83,285	427,789	344,504	81%
		Operation	22,665	110,524	310,834	200,310	64%
		Maintenance	-	70,866	187,000	116,134	62%
	61	Water Pollution					
		Personnel	58,583	147,435	484,921	337,486	70%
		Operation	14,738	116,564	515,958	399,394	77%
		Treatment	61,332	238,121	526,013	287,892	55%
	62	Water Collection					
		Personnel	50,766	124,055	634,589	510,534	0%
		Operation	4,762	21,123	158,350	137,227	0%
		Maintenance	-	-	65,000	65,000	0%
		Rentals	16,686	50,057	210,230	160,173	100%
	64	Special Projects	-	563	-	(563)	0%
	80	Utility Office					
		Personnel	27,201	64,764	217,601	152,837	70%
		Operation	6,117	21,342	34,792	13,450	39%
		Professional fees	1,875	24,125	85,000	60,875	72%
	90	Debt Service					
		Transfer to IT	17,836	53,507	214,026	160,520	75%
		Utility Franchise	-	100,556	465,000	364,444	78%
		Transfer Capital imprv	12,500	37,500	150,000	112,500	75%
		Transfer to I&S #1	130,153	390,459	1,561,836	1,171,377	75%
		Transfer to I&S #2	52,721	158,162	632,650	474,488	75%
		NTMWD facilites	18,770	117,951	719,055	601,104	84%
		UCR Trans	55,753	407,086	2,108,000	1,700,914	81%
		Intergov Trans to Gen	135,753	407,258	1,629,033	1,221,775	75%
	95	Other	-	-	-	-	0%
	Total Expense	1,209,655	4,092,243	16,720,687	12,628,444	76%	
	Net Income (Expense)	140,577	47,031	183	\$ (46,848)	0%	

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Metered water makes up 44% and whole sale water makes up 16% for a total of 60% of the budget. Sewer 34% the remaining portion is franchise and other fees.



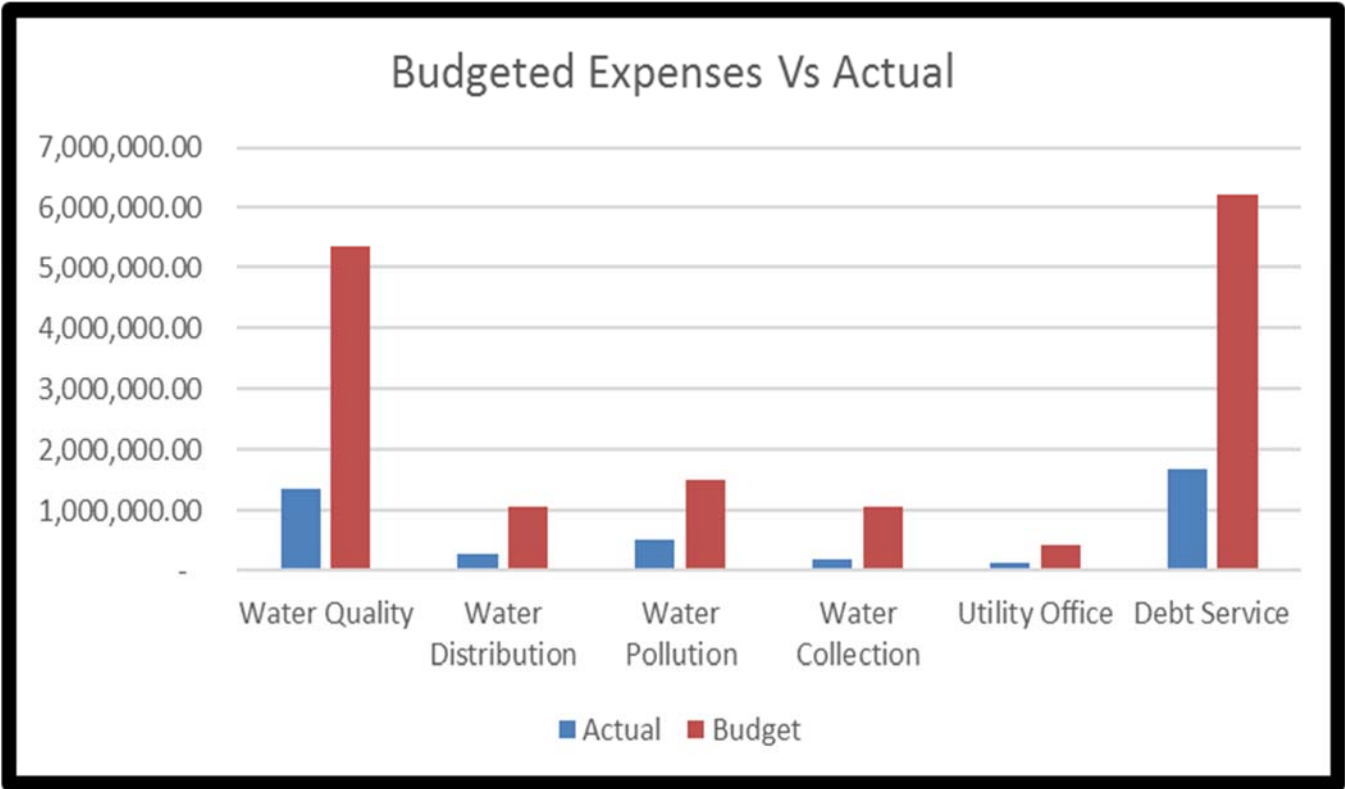
This is a graphic representation of the budget. Revenue captured during this period are on par with actually has been budgeted in for each source.



ITEM 5.6.

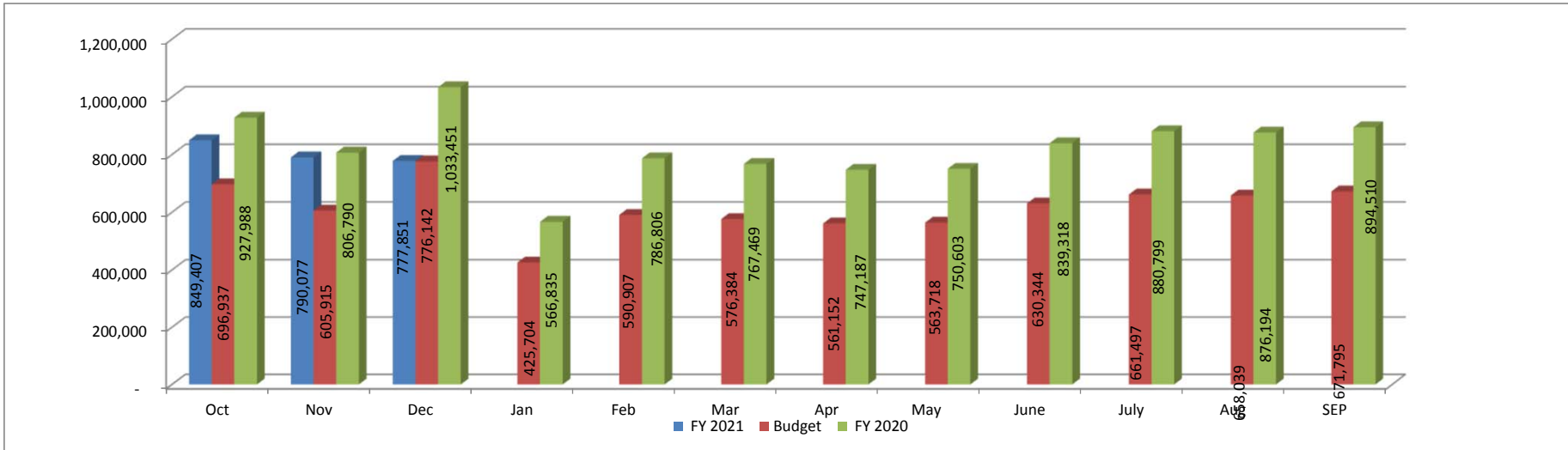
The utility fund expense is on target with budget and is reasonable. Below is a graph by department of utility fund expense

Utility Fund Budget vs Actual



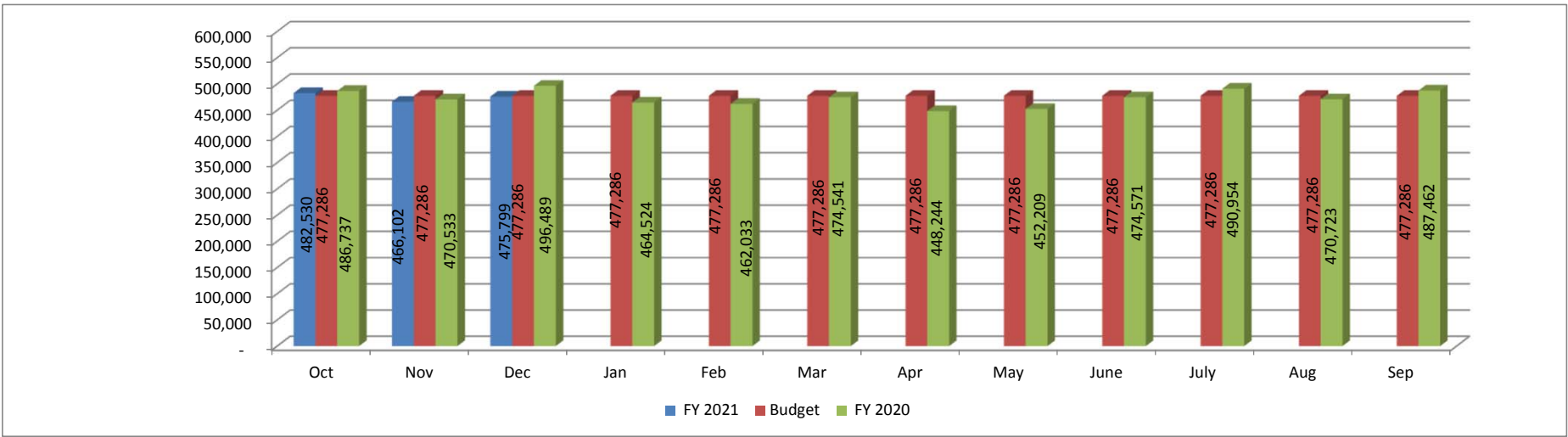
Water Sales

12/31/2020



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	SEP	YTD Total
FY 2021	849,407	790,077	777,851										2,417,336
Budget	696,937	605,915	776,142	425,704	590,907	576,384	561,152	563,718	630,344	661,497	658,039	671,795	2,078,994
FY 2019	785,116	708,214	731,403	714,119	743,374	702,625	705,472	743,054	772,551	769,037	975,469	927,034	2,224,733
FY 2020	927,988	806,790	1,033,451	566,835	786,806	767,469	747,187	750,603	839,318	880,799	876,194	894,510	2,768,229
2019 Difference	(78,581)	(16,713)	(255,600)	(566,835)	(786,806)	(767,469)	(747,187)	(750,603)	(839,318)	(880,799)	(876,194)	(894,510)	(350,893)
Budget Diff	152,470	184,162	1,709	(425,704)	(590,907)	(576,384)	(561,152)	(563,718)	(630,344)	(661,497)	(658,039)	(671,795)	338,342
% of budget	21.88%	30.39%	0.22%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	16.27%
Metered	633,834	574,504	562,278										1,770,616
WholeSale	215,573	215,573	215,573	-	-	-	-	-	-	-	-	-	646,720
	849,407	790,077	777,851	-	-	-	-	-	-	-	-	-	2,417,336

Sewer Sales 12/31/2020



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	YTD Total
FY 2021	482,530	466,102	475,799										1,424,431
Budget	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	1,431,857
FY 2019	468,131	458,479	455,077	451,581	463,702	449,756	445,117	458,290	460,593	450,116	487,107	464,764	1,381,687
FY 2020	486,737	470,533	496,489	464,524	462,033	474,541	448,244	452,209	474,571	490,954	470,723	487,462	1,453,758
2016 Differ	(4,207)	(4,430)	(20,690)	(464,524)	(462,033)	(474,541)	(448,244)	(452,209)	(474,571)	(490,954)	(470,723)	(487,462)	(29,328)
Budget Diff	5,244	(11,184)	(1,487)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(7,427)
% of budget	1.10%	-2.34%	-0.31%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-0.52%

ITEM 5.6.

City of Terrell

Utility Capital Reserve Fund

Total Comparison by Department December 31,2020

Fund Depart	Description	Dec	YTD Actual	Amended Budget 2021	(Over)/Under Budget	% Remaining
Revenue						
28	UCR Transfer	175,667	527,000	2,108,000	1,581,000	75%
	Interest	-	-	-	-	#DIV/0!
	Total Revenue	175,667	527,000	2,108,000	1,581,000	75%
Expense						
28	AMI Meter Project - Consulta	8,415	14,360	200,000	185,640	93%
	CDBG Grant Administration	-	-	40,000	40,000	100%
	CDBG Design Blanche/High	-	-	115,000	115,000	100%
	Boone St Water & Sewer De	12,400	12,400	50,000	37,600	75%
	Pay As You GO	-	-	200,000	200,000	100%
	Development Partnerships	-	-	345,000	345,000	100%
	N. Blanche Evaluation	-	-	15,000	15,000	100%
	WWTP PH1 Inpsections 3rd	-	-	25,000	25,000	100%
	June Harrissee Water Line	-	-	165,000	165,000	100%
	CR305 RV Park Sanitary Sewe	-	-	200,000	200,000	100%
	Bachelor Creek PH 4 & 5	9,406	9,406	250,000	240,594	96%
	N Frances (Camden) Sewer	-	-	100,000	100,000	100%
	Maintain Retail Water Lines	-	-	300,000	300,000	100%
	Elmo Dam Property Acquisiti	15,859	33,227	-	(33,227)	#DIV/0!
	Transfer to CIP Fund 026	8,333	25,000	100,000	75,000	75%
	Total Expense	54,413	94,393	2,105,000	2,010,607	96%
	Net Income (Expense)	121,254	432,607	3,000	(429,607)	-14320%

ITEM 5.6.

City of Terrell

Capital Improvement Fund

Total Comparison by Department December 31,2020

		Dec	YTD	Budget	(Over)/Under	
Fund Dep:	Description		Actual	2021	Budget	% Remaining
Revenue						
26	Transfer In General Fund	-	-	843,886	843,886	100%
	Transfer In Storm Water	9,167	27,500	110,000	82,500	75%
	Transfer In Utility Fund	12,500	37,500	150,000	112,500	75%
	Transfer In UCR	8,333	25,000	100,000	75,000	75%
	SRTS REIM Rockwall	-	-	100,000	100,000	100%
	Interest Income	109	247			
	Permit Building	-	-	160,000	160,000	100%
	Engineering Plan Review	-	-	100,000	100,000	0%
	Total Revenue	30,109	90,247	1,563,886	1,473,639	94%
Expense						
26	Project 17-07 Safe Routes to Scho	11,900	11,900	140,000	128,100	92%
	Excel Center Sidewalks	-	-	100,000	100,000	100%
	TVCC Sidewalks	28,804	28,804	40,000	11,196	28%
	Consultant Services	1,600	1,600	25,000	23,400	0%
	Downtown Fixtures	-	-	15,000	15,000	100%
	Deferred Park Maintenance	5,950	426,066	600,000	173,934	29%
	Sidewalk Enhancements	-	7,700	10,000	2,300	23%
	Road Reconstruction Engineering	-	-	75,000	75,000	100%
	N Alley Paving (TWDB Project)	-	-	275,000	275,000	100%
	Traffic Study	-	-	15,000	15,000	100%
	Downtown Revitalization	-	-	75,000	75,000	100%
	Utility Cut Repairs	3,129	42,282	100,000	57,718	58%
	Pavement Collapse Repairs	9,756	9,756	100,000	90,244	90%
	Acquisition of Property	-	-	50,000	50,000	100%
	N Blanche St (Complete Street	-	19,838	150,000	130,162	87%
	City Hall Improvements	935	46,797	50,000	3,203	6%
	Priority Neighborhood	1,800	1,800	30,000	28,200	94%
	Mike Cronin Bus Park Improvmen	-	-	150,000	150,000	100%
	BFTS Building Preconstruction	2,713	8,138	200,000	191,863	96%
	Total Expense	66,587	604,681	2,200,000	1,595,319	73%
	Net Income (Expense)	(36,477)	(514,435)	(636,114)	(121,679)	

ITEM 5.6.

City of Terrell

Information Tech Fund

Total Comparison by Department December 31,2020

Fund Dept No	Description	Dec	YTD Actual	Budget 2021	(Over)/Under Budget	% Remaining
Revenue						
44	Transfer In General Fund	61,198	122,396	734,377	611,981	83%
	Transfer In Utility Fund	14,502	125,521	174,026	48,505	28%
	Transfer In Equip Replace	1,650	3,300	19,800	16,500	83%
	Transfer In Comm Gfd	15,500	31,000	186,000	155,000	83%
	Transfer In Comm Utl Fd	3,333	6,667	40,000	33,333	83%
	Transfer in Comm Fleet	333	667	4,000	3,333	83%
	Total Revenue	96,517	289,550	1,158,203	868,652	75%
Expense						
44	11 Hardware	8,182	28,290	112,500	84,210	75%
	12 Network	10,592	19,637	144,000	124,363	86%
	13 Internet	11,259	22,817	90,000	67,184	75%
	14 Software	35,467	81,096	315,000	233,904	74%
	15 Printer	11,913	35,521	162,000	126,479	78%
	16 Communication					
	Facility	15,482	27,755	30,000	2,245	7%
	Mobile	8,675	30,292	201,000	170,708	85%
	Public Safety	-	-	96,000	96,000	100%
	Total Expense	101,571	245,406	1,150,500	905,094	79%
	Net Income (Expense)	-5,054	44,145	7,703	(36,442)	

ITEM 5.6.

City of Terrell

Park Downtown Improvement Corp

Total Comparison by Department December 31, 2020

Fund	Description	Dec	YTD Actual	proposed Budget 2021	(Over)/Under Budget	% Remaining
Revenue						
318	Sales Tax	73,782	221,779	843,886	622,107	74%
		-	-	-	-	#DIV/0!
	Transfer In	-	-	-	-	#DIV/0!
	Interest Income	-	-	-	-	#DIV/0!
	Total Revenue	73,782	221,779	843,886	622,107	74%
Expense						
318						
	Park Capital Improv		-	-	-	#DIV/0!
	Downtown Capital Improv		-	-	-	#DIV/0!
		-				
	Total Expense	-	-	-	-	#DIV/0!
	Net Income (Expense)	73,782	221,779	843,886.00	622,107	74%