

# AGENDA

## Special City Council Meeting and Workshop

5:00 PM - Tuesday, February 2, 2021

City Council Chambers, 201 E. Nash Street, Terrell, TX

Mayor Rick Carmona

### Council Members

District 2 - Grady Simpson

District 3 - Mayrani Velazquez

District 4 - Charles Whitaker

District 5 - Tim Royse

City Manager Mike Sims



NOTICE IS HEREBY GIVEN that the Terrell City Council will conduct a Special City Council Meeting and Workshop at 5:00 p.m. on Tuesday, February 2, 2021, at Terrell City Hall located at 201 East Nash Street. The meeting is open to the public with limited seating in the Council Chambers. Recommendations of the CDC regarding social distancing will be practiced during the course of the public meeting to slow the spread of the Coronavirus (COVID-19).

If you choose not to attend in person and you wish to submit public comments, email [support@cityofterrell.org](mailto:support@cityofterrell.org) and title the email "Public Comment". All public comments submitted by 3:00 pm on Tuesday, February 2, 2021 will be provided to the City Council members and read into the record for the Tuesday, February 2, 2021 City Council Meeting.

Page

#### 1. CALL TO ORDER

#### 2. INVOCATION

#### 3. PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.

#### 4. HEAR REMARKS FROM VISITORS.

*This time is set aside on the agenda to invite any person to address the Council on issues not subject to a public hearing. Routine administrative matters are best discussed with the appropriate City Staff before bringing them to the Council. Prior to the meeting, please complete a*

*"Citizen Participation Form" and present it to the City Secretary. In accordance with the Texas Open Meetings Act, Section 551.042, the City Council cannot discuss, consider, or take action on matters not listed on the agenda. Speakers should limit their comments to 3 minutes and are asked to speak into the microphone provided, identifying themselves for the record. The total amount of time set aside for this place on the agenda is 15 minutes. Comments of a personal nature directed at the Council or Staff are inappropriate.*

## **5. DISCUSSION ITEMS**

- |      |  |         |
|------|--|---------|
| 5.1. | Discuss and Consider Resolution No. 1011 Amending the Policy Governing The Naming Or Renaming Of City Facilities, Streets And Parkland.<br><a href="#">Resolution No. 636</a><br><a href="#">Resolution No. 1011</a> | 4 - 9   |
| 5.2. | Discuss Dump Truck Lease.<br><a href="#">DUMP TRUCKS LEASE PURCHASE</a>  | 10 - 14 |
| 5.3. | Discuss Racial Profiling Report.<br><a href="#">2020 Racial Profiling Report to Council</a><br><a href="#">2020 State Racial Profiling Report</a>  | 15 - 25 |
| 5.4. | Discuss Deferred Park Maintenance Report.<br><a href="#">PARK DEFERRED MAINTENANCE UPDATES-January 2021</a>  | 26 - 34 |
| 5.5. | Discuss Summer 2021 Pool and Recreation Program Planning.<br><a href="#">Youth Sports 2021</a>   | 35 - 44 |

## **6. STAFF REPORTS**

- |      |  |         |
|------|--|---------|
| 6.1. | Discuss Terrell Fire Department Texas Commission on Fire Protection 2 Year Compliance.<br><a href="#">Closure Letter No Violations - Terrell</a> | 45      |
| 6.2. | Discuss TxCDBG Main Streets and Downtown Revitalization Program Fund.<br><a href="#">Terrell</a>   | 46 - 47 |
| 6.3. | Discuss Safe Policing Certification.<br><a href="#">Safe Policing Certification Letter</a>   | 48      |

## **7. ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:**

Section 551.072 Deliberations Regarding Real Property.  
Section 551.087 Deliberations Regarding Economic Development  
Negotiations.

**8. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION,  
IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.**

**9. ADJOURN.**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Governing Body of the City of Terrell is a true and correct copy of said NOTICE, which has been posted on the front OUTDOOR BULLETIN BOARD CABINET FOR AGENDAS of the Terrell City Hall, Terrell, Texas, a place convenient and readily accessible to the General Public and on the website at [cityofterrell.org](http://cityofterrell.org), and which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.  
Posted Friday, January 29, 2021 –5:00 p.m.

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Dawn Steil, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 972-551-6600 for further information. Braille is not available.

Council Reserves the Right to Adjourn into Executive Session to Seek Legal Counsel on a Matter Which the Canon of Legal Ethics Demands to Preserve the Attorney-Client Privilege Pursuant to Section 551.071(2) of the Texas Government Code.

**RESOLUTION NO. 636**

A RESOLUTION OF THE CITY OF TERRELL, TERRELL, TEXAS, ESTABLISHING A POLICY GOVERNING THE NAMING OR RENAMING OF CITY FACILITIES, STREETS AND PARKLAND

**WHEREAS**, the Terrell City Council desires that naming or renaming facilities, streets and parkland shall be made in accordance with written policies approved by the governing body; and

**WHEREAS**, naming policies must be consistent, provide clear directions, address 911 emergency service issues, preserve historic names, recognize and honor individuals who have made significant contributions to the community and provide for public input; and

**WHEREAS**, the City of Terrell City Council finds that the City Facility, Street and Parkland Naming Policy attached hereto (Exhibit "A") is in the best interests of the citizens, property owners, businesses and visitors of the City of Terrell.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:**

Section 1. The Terrell City Council hereby adopts Exhibit "A" attached hereto as the official policy which shall govern the naming or renaming of City Facilities, Streets and Parkland.

Section 2. That this resolution shall take effect immediately from and after its passage.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City Terrell this the 16<sup>th</sup> day of June, 2009.

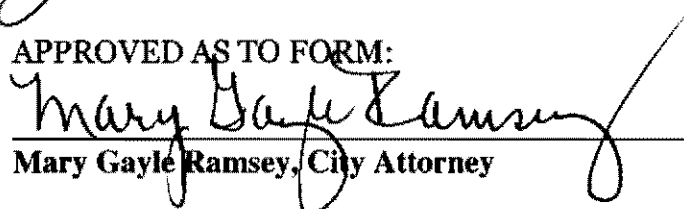
APPROVED:

  
\_\_\_\_\_  
**Hal Richards, Mayor**

ATTEST:

  
\_\_\_\_\_  
**John Rounsavall, City Secretary**

APPROVED AS TO FORM:

  
\_\_\_\_\_  
**Mary Gayle Ramsey, City Attorney**

**EXHIBIT "A"**

**CITY OF TERRELL**

**Policy for the Naming or Renaming of City Facilities, Streets, and Parkland**

**PURPOSE:** To establish guidelines for the naming or renaming of City facilities, streets and parkland.

**PROCESS:** To initiate the application of this policy, a need will be identified and a written request shall be submitted to the Engineering Department for review. City staff will prepare a report and present the request to the appropriate board or body and bring forward a recommendation to the City Council. Upon receiving the recommendation, the City Council will consider the naming or renaming of a city street, facility or park land in accordance with the following criteria:

**Part One:** City facilities or park land shall be named in the following manner:

- 1.) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of fifty percent (50%) or more of the necessary funds is necessary to constitute a major portion.
- 2.) In honor of individuals who have made significant contributions to the community through public service as a local or national leader, volunteerism or private sector achievement (see Part Four for criteria)
- 3.) In relation to predominant characteristics or physical features of the land such as streams, rivers, plant species, etc.
- 4.) In relation to a street or streets adjacent to the facility.
- 5.) In relation to a subdivision that houses the facility.
- 6.) Requests under this section shall be considered by the Parks Board who shall then forward a recommendation to the City Council.

**Part Two:** Streets shall be named or renamed in the following manner:

- 1.) Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy and shall follow the naming procedures outlined in the city's Subdivision Ordinance except that developers will be encouraged to utilize names from a list of preferred new street names provided by the City Council or if in honor of an individual in accordance with Part Four below.
- 2.) In the event a street name conflict occurs because of an annexation or other issue which may cause delays or confusion in the delivery of 9-1-1 emergency services, city staff will evaluate the need for a street name change and process the proposed street name change as follows:
  - a. Written notice will be mailed to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - b. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the

proposed name change and who shall then forward a recommendation to the City Council.

- 3.) A request from a private entity, group or individual to rename a public street shall comply with the following requirements:
  - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
  - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and maps showing the location and quantity of proposed signs affected.
  - c. The request will verify that the interested parties will defray the cost of installing signs and other expenses (i.e. updating maps, plats, 9-1-1, etc.).
  - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

**Part Three:** Recognized historic neighborhood or honorary street designations shall be named in the following manner:

- 1.) An ornamental sign cap (topper) may be placed on top of existing street signs in designated areas such as, a historic neighborhood, place, or in honor of an individual after approval by the City Council in accordance with the following criteria:
  - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
  - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and a statement that the fabrication and installation costs will be paid by the applicants.
  - c. The written request shall be submitted with the design of the proposed sign cap, detailed maps showing the location and quantity of proposed sign caps that are to be installed.
  - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

- f. Recognized historic neighborhoods shall have a defined boundary in which the area has historic structures, events or other attractions that residents, visitors or tourists would benefit from signage indicating the area has historical significance.

**Part Four:** Qualifications for Honorees in which a park, facility or street is to be named:

1. In honor of military, police or fire service men and women who died in the line of duty or in honor of veterans of the above services who have been honored for their heroism or valor in the line of duty.
2. In honor of individuals with significant achievements they must have been native born in Terrell, a long time resident or attended Terrell schools and have received nationally or internationally recognized awards for their achievements in the arts, sciences or industry.
3. In honor of deceased national or state leaders. Deceased national or state leader must have directly impacted the citizens of Terrell and have been deceased for a minimum of three (3) years.
4. In honor of local community leaders or volunteers who have provided outstanding personal service such as in education, business, public service, civic organizations, non-profit organizations, hospitals or churches, etc. that has resulted in a significant and enduring contribution to the community.
  - a. If deceased, the person must have served for a minimum of twenty (20) years and must have been deceased for a minimum of three (3) years; or
  - b. If living, the person must have served for a minimum of thirty (30) years; or
  - c. In which the individual has provided outstanding service in more than one area such as an elected official and volunteer for a civic organization whose cumulative service in the various organizations meets or exceeds the above minimum criteria.

**RESOLUTION NO. 1011**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS, ESTABLISHING AND ASSIGNING RESPONSIBILITIES TO A CITY FACILITIES NAMING COMMITTEE AND PLACING A TEMPORARY HOLD ON NEW HONORARY NAMES TO ALLOW THE CITY FACILITIES NAMING COMMITTEE DUE TIME FOR DELIBERATIONS AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, City Councils in the State of Texas possess the responsibility of assigning names to streets, municipal buildings, parks, trails, lakes and other facilities under the municipality's jurisdiction; and

**WHEREAS**, the Terrell City Council recognizes the importance of a reliable, efficient and open process for creating new names that reinforce respect for the history of Terrell, foster appreciation for the various contributions of the people and neighborhoods of Terrell, establish a positive identity consistent with the brand of Terrell, promote civic pride in Terrell and communicate clearly to visitors and emergency response personnel; and

**WHEREAS**, the Terrell City Council adopted Resolution No. 636 on June 16, 2009 governing the naming or renaming of City facilities, streets, and park land; and

**WHEREAS**, the Terrell City Council adopted Ordinance No. 2717, the current Comprehensive Plan, on January 2, 2018, which included recommendations from both the Park Plan and the Downtown Plan as adopted in May, 2018; and

**WHEREAS**, the Terrell City Council wishes to be responsive to changes in planning documents, growth trends and community input which have occurred since Resolution No. 636 was adopted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS, THAT:**

**Section I.**

A City Facilities Naming Committee is hereby established as a temporary advisory board to provide consideration and input to the Terrell City Council based on the recitals herein. The Committee shall have five (5) total members with one (1) representative to be recommended by each of the five (5) members of the City Council and membership on the Committee to be subject to a vote of the full City Council. The City Secretary is directed to create an application for members of the community wishing to serve on the Committee and to make it available to the City Council and on the City website.

**Section II.**

The City Facilities Naming Committee shall meet at a time to be established by the City Manager after all five (5) members have been assigned by the City Council. The Committee



shall operate under Roberts Rules of Order, shall select its own Chairperson at its first meeting, shall meet as necessary as scheduled by the City Manager to make due consideration of a full range on City naming issues and shall have full charge to consider nonbinding recommendations to Council related to naming policies, naming processes and names of individual facilities under the City's jurisdiction.

### **Section III.**

The City Facilities Naming Committee shall make its recommendations only by a majority vote of the full five (5) members of the Committee, shall provide a spokesperson to report to the City Council and, in the case of specific facilities, may provide either a single recommendation or a short list of options.

### **Section IV.**

All elements Resolution No. 636 related to new and honorary names are hereby suspended until such time as the Naming Committee recommends updated procedures in the form of an updated Naming Resolution and such new Resolution is approved by City Council. Any street toppers already under consideration by the Planning and Zoning Commission shall be considered exempt from this suspension.

### **Section V.**

To ensure communication between the Committee and City Council, prior to considering any individual facility name or renaming, the Committee shall provide a list of facilities which it recommends be considered to the City Council, the Committee shall then only consider facilities for which the City Council has directed the Committee to exercise its deliberative authority.

### **Section VI.**

This Resolution shall become effective immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of Terrell, Texas on this \_\_\_\_\_ day of February, 2021.

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**E. RICK CARMONA, Mayor**

**ATTEST:**

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**DAWN STEIL, City Secretary**



# Equipment Replacement Fund

**22043 Down**

Year 1997 (24 Years Old)  
Mileage 92,059  
Freightliner Truck Dump FL70  
VIN # 1FVXJLBB6VHB10256



**Fuel linkage**

**52022 OUT OF SERVICE**

Year 1997 (24 year Old)  
Mileage 46,514  
Chevrolet Truck Dump 7500  
VIN # 1GBM7H1J3VJ112915



**OUT OF SERVICE, PARTS  
OBSOLETE**

**64050 DOWN**

Year 2002 (19 Year Old)  
Mileage 43,227  
Freightliner Truck Dump FL70  
VIN # 1FVABTCS12HJ80854



**DOWN In Shop - Power Steering Pump**

**22042**

Year 1997 (24 Years Old)  
Mileage 71,995  
Ford (Louisville)  
VIN # 1FDYS86EXVVA31566



**Currently using for Winter Street Sand**

**22035**

Year 1997 (24 year Old)  
Mileage 63,930  
Ford Truck Dump F700  
VIN # 1FDXF80CXVVA32241



**Torque Converter**

Vehicle ID	Repair Cost FY 2020-2021
22035	\$ 3,586
52020	\$ 2,047
64050	\$18,832
22042	\$13,357
22043	\$ 7,430
<b>Total</b>	<b>\$45,252</b>

## 6 Yard Dump Truck



Annual Lease Estimate \$16,800.00

## MACK MD7 42R



Annual Lease Estimate \$16,800.00



## 12 Yard Dump Truck



Annual Lease Estimate \$22,400.00

## 2020 Racial Profiling Report to Council Terrell Police Department

**Chief K McKeown**

**Racial Profiling** – A law enforcement-initiated action based on an individual’s race, ethnicity, or national origin rather than on the individual’s behavior or on information identifying the individual as having engaged in criminal activity.

Ethnicity	Stops w/citations	% Total	%* Pop	Stops w/arrests	% Total	Searches on stops	% Total
Caucasian	492	44.8	47.3	77	38.3	198	46.0
African American	337	30.7	23.1	88	43.8	150	34.9
Hispanic	262	23.9	27.1	36	17.9	80	18.6
Other	6	.6	2.5	0	0	2	0.5
Total	1097	100	100	201	100	430	100

**\*Terrell EDC data**

The law requires that the racial profiling report be presented to the governing body of the municipality that has jurisdiction. The standard across the state, when analysis is conducted, is to compare “stopped populations” to the general “population,” by ethnicity, for a given jurisdiction. The problem then becomes to which “population” this comparison be made and even then, what factors beyond police control may contaminate or dilute conclusions drawn by such population comparisons. An inherent problem with that methodology is the vast potential differences between the resident population and the “stopped population,” many of the reasons for which have no bearing on a police officer’s individual decision to stop.

Generally, there are two distinct and separate “populations” in a given jurisdiction that may have a direct impact on police contact data involved with racial profiling reports; the Resident Population and the Driving Non-Resident Population. Not only can these two different driving populations be comprised of variant percentages of ethnic groups, but even more importantly the methods for determining these population groups are troublesome.

- Resident Population – represents citizens residing in the jurisdiction, as determined by the most recent U.S. Census estimation. The method can be highly inaccurate and may tend to “lump” some racial and/or ethnic groups into aggregate bunches. Additionally, not all documented residents drive a car.
- Driving Non-Resident Population – represents drivers who enter or drive through the jurisdiction in an automobile, but do not reside in the jurisdiction. In large areas, as well as areas bounded by highways with high volume traffic, these breakdowns in ethnicity can be greatly skewed from resident population numbers. The driving non-resident population can fluctuate hour-to-hour and day-to-day. The driving non-resident population is frequently contacted by the police and even mixed with the data of the Vehicle Available Driving Population.

The ethnicity of the “available driving” population, as well as the non-resident driving population, can and likely will vary greatly from the make-up of the resident population. Consequently, these “independent-of-police” influences cannot be described as racial profiling. Additionally, police deployments based upon crime trends and workload can create a high volume of law enforcement action in a given geographic area and influence any impacts on traffic stop data being reviewed by a jurisdiction. In addition, law enforcement action based upon non-discretionary intervention is not taken into consideration when reviewing overall police contact stop data, such as when police observed a known and wanted criminal and stop the individual based upon that knowledge, independent of any notion of race or ethnicity.

### ITEM 5.3.

Finally, racial profiling data is collected based upon the officer's subjective impression of the ethnicity of the stopped individual. The officer is giving his opinion of the ethnicity of the individual, which can have an impact on how relative a "stopped" population compares to a "resident" population—especially a population estimated by the U.S. Census.

The underlying premise of the notion of racial profiling is the mindset of the officer making the contact. Is the police officer using his authority to target an individual based upon a preconceived notion of race or ethnicity, as opposed to a legitimate law enforcement reason for the contact that is not based upon race? The subjectivity of this complex relationship between police and the contacted population indicates that relative statistics and data comparisons, given any of the possible contexts, simply cannot provide clear evidence of racial profiling.

For the purpose of analysis of 2020 racial profiling data, the Department has accepted population demographics taken from the US Census July 1, 2019 data. <https://www.census.gov/quickfacts/terrelcitytexas>

96.1% of all traffic stops, Race of the subject is not known to the officer prior to the stop.

#### **Make Up Of Stops**

##### Race

- African Americans make up 23.1% of the population and 29.2% of stops. Stops per 1,000 population is 68
- Caucasians make up 47.3% of the population and 47.1% of stops. Stops per 1,000 population is 109
- Hispanics make up 27.1% of the population and 22.9% of stops. Stops per 1,000 population is 53
- Other Races\*\* make up 2.5% of the population and 0.9% of stops.

##### Gender

Females make up 38.2% of all traffic stops.

- Caucasian Females represent 48.9% of females' stops.
- African America Females represent 30.8% of females' stops.
- Hispanic Females represent 19.7% of females' stops.
- Other Races\*\* represent 0.6% of females' stops

African American females were stopped at a ratio of 0.63 and Hispanic females were stopped at a ratio of 0.40 to every Caucasian female stopped.

Males make up 61.8% of all traffic stops.

- Caucasian males represent 46.0% of all males stopped.
- African American males represent 28.2% of all males stopped.
- Hispanic males represent 24.8% of all males stopped.
- Other Races\*\* represent 1.0% of all males stopped.

African American males were stopped at a ratio of 0.61 and Hispanic males were stopped at a ratio of 0.54 to every Caucasian males stopped.



## ITEM 5.3.

### Searches

- African Americans make up 46.0% of all searches and 48.6% of all Probable Cause Searches.
- Caucasians make up 34.9% of all searches and 29.5% of all Probable Cause Searches.
- Hispanics make up 18.6% of all searches and 21.3% of all Probable Cause Searches.

### Consent Searches

- African Americans consented to searches 25.3% of the time
- Caucasians consented to searches 34.7% of the time
- Hispanic consented to searches 23.8% of the time

### Arrests from Stops

- African Americans make up 29.2% of all traffic stops and 43.3% of all arrests from traffic stops. African Americans have an arrest rate of 350 per 1000 when contraband was discovered during a search.
- Caucasians make up 47.1% of all traffic stops and 38.3% of all arrests from traffic stops. Caucasians have an arrest rate of 516 per 1000 when contraband was discovered during a search.
- Hispanic make up 22.9% of all traffic stops and 17.9% of all arrests from traffic stops. Hispanics have an arrest rate of 432 per 1000 when contraband was discovered during a search.

For every one Caucasian arrested for contraband .68 African Americans and .84 Hispanics were arrested.

*Note:* Alaska Native/American Indian, Asian/Pacific Islanders are not calculated in searches and arrests because of the statistically non-significant number of data points available.

Terrell Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1) Clearly defines acts constituting racial profiling;
- 2) Strictly prohibit peace officers employed by the Terrell Police Department from engaging in racial profiling;
- 3) Implements a process by which an individual may file a complaint with the Terrell Police Department if the individual believes that a peace officer employed by the Terrell Police Department has engaged in racial profiling with respect to the individual;
- 4) Provides public education relating to the agency's complaint process;
- 5) Requires appropriate corrective action to be taken against a peace officer employed by the Terrell Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Terrell Police Department's policy adopted under this article;
- 6) Require collection of information relating to all motor vehicle stops in which a citation/warning/arrest is made as a result of those stops;
- 7) Require the Chief of Police to submit an annual report of the information collected to:
  - a.) the Commission on Law Enforcement; and
  - b.) the governing body of the municipality served by the agency.

Terrell Police Department review of traffic stop data for 2020 shows no indication of racial profiling. The Terrell Police Department continues to promote fair and equal treatment in the law for all citizens, as well as to continue our partnership with the community. A copy of the data that will be submitted to Texas Commission on Law Enforcement and the analysis of raw data are attached for review.

# Racial Profiling Report | Full report

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Agency Name: Terrell Police Department

Reporting Date: January 2020

TCOLE Agency Number: Tx1290500

Chief Administrator: Kenneth McKeown

Agency Contact Information:

Phone: 469-474-2660

Email: kmckeown@cityofterrell.org

Mailing Address: 1100 NTx Hwy 34, Terrell, Texas 75160

This Agency filed a full report

Terrell Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the Terrell Police Department from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the Terrell Police Department if the individual believes that a peace officer employed by the Terrell Police Department has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the Terrell Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Terrell Police Department policy;
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

ITEM 5.3.

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The Terrell Police Department has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: \_\_\_\_\_

Chief Administrator

Terrell Police Department

Date: \_\_\_\_\_

Total stops: 4384

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Street address or approximate location of the stop

City street: 4055

US highway: 329

State highway: 0

County road: 0

Private property or other: 0

Was race or ethnicity known prior to stop?

Yes: 172

No: 4212

Race or ethnicity

Alaska Native/American Indian: 5

Asian/Pacific Islander: 33

Black: 1278

White: 2066

Hispanic/Latino: 1002

Gender

Female:

Total 1674

Alaska Native/American Indian 1

Asian/Pacific Islander 9

Black 515

White 819 Hispanic/Latino 330

Male:

Total 2710

Alaska Native/American Indian 4

Asian/Pacific Islander 24

Black 763

White 1247 Hispanic/Latino 672

## ITEM 5.3.

## Reason for stop?

Violation of law:

Total 42Alaska Native/American Indian 0Asian/Pacific Islander 0Black 22White 14 Hispanic/Latino 6Pre existing knowledge: 17Total 17Alaska Native/American Indian 0Asian/Pacific Islander 0Black 9White 6 Hispanic/Latino 2

Moving traffic violation: \_\_\_\_\_

Total 2556Alaska Native/American Indian 2Asian/Pacific Islander 19Black 729White 1207 Hispanic/Latino 599

Vehicle traffic violation: \_\_\_\_\_

Total 1769Alaska Native/American Indian 3Asian/Pacific Islander 14Black 518White 839 Hispanic/Latino 395

## Was a search conducted?

Yes:

Total 430Alaska Native/American Indian 0Asian/Pacific Islander 2Black 198White 150 Hispanic/Latino 80

No:

Total 3954Alaska Native/American Indian 5Asian/Pacific Islander 31Black 1080White 1916 Hispanic/Latino 922

## Reason for Search?

Consent:

Total 121Alaska Native/American Indian 0Asian/Pacific Islander 0Black 50White 52 Hispanic/Latino 19

Contraband:

Total 14Alaska Native/American Indian 0Asian/Pacific Islander 0Black 6White 4 Hispanic/Latino 4

ITEM 5.3.

Probable cause:

Total 183

Alaska Native/American Indian	0	Asian/Pacific Islander	1	Black	89
White	54	Hispanic/Latino	39		

Inventory:

Total 101

Alaska Native/American Indian	0	Asian/Pacific Islander	1	Black	48
White	34	Hispanic/Latino	18		

Incident to arrest:

Total 11

Alaska Native/American Indian	0	Asian/Pacific Islander	0	Black	5
White	6	Hispanic/Latino	0		

Was Contraband discovered?

Yes:

Total 180	Did the finding result in arrest (total should equal previous column)?
Alaska Native/American Indian 0	Yes 0 No 0
Asian/Pacific Islander 1	Yes 0 No 1
Black 80	Yes 28 No 52
White 62	Yes 32 No 30
Hispanic/Latino 37	Yes 16 No 21

No:

Total 253

Alaska Native/American Indian	0	Asian/Pacific Islander	1	Black	120
White	89	Hispanic/Latino	43		

Description of contraband

Drugs:

Total 126

Alaska Native/American Indian	0	Asian/Pacific Islander	0	Black	54
White	46	Hispanic/Latino	26		

Currency:

Total 2

**ITEM 5.3.**

Alaska Native/American Indian 0  
White 0 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 2

**Weapons:**

Total 10

Alaska Native/American Indian 0  
White 3 Hispanic/Latino 1

Asian/Pacific Islander 0

Black 6

**Alcohol:**

Total 29

Alaska Native/American Indian 0  
White 10 Hispanic/Latino 10

Asian/Pacific Islander 0

Black 9

**Stolen property:**

Total 1

Alaska Native/American Indian 0  
White 1 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 0

**Other:**

Total 25

Alaska Native/American Indian 0  
White 7 Hispanic/Latino 4

Asian/Pacific Islander 1

Black 13

**Result of the stop****Verbal warning:**

Total 0

Alaska Native/American Indian \_\_\_\_\_  
White \_\_\_\_\_ Hispanic/Latino \_\_\_\_\_

Asian/Pacific Islander \_\_\_\_\_

Black \_\_\_\_\_

**Written warning:**

Total 3086

Alaska Native/American Indian 5  
White 1497 Hispanic/Latino 705

Asian/Pacific Islander 26

Black 853

**Citation:**

Total 1097

Alaska Native/American Indian 0  
White 492 Hispanic/Latino 262

Asian/Pacific Islander 6

Black 337

**ITEM 5.3.**

Written warning and arrest:

Total 124Alaska Native/American Indian 0Asian/Pacific Islander 0Black 52White 55 Hispanic/Latino 17

Citation and arrest:

Total 72Alaska Native/American Indian 0Asian/Pacific Islander 0Black 35White 19 Hispanic/Latino 18

Arrest:

Total 5Alaska Native/American Indian 0Asian/Pacific Islander 0Black 1White 3 Hispanic/Latino 1**Arrest based on**

Violation of Penal Code:

Total 63Alaska Native/American Indian 0Asian/Pacific Islander 0Black 30White 20 Hispanic/Latino 13

Violation of Traffic Law:

Total 3Alaska Native/American Indian 0Asian/Pacific Islander 0Black 1White 1 Hispanic/Latino 1

Violation of City Ordinance:

Total 20Alaska Native/American Indian 0Asian/Pacific Islander 0Black 9White 6 Hispanic/Latino 5

Outstanding Warrant:

Total 115Alaska Native/American Indian 0Asian/Pacific Islander 0Black 48White 50 Hispanic/Latino 17



ITEM 5.3.

Was physical force resulting in bodily injury used during stop

Yes:

Total 213

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 91

White 82 Hispanic/Latino 40

No:

Total 4170

Alaska Native/American Indian 5

Asian/Pacific Islander 33

Black 1187

White 1983 Hispanic/Latino 962

Number of complaints of racial profiling

Total 0

Resulted in disciplinary action \_\_\_\_\_

Did not result in disciplinary action \_\_\_\_\_

Submitted electronically to the



The Texas Commission on Law Enforcement



# PARK DEFERRED MAINTENANCE UPDATES

February, 2021

# Completed Projects

## General

- ▶ Shade Structures for Existing Playground - Completed October, 2020
- ▶ Submitted Application for Texas Park & Wildlife Grant - Submitted November 6, 2020

## Breezy Hill

- ▶ Paving: Sidewalk Trail Phase I and II - Completed June 3, 2020
- ▶ 100% Plan Design: Ballfield & Lighting Improvements - Completed January 12, 2021

## Arlie White

- ▶ Paving: Sidewalk Trail Phase I and Gazebo Phase II -Completed June 4, 2020

## Stallings

- ▶ Siren Relocation - Completed September, 2020

## Ben Gill

- ▶ 100% Plan Design-Completed: January 12, 2021
  - ▶ Playground Elements & Pavement Construction
- ▶ Existing playground equipment parts - Completed June 22, 2020
- ▶ Swimming Pool Plaster & Slide Maintenance - Completed June 22, 2020



# 2020 Park Deferred Maintenance Projects Pt.1



ITEM 5.4.

Stallings Park Shade Structure



Breezy Hill Park Phase I & II



Arlie White Park Phase I



Stallings Siren Relocation



New Ben Gill Playground Equipment



Pool Replaster & Revamp





# 2020 Park Deferred Maintenance Projects Pt.2

## Breezy Hill Shade Structures

Arlie White Shade Structure



Ben Gill Shade Structure



Kings Creek Shade Structure





# 2020 Park Deferred Maintenance Projects Pt.3



Before



After

Ben Gill Park Nature Trail

# FY2021 Park Deferred Maintenance- Current Progress

<b>Master Plan &amp; Design</b> <ul style="list-style-type: none"> <li>▶ <del>Surveys</del></li> <li>▶ <del>Develop Concept Plan(s)</del></li> <li>▶ <del>Revised Site Plan Based on Recommendations</del></li> </ul>	<b>Master Plan &amp; Design</b> <ul style="list-style-type: none"> <li>▶ <del>4-6 weeks</del></li> <li>▶ <del>4-6 weeks</del></li> <li>▶ <del>2 weeks</del></li> </ul>
<b>Construction Documents</b> <ul style="list-style-type: none"> <li>▶ <del>Arlie White-Complete</del></li> <li>▶ <del>Breezy Hill-Phase I and II Complete,</del> <ul style="list-style-type: none"> <li>▶ <del>Breezy Hill Park 100% Plan Design</del></li> <li>▶ <del>Ben Gill Park 100% Plan Design</del></li> </ul> </li> <li>▶ Stallings Park-On Hold</li> <li>▶ Kings Creek- Review Grant opportunities</li> </ul>	<b>Construction Documents</b> <ul style="list-style-type: none"> <li>▶ <del>2 weeks (bidding)</del></li> <li>▶ <del>Phase I and II- 3 weeks (bidding)</del></li> <li>▶ 3 weeks (bidding)</li> <li>▶ 3 weeks (bidding)</li> <li>▶ FY2021</li> <li>▶ FY2021</li> </ul>
<b>Bidding &amp; Construction for Breezy Hill &amp; Ben Gill</b> <ul style="list-style-type: none"> <li>▶ Advertisement</li> <li>▶ Pre-Bid</li> <li>▶ Bids Due</li> <li>▶ Construction</li> </ul>	<b>Bidding &amp; Construction</b> <ul style="list-style-type: none"> <li>▶ Advertise:February 3, 2021</li> <li>▶ Pre-Bid: February 12, 2021</li> <li>▶ Bids Due: March 1, 2021</li> <li>▶ (2-4 months)</li> </ul>
<b>TPWD Grant Application</b> <ul style="list-style-type: none"> <li>▶ <del>Crossroads Park</del></li> </ul>	<b>TPWD Grant Application</b> <ul style="list-style-type: none"> <li>▶ <del>November 6, 2020</del></li> </ul>



# FY2021 Park Deferred Maintenance Projects

## Design Description

### Ben Gill Park Improvements

- ❖ Demo/Disposal of existing wooden playground
- ❖ New Parking Lot
- ❖ New Playground Installations
  - Age: 2-5 years
  - Age: 5-12 years
- ❖ Additional Sidewalk Trail Lighting
- ❖ Benches
- ❖ Trash Receptacles
- ❖ Fencing
- ❖ Sidewalk w/ Elevated Footbridge
- ❖ Playground Shade Structures

### Breezy Hill Park Ballfield Improvements

- ❖ Demo/Disposal of existing Ballfield and Ballfield amenities
- ❖ New Ballfield & Amenities
  - Fencing
  - Dugout w/ Equipment Racks
  - Foul Pole
  - Infield Mix
  - Fine Grading/Turf Re-establishment
  - Team Bench
- ❖ Sidewalk Trail Lighting
- ❖ New Scoreboard





# FY21 Park Improv. Deferred Maintenance Financial Summary

<b>FY20 Park Improvements Deferred Maintenance</b>	<b>FY20 Deferred Maintenance Spending Plan</b>	<b>FY20 Deferred Maintenance Actual To-Date</b>	<b>Estimated Total Cost</b>
<b>Engineering/Design</b>	\$ 220,000	\$ 212,810	\$ 212,810
<b>Contingency</b>	\$ 60,000	-	
<b>Ben Gill Park</b>	\$ 500,000	\$ 439,405	\$ 704,516
<b>Breezy Hill Park</b>	\$ 250,000	\$ 175,718	\$ 495,549
<b>Stallings Park</b>	\$ 200,000	\$ 34,910	\$ 200,000
<b>Arlie White Park</b>	\$ 170,000	\$ 34,658	\$ 170,000
<b>Total Committed</b>	<b>\$1,400,000</b>	<b>\$ 897,501</b>	<b>\$1,782,875</b>

Note: As per FY21 budget, costs over \$1.4M are covered through the Capital Improvement Fund and the Park Dedication Fund.

# Future Projects

- ▶ Replace Scoreboards at all baseball fields, softball fields, and the football field
- ▶ Arlie White and Stallings Park sidewalk trail lighting installation
- ▶ Stallings Park 100% Plan Design is complete, but bid and advertisement is postponed until mid-summer of 2021
- ▶ King Creek Future Design Pending
- ▶ Park Signs for all residential parks pending review and approval





# Youth Sports FY21

## City of Terrell

# Projected Swimming Pool 2021 Season

ITEM 5.5

- Swimming pool to open at 50% = max 50 people (must calculate 6ft apart social distance)  
***Governor's orders to operate up to 50% and encourage social distancing inside the Pool***

The City will use Team Sideline Reservation System -

***(Walk-Ins will be admitted if capacity has not been met)***

The number of patrons is based on a first come first serve basis.

- Swim lessons shall be offered at a **max** ratio of 1 instructor to 3 students.  
**per the American Red Cross Guidelines**

***(private lessons shall be offered throughout the day for an additional fee)***

Instructors must wear face-shields while in water and limit contact with students

Parents may be asked to participate to limit contact



# Projected Swimming Pool 2021 Season

## **Pool Hours of Operation:** (Subject to change due to COVID-19)

Monday thru Thursday = Swim Lesson 9:00am to 11:00am & 6:00pm to 8:00pm

Monday thru Saturday = Public Swim 1:00pm to 5:00pm

Saturday & Sunday = Pool Parties (Not offered at this time)

## **Pool Dates of Operation:** (Subject to change due to COVID-19)

Opening Date - Monday June 7, 2021 thru Sunday August 8, 2021

Pool Staff: Lifeguards, Water Safety Instructors, and Covid-Monitors

Start recruitment and advertisement in February (reaching out to TISD)

Training to start late-March - April = incorporating blended learning online, classroom and in water skills and practice



# Active Outdoor Youth Programs

Collaboration with TISD and various local Organizations

- Take Me Fishing
  - Roping
  - Baseball and Softball League Play
  - Baseball and Softball Tournaments
  - Soccer
  - Football League
  - Summer Track & Field Program
  - Tennis Tournaments (TISD)
  - Guard Games (Swimming)
- **All programs will adhere to CDC guidelines to minimize risk factors for children and parent(s)/guardian(s)**



# Youth Baseball FY 2021 Season

- Entered into Facility Use Agreement with Forney Youth Baseball Association for our Spring & Fall Season this does include the operation of the Concession Stand.
- Open Registration January 23, 2021 for 4U-14U for Baseball.
  - Currently 200+ are signed up of that number 18 are Terrell residents
  - Registration is done thru Team Sideline
- Registration for Softball is pending.
- Forney Youth Baseball Association is working on a name change by FY21 Fall Season
  - Proposed Name: Kaufman County Youth Baseball Association





# Youth Baseball FY 2021 Season

- **Tournament Play through Pine Tar Sports**
  
- **2021 Schedule**
  - March 13 - 14
  - April 3
  - April 24 - 25
  - May 29 - 30
  - June 19 - 20







# Soccer FY 2021 Season

- Facility Use Agreement Terrell Soccer Association is pending.
- Registration for FY 2021 Soccer Season is pending.
- Terrell Soccer Association will communicate when Registration will be offered for the FY 2021 Soccer Season



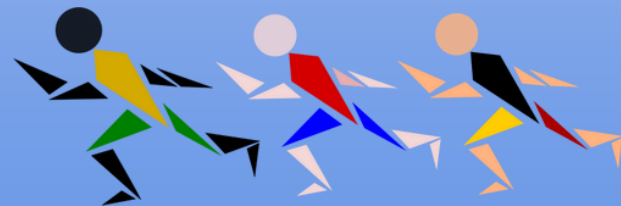
# Football FY 2021 Season

- **FY 2020 Football Season was a Success!**
- Facility Use Agreement Pending for FY 2021 season
- Terrell Youth Athletics Organization will communicate when Registration will be offered for the FY 2021 Football Season



# Youth Track FY 2021 Season

- **North Texas Longhorns plans to start February 16, 2021**
  - TAAF will continue to monitor the situation and the information provided by health service agencies (CDC). TAAF is committed to helping our participants, coaches, officials and administrators take the necessary steps to help prevent the spread of this virus, and others, in the leagues, tournaments and programs they participate or manage.
  
- **Terrell Prime Track Club plans to start mid-February 2021**
  - In order to resume AAU event programming in your area the following criteria must be met:
    - Federal Guidelines - Adhere to any federal guidelines for re-opening
    - CDC Recommendations - Follow CDC recommendations when hosting events
    - State, County and Local Municipality Regulations - Adhere to all state, county and local municipality requirements (please consult with state, county and municipality officials or information provided by the state, county, and municipality websites)
    - Facility/Venue Protocols - Follow all protocols for the venue by consulting with facility management team.
  
- **Teams will adhere to CDC guidelines to minimize risk factors for children and parent(s)/guardian(s)**



**QUESTIONS?**

**TEXAS COMMISSION ON FIRE PROTECTION**

BRIAN MERONEY, COMPLIANCE OFFICER  
POB 2286, AUSTIN, TX. 78768-2286  
(512) 825-9640 FAX (512) 936-3808  
AUSTIN HQ – (512) 936-3838

January 21, 2021

Michael LeCroy, Fire Chief  
Terrell Fire Department  
PO Box 310  
Terrell, TX 75160

Chief LeCroy:

Following the compliance inspection conducted on January 20, 2021, there were no noted violations. I will note that your agency has met the compliance requirements per Chapter 419 of the Texas Government Code, and your file for this inspection period will be closed as of January 21, 2021.

Once again, I want to thank you for the kind cooperation I received during the compliance inspection process. I also extend my personal thanks to you, for your continued dedication and support toward the mission of the fire service in Texas, and the regulations that enhance the safety of Texas firefighters.

Please contact me at [brian.meroney@tcfp.texas.gov](mailto:brian.meroney@tcfp.texas.gov) or 512-825-9640 if you have any questions or comments regarding the Texas Commission on Fire Protection.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Meroney", with a stylized flourish at the end.

Brian Meroney, Compliance Officer  
Texas Commission on Fire Protection  
Region 4 Field Office



TEXAS DEPARTMENT OF AGRICULTURE  
COMMISSIONER SID MILLER

January 14, 2021

Mr. Mike Sims  
City Manager, City of Terrell  
PO Box 310  
Terrell, Texas 75180

Dear Mr. Sims,

I am pleased to inform you that the Texas Department of Agriculture (TDA) has approved an award in support of a Downtown Revitalization project for the City of Terrell in the amount of \$500,000. The purpose of this project is to provide economic development activities in the form of sidewalk improvements in the downtown area. This project will be funded through the Texas Community Development Block Grant (TxCDBG) Program as Contract No. .

The contract is being drafted and should be emailed to you via DocuSign for electronic signing. In addition, TDA acknowledges receipt of your pre-agreement request for administrative and engineering services in your application and approves the request. Costs incurred on or after 9/1/2020, may be considered eligible if all other federal, state, and program requirements have been met. The contract must be signed and returned within 30 days of receipt.

In an effort to ensure funds are spent in a timely manner, TDA requires any issues related to the approved project or threshold requirements related to administrative capacity or satisfactory performance to be addressed within 90 days after the date of this award letter (4 T.A.C. 30.31(b)). Any issues TDA brings to your attention must be addressed within this 90-day period so that the contract can be written and funding for the project secured.

Thank you for your efforts on behalf of the citizens of the City of Terrell. Please feel free to contact TxCDBG Program Specialist Aubrey-Ann Gilmore at 512-936-7894 should you have any questions about this award.

Sincerely yours,

Suzanne Barnard  
Office of Rural Affairs

SB/AAG/al



## ITEM 6.2.

**2020 Main Streets and Downtown Revitalization Program Funds  
Award Summary Information (2 CFR 200.331)**

Grant Recipient name	Terrell
Grant Recipient Identifier (DUNS)	040396764
Grant Contract Period	March 1, 2021 – February 28, 2023
Grant Contract Amount	\$500,000
Project Description (FFATA)	2020 Main Streets and Downtown Revitalization Program Fund award for sidewalk improvements.
Federal Awarding Agency	U.S. Department of Housing and Urban Development
State Pass Through Agency	Texas Department of Agriculture
State Agency Contact	Suzanne Barnard Director for CDBG Programs PO Box 12847 Austin, TX 78711 (512) 463-7476
CFDA Name	Community Development Block Grant - State Program Grants
CFDA Number	14.228
R&D?	No
Indirect Costs?	No

This award is granted in the amount of \$500,000 and initially funded through the sources described below. TDA may modify the source of funds without additional notification to include any of the below listed sources, so long as the total amount of funding awarded to the Grant Recipient is not reduced.

<b>Federal Award Identification Number</b>	<b>Federal Award Date</b>	<b>Award Amount - This Action</b>	<b>Award Amount – To Date</b>	<b>Award Amount – Total Commitment</b>
All CDBG	---	\$500,000	\$500,000	\$500,000
B-20-DC-48-0001	8/14/2020	\$500,000	\$500,000	\$500,000
B-19-DC-48-0001	7/29/2019			
B-18-DC-48-0001	9/24/2018			
B-17-DC-48-0001	11/3/2017			
B-16-DC-48-0001	8/17/2016			
B-15-DC-48-0001	8/27/2015			
B-14-DC-48-0001	7/28/2014			
B-13-DC-48-0001	7/31/2013			
B-12-DC-48-0001	5/2/2012			
B-11-DC-48-0001	7/18/2011			
B-10-DC-48-0001	5/26/2010			
B-09-DC-48-0001	7/1/2009			
B-08-DC-48-0001	3/27/2008			
B-07-DC-48-0001	5/17/2007			
B-06-DC-48-0001	4/7/2006			

**TEXAS POLICE CHIEFS ASSOCIATION FOUNDATION  
TEXAS LAW ENFORCEMENT BEST PRACTICES  
RECOGNITION PROGRAM**

**P.O. Box 1030  
Elgin, Texas 78621  
(512) 281-5400**

**[dojcertification@texaspolicechiefs.org](mailto:dojcertification@texaspolicechiefs.org)**

**Certification on Safe Policing for Communities Certification on Safe Policing for Communities**

\* \* \*

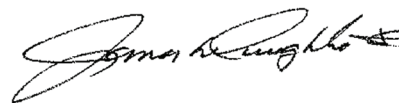
January 25, 2021

Dear Chief Kenneth McKeown:

Pursuant to Section 2 of the Presidential Executive Order on Safe Policing for Safe Communities, dated June 16, 2020, Executive Order No. 13929 (the “Executive Order on Safe Policing”), the U.S. Department of Justice’s discretionary grant funding is only available to Certification on Safe Policing for Communities to state and local law enforcement agencies that have obtained (or are in the process of seeking) credentials certifying that they meet certain standards on use of force. The Executive Order on Safe Policing empowers the U.S. Attorney General to designate independent credentialing bodies including the Texas Police Chiefs Association Foundation Texas Law Enforcement Best Practices Recognition Program to certify that a law enforcement agency meets the conditions of eligibility for federal grants.

Following our review of your submitted required paperwork and personal testament, we have determined the Terrell Police Department meets the conditions for certification under Presidential Executive Order number 13929. Accordingly, the Texas Police Chiefs Association Foundation Texas Law Enforcement Best Practices Recognition Program will include your agency going forward within our database of certified law enforcement agencies. On or before January 31, each year, we will provide the name of each certified law enforcement agency to the U.S. Department of Justice.

Sincerely,



Chief James McLaughlin, Jr.  
General Counsel/Executive Director