

# AGENDA

## Regular City Council Meeting

7:00 PM - Tuesday, March 2, 2021

City Council Chambers, 201 E. Nash Street, Terrell, TX



**Mayor Rick Carmona**

### **Council Members**

**District 2 - Grady Simpson**

**District 3 - Mayrani Velazquez**

**District 4 - Charles Whitaker**

**District 5 - Tim Royse**

**City Manager Mike Sims**

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NOTICE IS HEREBY GIVEN that the Terrell City Council will conduct a Regular City Council Meeting at 7:00 p.m. on Tuesday, March 2, 2021, at Terrell City Hall located at 201 East Nash Street. The meeting is open to the public with limited seating in the Council Chambers. Recommendations of the CDC regarding social distancing will be practiced during the course of the public meeting to slow the spread of the Coronavirus (COVID-19).

If you choose not to attend in person and you wish to submit public comments, email support@cityofterrell.org and title the email "Public Comment". All public comments submitted by 4:00 pm on Tuesday, March 2, 2021 will be provided to the City Council members and read into the record for the Tuesday, March 2, 2021 City Council Meeting.

Page

### **1. CALL TO ORDER**

### **2. INVOCATION**

### **3. PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.**

### **4. MAYOR AND COUNCIL COMMUNITY RECOGNITION AND EVENTS**

### **5. ADOPTION OF MINUTES**

5.1. Discuss and Consider Minutes from the Special City Council Meeting 5 - 13

and Workshop on February 2, 2021, the Regular City Council Meeting on February 2, 2021, and the Special City Council Meeting and Workshop on February 9, 2021.

[Regular City Council - Feb 02 2021 - Minutes - Pdf](#)

[Special City Council Meeting and Workshop - Feb 02 2021 - Minutes - Pdf](#)

[Special City Council Meeting and Workshop - Feb 09 2021 - Minutes - Pdf](#)

## **6. HEAR REMARKS FROM VISITORS.**

*This time is set aside on the agenda to invite any person to address the Council on issues not subject to a public hearing. Routine administrative matters are best discussed with the appropriate City Staff before bringing them to the Council. Prior to the meeting, please complete a "Citizen Participation Form" and present it to the City Secretary. In accordance with the Texas Open Meetings Act, Section 551.042, the City Council cannot discuss, consider, or take action on matters not listed on the agenda. Speakers should limit their comments to 3 minutes and are asked to speak into the microphone provided, identifying themselves for the record. The total amount of time set aside for this place on the agenda is 15 minutes. Comments of a personal nature directed at the Council or Staff are inappropriate.*

## **7. PUBLIC HEARING**

7.1. Conduct A Public Hearing To Receive Comments Regarding An Ornamental Sign Cap (Street Topper ST 20-01) In Honor Of "Patricia Ann Dean" To Be Placed On The Existing City Of Terrell Street Signs Located On The Northeast Corner Of South Rockwall Ave And Hamilton Dr. And Southeast Corner Of Hamilton Drive And Adams Drive. 14 - 24

[Resolution NO. 636](#)

[Hamilton Topper Request Letter](#)

[Hamilton Street Topper Petition Signatures](#)

[Hamilton Topper Locations](#)

[Hamilton Street Topper Example & Cost Estimate P](#)

7.2. Discuss and Consider Recommendation From Planning and Zoning Board to Approve the Patricia Dean Street Topper Petition.

## **8. COVID-19 BUSINESS**

8.1. Discuss Caseload Update.

8.2. Discuss Vaccination Hub Update.

## **9. DISCUSSION ITEMS**

9.1. Discuss March City Council Meeting Schedule. <a href="#"><u>March 2021 calendar</u></a>	25
9.2. Discuss Bank Depository Services Request For Proposal. <a href="#"><u>Agenda Item Report - AIR-21-007 - Pdf</u></a>	26 - 37
9.3. Discuss Monthly Financial Report. <a href="#"><u>Financial Report January 2021 for Council</u></a>	38 - 56

## **10. BUSINESS ITEMS**

10.1. Discuss and Consider Resolution No. 1014, A Resolution Of The City Council Of The City Of Terrell, Texas, Approving And Authorizing Publication Of Notice Of Intention To Issue Certificates Of Obligation. <a href="#"><u>Resolution No. 1014</u></a>	57 - 59
10.2. Discuss and Consider Dump Truck Lease. <a href="#"><u>Agenda Item Report - AIR-21-009 - Pdf</u></a> <a href="#"><u>Resolution No. 1015</u></a>	60 - 61

## **11. INFORMATIONAL REPORTS**

11.1. Discuss National Incident Based Reporting System (NIBRS) Report. <a href="#"><u>January 20 - 21 NIBRS comparison</u></a>	62 - 63
11.2. Discuss Fire Department Incident Report. <a href="#"><u>Breakdown by Major Incident Types for Date Range February 2021</u></a>	64 - 65

## **12. ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:**

Section 551.072 Deliberations Regarding Real Property.  
Section 551.087 Deliberations Regarding Economic Development Negotiations.

## **13. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.**

## **14. ADJOURN.**

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Governing Body of the City of Terrell is a true and correct copy of said NOTICE, which has been posted on the front OUTDOOR BULLETIN BOARD CABINET FOR AGENDAS of the Terrell City Hall, Terrell, Texas, a place convenient and readily accessible to the General Public and on the website at [cityofterrell.org](http://cityofterrell.org), and which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

Posted Friday, February 26, 2021 –5:00 p.m.

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Dawn Steil, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 972-551-6600 for further information. Braille is not available.

Council Reserves the Right to Adjourn into Executive Session to Seek Legal Counsel on a Matter Which the Canon of Legal Ethics Demands to Preserve the Attorney-Client Privilege Pursuant to Section 551.071(2) of the Texas Government Code.



# MINUTES

## Regular City Council Meeting

7:00 PM - Tuesday, February 2, 2021

City Council Chambers, 201 E. Nash Street, Terrell, TX

The City of Terrell City Council conducted a Regular City Council meeting on Tuesday, February 2, 2021 at 7:00 PM in the City Council Chambers, 201 E. Nash Street, Terrell, TX.

**COUNCIL PRESENT:** Mayor Rick Carmona  
 District 2 Grady Simpson  
 District 3 Mayrani Velazquez  
 District 4 Charles Whitaker  
 District 5 Tim Royse

**COUNCIL ABSENT:**

**STAFF PRESENT:** City Manager Mike Sims  
 City Secretary Dawn Steil

### 1 CALL TO ORDER

Mayor Rick Carmona called the meeting to order.

### 2 INVOCATION

Malcolm Duncan representing East Moore Church of Christ gave the invocation.

### 3 PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.

Mayor Rick Carmona led the pledge.

### 4 MAYOR AND COUNCIL COMMUNITY RECOGNITION AND EVENTS

a) Proclamation for Black History Month

**Mayor Rick Carmona read the proclamation for Black History Month.**

### 5 ADOPTION OF MINUTES

a) Discuss and Consider Minutes of the Special City Council Meeting and Workshop on January 12, 2021, the Special City Council Meeting and Workshop on January 19, 2021, and the Regular City Council Meeting on January 19, 2021.

**Tim Royse moved to approve the Minutes of the Special City Council Meeting and Workshop on January 12, 2021, the Special City Council Meeting and Workshop on January 19, 2021, and the Regular City Council Meeting on January 19, 2021, with Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

**6 HEAR REMARKS FROM VISITORS.**

No one came forward to speak.

**7 DISCUSS COVID-19 UPDATE**

a) Discuss COVID-19 Update.

**Emergency Management Coordinator Dustin Conner presented this item to Council for discussion.**

b) Discuss and Consider Mutual Aid Agreement With Kaufman County Regarding Vaccination Hub.

**Emergency Management Coordinator Dustin Conner presented this item to Council for discussion.**

**8 BOARDS AND COMMISSIONS**

a) Discuss and Consider Terrell Economic Development Corporation Board Appointments.

**Charles Whitaker moved to appoint Grady Simpson to the Terrell Economic Development Corporation Board of Directors, with Mayrani Velazquez seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

b) Discuss and Consider Planning and Zoning Commission Appointments.

**Mayrani Velazquez moved to table item 8.2 to the next regular City Council meeting, with Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

c) Discuss and Consider Zoning Board of Adjustments Appointments.

**Mayrani Velazquez moved to table item 8.3 to the next regular City Council meeting, with Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

**9 CITY COUNCIL BUSINESS**

a) Discuss and Consider Resolution No. 1009, A Resolution Of The City Council Of The City Of Terrell, Kaufman County, Texas, Calling A General Election For City Council District No. 2 And City Council District No. 4 To Be Administered By The Kaufman County Election Officer On Saturday May 1, 2021, For The Purpose Of Electing A Council Member For District No. 2 And A Council Member For District No. 4 For A Three (3) Year Term; Designating The Polling Places And Filing Deadlines; Ordering Notices Of Election To Be Posted And Published As Prescribed By Law In Connection With Such Election And Providing An Effective Date.

**Tim Royse moved to approve Resolution No. 1009, A Resolution Of The City Council**

**Of The City Of Terrell, Kaufman County, Texas, Calling A General Election For City Council District No. 2 And City Council District No. 4 To Be Administered By The Kaufman County Election Officer On Saturday May 1, 2021, For The Purpose Of Electing A Council Member For District No. 2 And A Council Member For District No. 4 For A Three (3) Year Term; Designating The Polling Places And Filing Deadlines; Ordering Notices Of Election To Be Posted And Published As Prescribed By Law In Connection With Such Election And Providing An Effective Date, with Charles Whitaker seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

b) Discuss and Consider Resolution No. 1010, A Resolution Of The City Council Of The City Of Terrell, Texas, Approving The Contract For Election Services Between The City Of Terrell And Brenda Samples, Tax Assessor-Collector Of Kaufman County Serving As County Election Officer To Conduct The City Election Scheduled For May 1, 2021; Authorizing The City Manager To Negotiate And Execute The Contract For Election Services For The May 1, 2021 Election; And Providing An Effective Date.

**Mayrani Velazquez moved to approve Resolution No. 1010, A Resolution Of The City Council Of The City Of Terrell, Texas, Approving The Contract For Election Services Between The City Of Terrell And Brenda Samples, Tax Assessor-Collector Of Kaufman County Serving As County Election Officer To Conduct The City Election Scheduled For May 1, 2021; Authorizing The City Manager To Negotiate And Execute The Contract For Election Services For The May 1, 2021 Election; And Providing An Effective Date, with Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

c) Discuss and Consider Selection of Mayor Pro Tem.

**Grady Simpson moved to appoint Tim Royse as Mayor Pro Tem, with Mayrani Velazquez seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

d) Discuss and Consider Selection of Deputy Mayor Pro Tem.

**Tim Royse moved to appoint Mayrani Velazquez as Deputy Mayor Pro Tem, with Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Tim Royse, Mayrani Velazquez, and Charles Whitaker**

e) Discuss February City Council Calendar.

**City Secretary Dawn Steil presented this item to Council for discussion.**

## 10 BUSINESS ITEMS

a) Discuss and Consider Resolution No. 1006, A Resolution Of The Of The City Council Of The City Of Terrell Texas Authorizing The Funding For Downtown Building Renovation.

**Tim Royse moved to table item 10.1 to the next regular City Council meeting, with**

**Grady Simpson seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Tim Royse, Mayrani Velazquez, and Charles Whitaker**

b) Discuss and Consider Resolution No. 1007, A Resolution Of The City Council Of The City Of Terrell Texas Approving A Transfer Of Funds From The Reinvestment Zone (TIRZ #1) To The City Of Terrell, Texas, For Downtown Building Renovations.

**Grady Simpson moved to approve Resolution No. 1007, A Resolution Of The City Council Of The City Of Terrell Texas Approving A Transfer Of Funds From The Reinvestment Zone (TIRZ #1) To The City Of Terrell, Texas, For Downtown Building Renovations, with Charles Whitaker seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Charles Whitaker, Mayrani Velazquez, and Tim Royse**

c) Discuss and Consider Resolution No. 1012, A Resolution Authorizing Continued Participation With The Atmos Cities Steering Committee; And Authorizing The Payment Of Five Cents Per Capita To The Atmos Cities Steering Committee To Fund Regulatory And Related Activities Related To Atmos Energy Corporation.

**Tim Royse moved to approve Resolution No. 1012, A Resolution Authorizing Continued Participation With The Atmos Cities Steering Committee; And Authorizing The Payment Of Five Cents Per Capita To The Atmos Cities Steering Committee To Fund Regulatory And Related Activities Related To Atmos Energy Corporation, with Mayrani Velazquez seconding the motion. Carried by the following votes:**

**Ayes: Grady Simpson, Mayrani Velazquez, Charles Whitaker, and Tim Royse**

**11 DISCUSSION ITEMS**

a) Discuss Strategic Plan Update.

**City Manager Mike Sims presented this item to Council for discussion.**

**12 ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:**

Passed.

**13 RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.**

Passed.

**14 ADJOURN.**

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E. Rick Carmona, Mayor

Attest:

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Dawn Steil, City Secretary



# MINUTES

## Special City Council Meeting and Workshop Meeting

5:00 PM - Tuesday, February 2, 2021

City Council Chambers, 201 E. Nash Street, Terrell, TX

The City of Terrell Council conducted a Special City Council Meeting and Workshop on Tuesday, February 2, 2021 at 5:00 PM in the City Council Chambers, 201 E. Nash Street, Terrell, TX.

**COUNCIL  
PRESENT:** Mayor Rick Carmona  
District 5 Tim Royse  
District 2 Grady Simpson  
District 3 Mayrani Velazquez  
District 4 Charles Whitaker

**COUNCIL  
ABSENT:**

**STAFF PRESENT:** City Manager Mike Sims  
City Secretary Dawn Steil  
Assistant City Attorney Greg Shumpert  
City Attorney Mary Gayle Ramsey

- 1 **CALL TO ORDER**  
Mayor Rick Carmona called the meeting to order.
- 2 **INVOCATION**  
Grady Simpson gave the invocation.
- 3 **PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.**  
Mayor Rick Carmona led the pledge.
- 4 **HEAR REMARKS FROM VISITORS.**

*This time is set aside on the agenda to invite any person to address the Council on issues not subject to a public hearing. Routine administrative matters are best discussed with the appropriate City Staff before bringing them to the Council. Prior to the meeting, please complete a "Citizen Participation Form" and present it to the City Secretary. In accordance with the Texas Open Meetings Act, Section 551.042, the City Council cannot discuss, consider, or take action on matters not listed on the agenda. Speakers should limit their comments to 3 minutes and are asked to speak into the microphone provided, identifying themselves for the record. The total amount of time set aside for this place on the agenda is 15 minutes. Comments of a personal nature directed at the Council or Staff are inappropriate.*

- 5 **DISCUSSION ITEMS**

ITEM 5.1.

**Draft**

- a) Discuss and Consider Resolution No. 1011 Amending the Policy Governing The Naming Or Renaming Of City Facilities, Streets And Parkland.  
**City Manager Mike Sims presented this item to Council for discussion.**
- b) Discuss Dump Truck Lease.  
**Director of Public Services Glenn Caldwell presented this item to Council for discussion.**
- c) Discuss Racial Profiling Report.  
**Police Chief Ken McKeown presented this item to Council for discussion.**
- d) Discuss Deferred Park Maintenance Report.  
**Director of Public Services Glenn Caldwell presented this item to Council for discussion.**
- e) Discuss Summer 2021 Pool and Recreation Program Planning.  
**Director of Public Services Glenn Caldwell presented this item to Council for discussion.**

**6 STAFF REPORTS**

City Manager Mike Sims discussed the staff reports with Council.

- a) Discuss Terrell Fire Department Texas Commission on Fire Protection 2 Year Compliance.
- b) Discuss TxCDBG Main Streets and Downtown Revitalization Program Fund.
- c) Discuss Safe Policing Certification.

**7 ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:**

Passed.

**8 RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.**

Passed.

**9 ADJOURN.**

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E. Rick Carmona, Mayor

Attest:

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Dawn Steil, City Secretary



# MINUTES

## Special City Council Meeting and Workshop Meeting

5:00 PM - Tuesday, February 9, 2021

Terrell Police Headquarters, 1100 N. State Highway 34, Terrell, TX

The City of Terrell Council conducted a Special City Council Meeting and Workshop on Tuesday, February 9, 2021 at 5:00 PM in the Terrell Police Headquarters, 1100 N. State Highway 34, Terrell, TX.

**COUNCIL  
PRESENT:** Mayor Rick Carmona  
District 5 Tim Royse  
District 2 Grady Simpson  
District 3 Mayrani Velazquez  
District 4 Charles Whitaker

**COUNCIL  
ABSENT:**

**STAFF PRESENT:** City Manager Mike Sims  
City Secretary Dawn Steil  
Assistant City Attorney Greg Shumpert

### 1 CALL TO ORDER

Mayor Rick Carmona called the meeting to order.

### 2 INVOCATION

Charles Whitaker gave the invocation.

### 3 PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.

Mayor Rick Carmona led the pledge.

### 4 HEAR REMARKS FROM VISITORS.

No one came forward to speak.

### 5 BUSINESS ITEMS

- a) Discuss and Consider Resolution No. 1013, A Resolution Of The City Council Of The City Of Terrell, Texas, Urging The State Legislature To Pass A Bill Allowing Cities With Historically Black Colleges And Universities To Be Included In The State Law Definition Of "Small Cities With College Bracket".

**Tim Royse moved to approve Resolution No. 1013, A Resolution Of The City Council Of The City Of Terrell, Texas, Urging The State Legislature To Pass A Bill Allowing Cities With Historically Black Colleges And Universities To Be Included In The State Law Definition Of "Small Cities With College Bracket", with Grady Simpson seconding**

the motion. Carried by the following votes:

**Ayes: Rick Carmona, Tim Royse, Grady Simpson, Mayrani Velazquez, and Charles Whitaker**

**6 DISCUSS STRATEGIC PLAN**

- a) Discuss Strategic Plan Overview.  
**City Manager Mike Sims presented this item to Council for discussion.**
- b) Discuss Police Department Strategic Goals.  
**Police Chief Ken McKeown presented this item to Council for discussion.**
- c) Discuss Animal Control Department Strategic Goals.  
**Police Chief Ken McKeown presented this item to Council for discussion.**
- d) Discuss Fire Department Strategic Goals.  
**Fire Chief Shane LeCroy presented this item to Council for discussion.**
- e) Discuss Emergency Management Department Strategic Goals.  
**Fire Chief Shane LeCroy presented this item to Council for discussion.**
- f) Discuss Public Information Office Strategic Goals.  
**Public Information Officer Alison Walker presented this item to Council for discussion.**
- g) Discuss City Secretary Office Strategic Goals.  
**City Secretary Dawn Steil presented this item to Council for discussion.**
- h) Discuss Comprehensive Plan Strategic Goals.  
**City Manager Mike Sims presented this item to Council for discussion.**

**7 ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:**

Passed.

**8 RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.**

Passed.

**9 ADJOURN.**

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E. Rick Carmona, Mayor

Attest:

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Dawn Steil, City Secretary

**RESOLUTION NO. 636**

A RESOLUTION OF THE CITY OF TERRELL, TERRELL, TEXAS, ESTABLISHING A POLICY GOVERNING THE NAMING OR RENAMING OF CITY FACILITIES, STREETS AND PARKLAND

**WHEREAS**, the Terrell City Council desires that naming or renaming facilities, streets and parkland shall be made in accordance with written policies approved by the governing body; and

**WHEREAS**, naming policies must be consistent, provide clear directions, address 911 emergency service issues, preserve historic names, recognize and honor individuals who have made significant contributions to the community and provide for public input; and

**WHEREAS**, the City of Terrell City Council finds that the City Facility, Street and Parkland Naming Policy attached hereto (Exhibit "A") is in the best interests of the citizens, property owners, businesses and visitors of the City of Terrell.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS:**

Section 1. The Terrell City Council hereby adopts Exhibit "A" attached hereto as the official policy which shall govern the naming or renaming of City Facilities, Streets and Parkland.

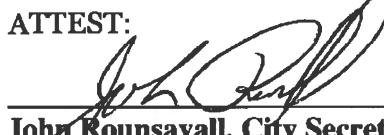
Section 2. That this resolution shall take effect immediately from and after its passage.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City Terrell this the 16<sup>th</sup> day of June, 2009.

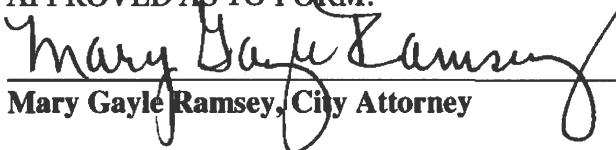
APPROVED:

  
\_\_\_\_\_  
Hal Richards, Mayor

ATTEST:

  
\_\_\_\_\_  
John Rounsavall, City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Mary Gayle Ramsey, City Attorney

**EXHIBIT "A"**

**CITY OF TERRELL**

**Policy for the Naming or Renaming of City Facilities, Streets, and Parkland**

**PURPOSE:** To establish guidelines for the naming or renaming of City facilities, streets and parkland.

**PROCESS:** To initiate the application of this policy, a need will be identified and a written request shall be submitted to the Engineering Department for review. City staff will prepare a report and present the request to the appropriate board or body and bring forward a recommendation to the City Council. Upon receiving the recommendation, the City Council will consider the naming or renaming of a city street, facility or park land in accordance with the following criteria:

**Part One:** City facilities or park land shall be named in the following manner:

- 1.) In honor of individuals who donate land for park space or donate a major part of the funds required to construct or renovate a facility. A minimum of fifty percent (50%) or more of the necessary funds is necessary to constitute a major portion.
- 2.) In honor of individuals who have made significant contributions to the community through public service as a local or national leader, volunteerism or private sector achievement (see Part Four for criteria)
- 3.) In relation to predominant characteristics or physical features of the land such as streams, rivers, plant species, etc.
- 4.) In relation to a street or streets adjacent to the facility.
- 5.) In relation to a subdivision that houses the facility.
- 6.) Requests under this section shall be considered by the Parks Board who shall then forward a recommendation to the City Council.

**Part Two:** Streets shall be named or renamed in the following manner:

- 1.) Streets in newly platted subdivisions or streets that have not been developed are exempt from this policy and shall follow the naming procedures outlined in the city's Subdivision Ordinance except that developers will be encouraged to utilize names from a list of preferred new street names provided by the City Council or if in honor of an individual in accordance with Part Four below.
- 2.) In the event a street name conflict occurs because of an annexation or other issue which may cause delays or confusion in the delivery of 9-1-1 emergency services, city staff will evaluate the need for a street name change and process the proposed street name change as follows:
  - a. Written notice will be mailed to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - b. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the

proposed name change and who shall then forward a recommendation to the City Council.

- 3.) A request from a private entity, group or individual to rename a public street shall comply with the following requirements:
  - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
  - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and maps showing the location and quantity of proposed signs affected.
  - c. The request will verify that the interested parties will defray the cost of installing signs and other expenses (i.e. updating maps, plats, 9-1-1, etc.).
  - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

**Part Three:** Recognized historic neighborhood or honorary street designations shall be named in the following manner:

- 1.) An ornamental sign cap (topper) may be placed on top of existing street signs in designated areas such as, a historic neighborhood, place, or in honor of an individual after approval by the City Council in accordance with the following criteria:
  - a. Proposed names will be in accordance with the City of Terrell Subdivision Regulations and/or if in honor of an individual in accordance with Part Four below.
  - b. A written request shall be submitted with a notarized petition with the concurrence from a minimum of seventy-five percent (75%) of the owner occupied households and/or active businesses abutting the proposed street and a statement that the fabrication and installation costs will be paid by the applicants.
  - c. The written request shall be submitted with the design of the proposed sign cap, detailed maps showing the location and quantity of proposed sign caps that are to be installed.
  - d. City staff shall send written notice to all property owners affected by the proposed changes not less than 15 days prior to the Planning and Zoning Commission meeting in which the proposed changes will be heard.
  - e. City staff shall prepare a report with associated maps, public comments and other exhibits with a recommendation to the Planning and Zoning Commission for the proposed name change and who shall then forward a recommendation to the City Council.

- f. Recognized historic neighborhoods shall have a defined boundary in which the area has historic structures, events or other attractions that residents, visitors or tourists would benefit from signage indicating the area has historical significance.

**Part Four:** Qualifications for Honorees in which a park, facility or street is to be named:

1. In honor of military, police or fire service men and women who died in the line of duty or in honor of veterans of the above services who have been honored for their heroism or valor in the line of duty.
2. In honor of individuals with significant achievements they must have been native born in Terrell, a long time resident or attended Terrell schools and have received nationally or internationally recognized awards for their achievements in the arts, sciences or industry.
3. In honor of deceased national or state leaders. Deceased national or state leader must have directly impacted the citizens of Terrell and have been deceased for a minimum of three (3) years.
4. In honor of local community leaders or volunteers who have provided outstanding personal service such as in education, business, public service, civic organizations, non-profit organizations, hospitals or churches, etc. that has resulted in a significant and enduring contribution to the community.
  - a. If deceased, the person must have served for a minimum of twenty (20) years and must have been deceased for a minimum of three (3) years; or
  - b. If living, the person must have served for a minimum of thirty (30) years; or
  - c. In which the individual has provided outstanding service in more than one area such as an elected official and volunteer for a civic organization whose cumulative service in the various organizations meets or exceeds the above minimum criteria.

August 5, 2019

Dear Mr. Caldwell,

Please allow me to thank you in advance for your time to assist me with this important matter. I'm writing to request a sign cap topper for my loving mother, Patricia Dean. It is my hope that a topper be placed in her memory. I propose that it be placed on top of Hamilton Drive, which is the location where she resided.

I know this is a prodigious request and one that is not taken lightly. Therefore, Let me enlighten you about this wonderful woman and why she should be considered for this honor.

She was born in Terrell, Texas. This is the place she spent all of her life. The place she loved! Patricia loved her community and she showed it by her devotion to civic action and community service. Former Mayor, D.J. Ory once said her service to our community was unstoppable," during her proclamation presentation. Her compassion and dedication for her community spanned over 30 years in voter's registration. She spent many hours advocating for individuals regarding their rights to vote, working at the polls, making phone calls and walking the streets. It is my belief that the historic words of Former President John F. Kennedy's, "Ask not what your country can do for you-ask what you can do for your country," challenged and inspired her in many ways throughout her life.

Her loyalty for her community was on-going as she spearheaded the re-opening of the gift shop at Terrell Community Hospital. In addition, she volunteered at Southwestern Christian College where she served students in the dining hall.

In conclusion, if this request is granted, it would be a true reflection of honoring her legacy. Nelson Mandela said it well; "What counts is not the mere fact that we have lived. It is what difference we have made to the lives of others that will determine the significance of the life we lead."

Sincerely,



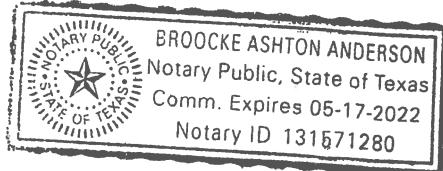
Rachael Dean Gardner

## Petition for Street Topper for Patricia Ann Dean

<u>Name</u>	<u>Address</u>	<u>Signature</u>
1. Darnell Reed	9156 Gilbert St.	Darnell Reed
2. Asia Sheard	180 Hamilton	Asia Sheard
3. Dury Morrissey	157 Hamilton	Dury Morrissey
4. John Swann	157 Hamilton	John Swann
5. Mattie Veasey	151 Hamilton	Mattie Veasey
6. Teshia Fuller	143 Hamilton	Teshia Fuller
7. Jose Benjicos	146 Hamilton Dr	Jose Benjicos
8. Richard Lewis	148 Hamilton Dr.	Richard Lewis
9. Rachel Aranew	144 Hamilton Dr	Rachel Aranew
10. ELLA TAYLOR	136 Hamilton Dr	Ella Taylor
11. Buford Taylor	136 Hamilton Dr.	Buford R. Taylor
12. Chandra Williams	136 Hamilton Dr.	Chandra Williams
13. Wesley Boyd	135 Hamilton Dr.	Wesley Boyd
14. Angela Cuellar	136 Hamilton Dr.	Angela Cuellar
15. Phoenix Martinez	129 Hamilton Dr	Phoenix Martinez
16. Donna Wilson	31 Hamilton Dr	Donna Wilson
17. Meiron Nunez	126 Euclid	Meiron Nunez
18. Gilberto Rumes	241 Hamilton	Gilberto Rumes
19. Billie M. DeGill	164 Euclid	Billie M. DeGill
20. Dorothy L. Sánchez	118 Hamilton	Dorothy L. Sánchez
21. David L. Sánchez	116 Hamilton	David L. Sánchez
22. Milton Smith	1425 Euclid	Milton Smith
23. Casey Williams	106 Hamilton	Casey Williams
24. Pamela Collier	152 Hamilton Dr.	Pamela Collier
25. Stephen Sterling	132 Hamilton Dr.	Stephen Sterling

## Petition for Street Topper for Patricia Ann Dean

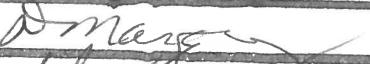
Name	Address	Signature
1. Rhonda Jones	1271 Ham. Hn Dr.	Rhonda
2. Bobby Cookster	125 Hampton	Bobby
3. Nick Toliver	125 Hampton	Nick
4. Leo Rivers	120 Hamilton	Leo Rivers
5. Tambrin Rivers	120 Hamilton	Tambrin Rivers
6. IVAN Davis	119 Hamilton	Ivan Davis
7. Joshua Stivers	117 Hamilton	Joshua Stivers
8. Kenneth Adams	114 Hamilton	Kenneth Adams
9. Anna Adams	114 Hamilton Dr.	Anna Adams
10. Jerry L. Sim	119 Hamilton Dr.	Jerry L. Sim
11. James John	Ho f	James John
12. Lutecchia Sare	101 Hamilton & 7568	Lutecchia Sare
13. Ceola Walton	117 Ham. Hn Dr.	Ceola Walton
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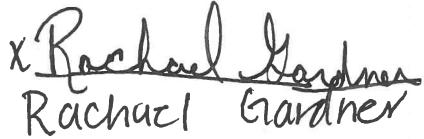


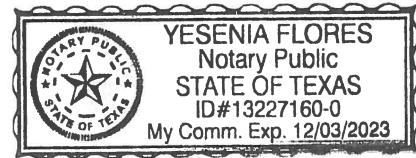
Brooke Anderson

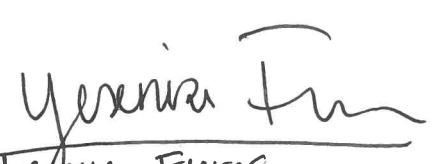
5/17/22

## Petition for Street Topper for Patricia Ann Dean

Name	Address	Signature
1. Maria Arredondo	162 Hamilton Dr	
2. Dianne Marquez	158 Hamilton Dr	
3. Islam Gary	138 Hamilton Dr	
4. Chandra Williams	134 Hamilton Dr	
5. Regine Kadims	121 Hamilton Dr	
6. Chen Kim	113 Hamilton	
7. Melton Smith	104 Hamilton	
8. Brandon Espinoza	108 Hamilton Dr	
9. Casey Espinoza	108 Hamilton Dr	
10. Risk Washington	101 Jackson Dr	
11. Beverly Kyser	100 Hamilton	
12.		
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22.		
23.		
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25.		

 Rachael Gardner October 21, 2020



 Yesenia Flores  
My Comm. Exp.: 12/03/2023

**Legend**

- ★ Hamilton Topper Locations
- Hamilton Properties

N 1 inch = 200 feet





Centerline Supply, Inc.  
530 Jesse Street  
Grand Prairie, TX 75051  
United States  
P: (800) 321-1751

**Quote Number:** QTE0007372

**Quote Date:** 09/28/20

**Prepared By:** DNELSON

**BILL TO:**

TERRELL, CITY OF  
PO BOX 310  
TERRELL TX 75160

**SHIP TO:**

MINDY LONG - AP  
TERRELL, CITY OF  
PO BOX 310  
TERRELL TX 75160

**Notes:**

Customer P.O.	Ship VIA	Terms	Shipping Terms	
	CLSDELIVERY	NET30	Prepaid & Add	
Item Number		Ordered	Unit	Price
90900-QUOTE		1	EA	\$85.00
36X12 SIGN TOPPER .080 EG				\$85.00

Quotations are valid for 30 days from the date of quotation.

Net Order:	\$85.00
Discount %	0%
Less Discount:	\$0.00
Freight:	\$0.00
Sales Tax:	\$0.00
Order Total:	\$85.00

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**WE NOW OFFER CUSTOM VINYL DECALS, FLEET GRAPHICS, WINDOW PRINT FILMS, AND MORE!**

**1.5% FINANCE CHARGE FOR INVOICES OVER 30 DAYS. Terms & Conditions Apply.**

**CENTERLINE SUPPLY, INC. - TOLL FREE (800) 321-1751 - SALES@CLSUSA.COM**

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

# MARCH 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	<b>1</b>	<b>2</b> Workshop 5 pm City Council Meeting 7 pm	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
7	<b>8</b>	<b>9</b> Workshop 5:30 pm	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
14	<b>15</b>	<b>16</b> Workshop 5 pm City Council Meeting 7 pm	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
21	<b>22</b>	<b>23</b> Joint Meeting 5:30 pm	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
28	<b>29</b>	<b>30</b> Workshop 5:30 pm	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>

Regular City Council  
**AGENDA ITEM REPORT**



**To:** Jamarcus Ayers  
**Subject:** Discuss Bank Depository Services Proposal

**Meeting:** Regular City Council - Mar 02 2021  
**Department:** Finance  
**Staff Contact:** Jamarcus Ayers, Director

**BACKGROUND INFORMATION:**

Staff solicited proposals for Bank Depository Services. The proposals were due in January 22nd, 2021. American National Bank of Texas and Texas Bank and Trust submitted proposals for the Depository Services. The initial contract period will begin March 2021 and end September 30, 2024. At the option of the City, the contract may be renewed for one additional 12-month period.

**ATTACHMENTS:**

[BANKING RSP's SUMMARY](#)

## ITEM 9.2.

**CITY OF TERRELL**  
**BANK DEPOSITORY SERVICES RFP RECAP**  
**1/22/21**

	<b>American National Bank</b>			<b>Texas Bank &amp; Trust</b>
	Option 1*	Option 2**		
<b>Monthly fees unit price:</b>				
Treasury management fee	\$ 25	\$ -		\$ 50
Account maintenance fee	\$ 15.00	\$ -		\$ 10.00
Debits	\$ 0.15	\$ -		\$ 0.15
Electronic debits	\$ 0.12	\$ -		\$ -
Credits	\$ 0.35	\$ -		\$ 0.15
Electronic credits	\$ 0.12	\$ -		\$ 0.15
Deposited items	\$ 0.12	\$ -		\$ 0.15
Charge back fee	\$ 6.39	\$ -		\$ 5.00
Rolled coin -per roll	\$ 0.10	\$ -		\$ -
Currency strap	\$ 0.35	\$ -		\$ -
Stop payments	\$ 32.97	\$ -		\$ 30.00
ACH Origination batch fee	\$ 10.00	\$ -		\$ -
ACH originated item fee (credits and debits)	\$ 0.12	\$ -		\$ 0.10
ACH notification of charge fee	\$ 3.00	\$ -		\$ -
ACH return item fee	\$ 3.00	\$ -		\$ -
ACH debit blocks	\$ 15.00	\$ -		\$ -
ACH positive pay	\$ 30.00	\$ -		\$ -
Domestic outgoing wires (Web)	\$ 10.00	\$ -		\$ 20.00
Domestic incoming wires (Web)	\$ 10.00	\$ -		\$ 5.00
Contract domestic outgoing	\$ 15.00	\$ -		\$ -
Check positive pay monthly maintenance fee	\$ 35.00	\$ -		\$ 60.00
Check positive pay exceptions repored fee	\$ 1.00	\$ -		\$ -
Bill pay consolidator monthly fee	\$ 100.00	\$ -		\$ -
Estimate of total monthly fees based on Nov 2020 activity	\$ 2,285.00	\$ -		\$ 1,100.00
Estimated credit earnings @ .25% (based on November 2020)	<u>\$ 2,882.00</u>	<u>\$ -</u>		<u>\$ 2,882.00</u>
Estimated net fees	\$ -	\$ -		\$ -
Deposit interest rates @1/22/21		0.20%		0.20% Tiered .10% to .50%
Number of collateralized Texas public fund clients		73		46
Selected comparable clients:				
	City of Rockwall		City of Lindale	
	City of Kaufman		Pine Tree ISD	
	City of Forney		Marhsall ISD	
	Kaufman County			
	Terrell ISD			

\* ANBTEX will waive all bank fees, regardless of balance, for 3 initial months.

\*\* ANBTEX will waive all bank fees with \$5 million in average monthly balances held in non-interest-bearing accounts.

January 22, 2021

Dawn Steil, City Secretary  
City of Terrell  
201 E. Nash  
Terrell, Texas 75160

Tori Lucas  
Banking Center President  
American National Bank of Texas  
102 West Moore Avenue  
Terrell, Texas 75160

Dear Ms. Steil:

It is our pleasure to present the City of Terrell with this proposal. We have served the City of Terrell through thick and thin for over 50 years. Nothing would please us more than to continue our partnership during these changing times. American National Bank of Texas (ANBTX) has what it takes to continue to be an effective and strategic partner to the City.

We are true community partners and stand ready to assist. We value our relationship and offer the below for your consideration:

#### **Contract Pricing**

##### **Option 1 – Premium Earnings Credit Rate of 25bps**

We offer the City a Premium Earnings Credit Rate of .25% on Non-Interest-bearing account balances. \*  
ANBTX will waive all bank service fees, regardless of balances, for the first 3 months.

or

##### **Option 2: Compensating Balances of \$5 million**

Maintain a monthly average of \$5 million in Collected Non-Interest-bearing account balances, and ANBTX will provide all banking services free of charge. \*

With either option above, on interest bearing accounts such as interest checking, savings or money market accounts, ANBTX offers a rate equal to the current Public Funds Money Market rate plus .15% on any Interest-bearing investment balances for a total current rate of .20%. The ANBTX Public Fund Money Market rate is subject to change, reflecting current market rates.

##### **ANBTX does not charge FDIC/deposit Balance fees.**

\*Please note that the account analysis service contract options above, do not cover the cost of the following expanded Treasury Management Services offered: Card Services, Smart Safe, Safekeeping, or Merchant Processing services.

ANBTX offers Certificates of Deposits with maturities from 6 Months to 5 years. Interest on time deposits is compounded quarterly and paid at maturity. The rate for CDs will be quoted separately from this bid at the time of CD investment to reflect the current market rates.

Warm regards,



Tori Lucas  
Banking Center President  
American National Bank of Texas

American National Bank of Texas			
Treasury Management Schedule of Fees			
Volumes based on ANBTX's 2020 November Analysis			
Service Description	Volume	Unit Price	Monthly Charges
<b>Balance Assessment Fee</b>			
Balance Assessment Fee	15,197,511.06		
<b>Treasury Online Cash Management</b>			
One-Time Set-Up Fee		50.00	
WEB Access Cash Management Fee	1	25.00	25.00
<b>General Banking</b>			
Monthly Maintenance Fee	1	15.00	15.00
Debits	591	0.15	88.65
Electronic Debits	15	0.12	1.80
Credits	156	0.35	54.60
Electronic Credits	75	0.12	9.00
Deposited Items	2254	0.12	270.48
Charge Back Fee	6	6.39	38.34
Charge Back Reclears		6.39	
Collection Fees - Domestic Per Item		20.00	
Collection Fees - Foreign Per Item		0.12	
Coin Per Bag - Deposited		15.00	
Rolled Coin - Per Roll	25	0.10	2.50
Currency Strap	9	0.35	3.15
Stop Payments	1	32.97	32.97
<b>ACH Services</b>			
ACH Origination Batch Fee	6	10.00	60.00
ACH Originated Item Fee (Credits and Debits)	757	0.12	90.84
Same-Day ACH per Item Fee		0.38	
Low Volume ACH Originated Per Item Fee		1.00	
Same-Day ACH Low Volume Per Item Fee		0.50	
ACH Notification of Charge Fee	3	3.00	9.00
ACH Return Item Fee	1	3.00	3.00
ACH Debit Blocks	15	15.00	225.00
ACH Positive Pay	17	30.00	510.00
ACH Positive Pay Exceptions		1.00	
BAI data Transmission Service		25.00	
FED EDI Statements Setup Fee		25.00	
FED EDI Statements Monthly Fee		25.00	
<b>Online Wire Transfer Services</b>			
Domestic In-Person		15.00	
Domestic Outgoing (WEB)	12	10.00	120.00
Domestic Incoming (WEB)	1	10.00	10.00
Contract Domestic Outgoing	1	15.00	15.00
Contract Incoming		15.00	
Contract International Outgoing		50.00	
International In-Person		50.00	

ANBTX does not charge a balance assessment fee

ITEM 9.2.

International Outgoing (WEB)		30.00	
International Incoming (WEB)		5.00	
<b>ARP Services</b>			
Full Account Reconciliation Monthly Maintenance		75.00	
Partial Acct Reconciliation Monthly Maintenance		50.00	
Deposit Reconciliation Monthly Maintenance		50.00	
Check Positive Pay Monthly Maintenance Fee	14	35.00	490.00
Check Positive Pay Exceptions Reported Fee	111	1.00	111.00
Check Positive Pay Exceptions Returned		2.00	
Reverse Positive Pay Per Account		75.00	
<b>Remote Deposit Services</b>			
Remote Deposit Services		50.00	
Panini Ideal Check Scanner		299.00	
Panini Vision X Scanner 75		750.00	
Canon CR-190 Check Scanner		2895.00	
Image Cash Letter Monthly Fee		200.00	
Image Cash Letter Set Up Fee		300.00	
<b>Other Services</b>			
Zero Balance Account Parent Account		25.00	
Zero Balance Account Child Account		10.00	
CD ROM Imaging Service Fee		25.00	
Sweep FDIC Insured Monthly Fee		50.00	
Sweep Line of Credit Monthly Fee		150.00	
Bill Pay Consolidator Monthly Fee	1	100.00	100.00
Bill Pay Consolidator Per Item Fee		0.10	
Deposit Account Control Set Up Fee		1000.00	
Deposit Account Control Monthly Fee		100.00	
Safe Vault Monthly Fee		100.00	
Lock Box			
<b>TOTAL MONTHLY SERVICE CHARGES</b>			<b>\$ 2,285.33</b>

ANBTEX offers a scanner at no cost to the City for Remote Deposit Services

ANBTEX offers Safe Vault Service, see Appendix C for details

ANBTEX offers LockBox Services, see Attachment 7 for details

See our Offer Letter for Full Pricing Options, to offset these Analysis charges



### Schedule of Fees and Posting Order Description

Account Research				
Per Hour-1 Hour Minimum	\$30.00			
Per Copy	\$2.00			
ATM		Rolled Coin Per Roll		
Card Replacement	\$7.50	Safe Deposit Box		
U.S. Non-ANB ATM <sup>1</sup>	\$1.00	Drilling Fee	Cost of Service	
Cashier Checks		Late Fee	\$7.50	
Customer	\$3.49	Lost Key (per key)	Cost of Service	
Non-Customer	\$6.79	Statement		
Charge Backs	\$6.39	Additional Statement	\$6.39	
Check Cashing (Non-Customer, not on us)		Snapshots	\$1.00	
\$5.00 Minimum	2%	Special Handling	\$6.39	
Coin Exchange (Non-Customer)	10%	Statement Reconciliation (per hour)	\$30.00	
<b>Coin Per Bag (Commercial)</b>	<b>\$15.00</b>	<b>Stop Payment</b>	<b>\$32.97</b>	
Collections <sup>1</sup>		Temporary Checks		\$ .25
Customer	\$20.00	Travelers Checks	Up to 2%	
Non-Customer	\$50.00	Visa® Debit Card		
Foreign Currency	\$30.00	Card Replacement	\$7.50	
Foreign Item	\$50.00	Expedited Delivery	\$45.00	
Currency Exchange Strap (Non-Customer)	\$1.00	Wire Transfer		
Currency Per Strap	\$35	Incoming-Domestic & International		
Foreign Currency	\$30.00	Business & Individual	\$15.00	
Foreign Drafts	\$37.50	Outgoing-Domestic		
Garnishments and Tax Levies	\$100 Minimum	Business & Individual	\$15.00	
Gift Checks-American Express	\$2.50	Outgoing-International		
Night Deposit Bags		Business	\$50.00	
Lock Bags	\$25.00	<b>Individual<sup>3</sup></b>	<b>\$100.00</b>	
Zipper Bags	\$5.00	Non-Customer Wires/Domestic	\$25.00	Not Available
		Non-Customer Wires/International		

Fee changes are reflected in bold font, are effective May 1, 2013 and are subject to change. Member FDIC. <sup>1</sup> Plus other financial institutions' fees. <sup>2</sup>Created by check, in-person withdrawal, or electronic means. <sup>3</sup>Additional fees may apply.

## Attachment 5: References

List of three (3) comparable references and current Texas Public Funds Clients, with total number of collateralized Texas public fund clients.

Customer Name	Customer since	Contact Name	Title	Phone Numbers
City of Rockwall	1984	Mary Smith	Assistant City Manager	972-771-7701
City of Kaufman	2016	Mary Wennerstrom	Finance Director	972-932-2216
City of Forney	2016	Deborah Woodham	Director of Finance	972-564-7307

Total number of collateralized Texas public fund clients: 96 entities are monitored by ANBTX	<b>Currently pledging 73</b>
---	------------------------------

## List of ANBTX Municipalities in Kaufman County

## Terrell ISD      Scurry-Rosser ISD

## City of Crandall      Talty SUD

Crandall ISD      City of Kaufman

## City of Forney

## Kaufman County

Kaufman CAD

Kaufman ISD

EQUAL HOUSING LENDER 

P.O. Box 3269  
 Forney, Texas 75126  
 972-552-2600  
 Metro 972-564-2614  
 1-800-263-7013  
[www.texasbankandtrust.com](http://www.texasbankandtrust.com)

ANN MARIE BROWN  
*President*

January 22, 2021

Dawn Steil  
 City Secretary  
 City of Terrell  
 P.O. Box 310  
 210 E. Nash  
 Terrell, Texas 75126

Ms. Dawn Steil,

We are pleased to be able to provide a proposal to *City of Terrell* for depository services. Attached please find our proposal that is valid for 180 days from 1/22/21. We look forward to being able to work with you in the near future.

Respectfully submitted,

Ann Marie Brown  
 President  
 Forney/Terrell  
 Phone (469) 703-8904  
[ambrown@texasbankandtrust.com](mailto:ambrown@texasbankandtrust.com)

## SAMPLE ANALYSIS OF STATEMENT CHARGES

# OF DAYS THIS PERIOD: **31**

ENTITY NAME	DDA ACCOUNT
CITY OF TERRELL	

AVERAGE LEDGER BALANCE	<b>15,084,220.75</b>
LESS: UNCOLLECTED FUNDS	0.00
AVERAGE COLLECTED BALANCE	<b>15,084,220.75</b>
LESS: RESERVE @ 10.00%	1,508,422.08
AVERAGE INVESTABLE BALANCE	13,575,798.68
 CREDIT FOR BALANCES	<b>0.250000%</b>
	2,882.53

REQUIRED BALANCE FIGURED ON AN EARNINGS ALLOWANCE OF:	<b>0.250%</b>
---	---------------

	UNIT PRICE	ACTIVITY	TOTAL COST	REQUIRED BALANCE
MONTHLY ACCOUNT MAINTENANCE	<b>10.00</b>	<b>52</b>	520.00	2,449,032.26
DEBITS POSTED	<b>0.15</b>	<b>379</b>	56.85	267,745.16
CREDITS POSTED	<b>0.15</b>	<b>115</b>	17.25	81,241.94
ON US ITEMS DEPOSITED	<b>0.15</b>	<b>842</b>	126.30	594,832.26
TRANSIT ITEMS DEPOSITED	<b>0.15</b>	<b>1000</b>	150.00	706,451.61
NSF CHARGES	<b>30.00</b>	<b>0</b>	0.00	0.00
CHARGE BACK CHARGES	<b>5.00</b>	<b>1</b>	5.00	23,548.39
OUTGOING WIRE TRANSFER FEE*	<b>20.00</b>	<b>5</b>	100.00	470,967.74
INCOMING WIRE TRANSFER FEE	<b>5.00</b>	<b>1</b>	5.00	23,548.39
STOP PAYMENT FEES*	<b>30.00</b>	<b>0</b>	0.00	0.00
RDC LEASE FEE MONTHLY	<b>0.00</b>	<b>1</b>	0.00	0.00
RDC PROCESSING FEE MONTHLY	<b>30.00</b>	<b>0</b>	0.00	0.00
ACH ITEMS PROCESSED (PER ITEM)	<b>0.10</b>	<b>700</b>	70.00	329,677.42
TREASURY MANAGEMENT FEE	<b>50.00</b>	<b>1</b>	50.00	235,483.87
TOTAL CHARGES & REQUIRED BALANCES			<b>1,100.40</b>	<b>5,182,529.04</b>

BALANCES AVAILABLE FOR OTHER SERVICES	8,393,269.64
NET EXCESS OR (LOSS/SERVICE CHARGE *minimum \$10.00)	<b>1,782.13</b>

**NET EXCESS**

<b>*OUTGOING WIRES PROCESSED THROUGH THE TREASURY MANAGEMENT</b>
<b>ONLINE BANKING SYSTEM ARE \$10.00/EACH</b>
<b>*STOP PAYMENT FEES PROCESSED THROUGH THE TREASURY MANAGEMENT</b>
<b>ONLINE BANKING SYSTEM WILL BE FREE OF CHARGE.</b>

**PROPOSED RATES**

Any and all anticipated service charges must be shown on this form to be applicable under the agreement.  
Add addditional lines as required.

Service Unit	Unit Charge	Cost of Service
Account Maintenance	Per month	\$10.00 per account
Daily Balance Reporting	Per month	\$0.00
Zero Balanced Account		\$0.00
Master Account		
Subsidiary Accounts	Per month	\$0.00
Credits Posted	Per transaction	0.15 per item
Debits Posted	Per transaction	0.15 per item
Encoding Charge	Per transaction	0.15 per item
ACH Processing	Per transaction	0.10 per item
Origination of File	Per tape	N/A
ACH Deletions	Per transaction	N/A
ACH Entries	Per transaction	N/A
Returned Checks	Per transaction	5.00 each
Controlled Disbursements	Per month	\$0.00
Items Deposited		
Deposits	Per transaction	0.15 per deposit
Commercial Deposits	Per transaction	0.15 per deposit
Group	Per transaction	
Stop Payments	Per transaction	30.00*
Wire Transfers		
Incoming	Per transaction	\$5.00
Digital Banking Outgoing	Per transaction	\$10.00**
In person/Call-In Outgoing	Per transaction	\$20.00
Investment Safekeeping		
S/keeping Interest/Credit	Per transaction	No Charge
S/keeping receipt deposit	Per transaction	5.00 each
S/keeping outgoing	Per transaction	5.00 each
Securities DVP FRB	Per transaction	5.00 each
Securities DVP NY	Per transaction	5.00 each
Check Printing	Per transaction	See Exhibit I for pricing***
Extra Statements	Per transaction	No charge paper or online
Disposable Bank Bags	Per Item	See Exhibit I for pricing
Lockbox	Per month	See attachment
Cutbacks	Per transaction	See attachment
Special handling		See attachment

\*STOP PAYMENT FEES PROCESSED THROUGH THE TREASURY MANAGEMENT ONLINE BANKING SYSTEM WILL BE FREE OF CHARGE

\*\*OUTGOING WIRES PROCESSED THROUGH THE TREASURY MANAGEMENT ONLINE BANKING SYSTEM ARE \$10.00/EACH

\*\*\*TEXAS BANK AND TRUST WILL PROVIDE CREDIT IN THE AMOUNT OF \$500.00 TOWARD THE FIRST ORDER OF CHECKS



MEMBER FDIC

EQUAL HOUSING LENDER

P.O. Box 3188  
 Longview, Texas 75606  
 903-237-5500  
 1-800-263-7013  
[www.texasbankandtrust.com](http://www.texasbankandtrust.com)

## DDA HISTORICAL RATE INFORMATION

### DEPOSIT RATES

	APY	Interest
	Rate	
P-Fund Super NOW Advantage Tier 1	0.10%	0.10%
Tier 2 (\$50,000-\$99,999)	0.10%	0.10%
Tier 3 (\$100,000-\$249,999)	0.25%	0.25%
Tier 4 (\$250,000-\$499,999)	0.35%	0.35%
Tier 5 (\$500,000 and above)	0.50%	0.50%
Business Super NOW Advantage/CSI Tier 1	0.10%	0.10%
Tier 2 (\$50,000-\$99,999)	0.10%	0.10%
Tier 3 (\$100,000-\$249,999)	0.25%	0.25%
Tier 4 (\$250,000-\$499,999)	0.35%	0.35%
Tier 5 (\$500,000 and above)	0.50%	0.50%
P-Fund Money Market Advantage Acct Tier 1	0.10%	0.10%
Tier 2 (\$50,000-\$99,999)	0.10%	0.10%
Tier 3 (\$100,000-\$249,999)	0.25%	0.25%
Tier 4 (\$250,000-\$499,999)	0.35%	0.35%
Tier 5 (\$500,000 and above)	0.50%	0.50%
Money Market Advantage Acct Tier 1	0.10%	0.10%
Tier 2 (\$50,000-\$99,999)	0.10%	0.10%
Tier 3 (\$100,000-\$249,999)	0.25%	0.25%
Tier 4 (\$250,000-\$499,999)	0.35%	0.35%
Tier 5 (\$500,000 and above)	0.50%	0.50%
Preferred Plus Reward Checking	0.10%	0.10%
Tier 2 (\$50,000-\$99,999)	0.10%	0.10%
Tier 3 (\$100,000-\$249,999)	0.25%	0.25%
Tier 4 (\$250,000-\$499,999)	0.35%	0.35%
Tier 5 (\$500,000 and above)	0.50%	0.50%
Statement Savings	0.15%	0.15%
Public Funds Savings	0.15%	0.15%
H S A	0.10%	0.10%

**Earnings Credit** changed on 5/29/2020 from 0.50% to **0.25%**

**Texas Bank and Trust will offer the City of Terrell stated rates + 10 BP on all interest bearing accounts. Interest for Demand Accounts is compounded daily.**

*People Make the Difference*



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P.O. Box 3188  
Longview, Texas 75606  
903-237-5500  
1-800-263-7013  
[www.texasbankandtrust.com](http://www.texasbankandtrust.com)

## REFERENCES

Currently Texas Bank and Trust has 46 Texas collateralized public fund clients. Below is a list of three of our current public funds customers. Please feel free to reach out to the point of contact that has been included.

Pine Tree ISD  
Salena Jackson  
Assistant Superintendent of Business & Finance  
Email: [sjackson1@ptisd.org](mailto:sjackson1@ptisd.org)  
903-987-1236  
5 Years under Depository Contract

Marshall ISD  
Susie Byrd  
Executive Director of Business & Finance  
Email: [byrds@marshallisd.org](mailto:byrds@marshallisd.org)  
903-927-8708  
3 Years under Depository Contract

City of Lindale  
David Craft  
Financial Director  
Email: [davidc@lindaletx.gov](mailto:davidc@lindaletx.gov)  
903-882-3422  
Over 10 years under Depository Contract



# MEMO

**TO:** Mike Sims, City Manager

**SUBJECT:** Finance Report

**MEETING DATE:** Tuesday, March 2, 2021

**DEPARTMENT:** Finance Department

**ITEM SUMMARY:** Attached is the Financial Report for the Month ended 1/31/2021. Cash and Investment Balances are also attached.

**FINANCIAL SUMMARY:** As typical for a January report, General Fund revenue included a large share of the annual property tax revenue, roughly \$3 million of the annual budgeted amount of roughly \$8.7 million was received. Sales tax continues to run slightly ahead of budget estimate, with this month's sales tax receipt exceeding the budget estimate by roughly \$36K. . The Utility Fund is performing as expected, with one third of the year completed, two thirds of expenditure and two-thirds of revenues remain.

**CASH:** The investment pool funds were at approximately \$10.446 million dollars earning approximately \$571.54 in interest this month with a total of \$3,939.92 for the year-to-date. With the ramifications of COVID-19, return on investment income has been dwindling due to the low interest rate environment. As we accumulate more funds, specifically properties taxes within the next few months, we will look to investing more funds into the pools. Additionally, we will began researching other investment opportunities that will guarantee us a better return on our investments.

For comments and questions please see Jamarcus Ayers

City of Terrell

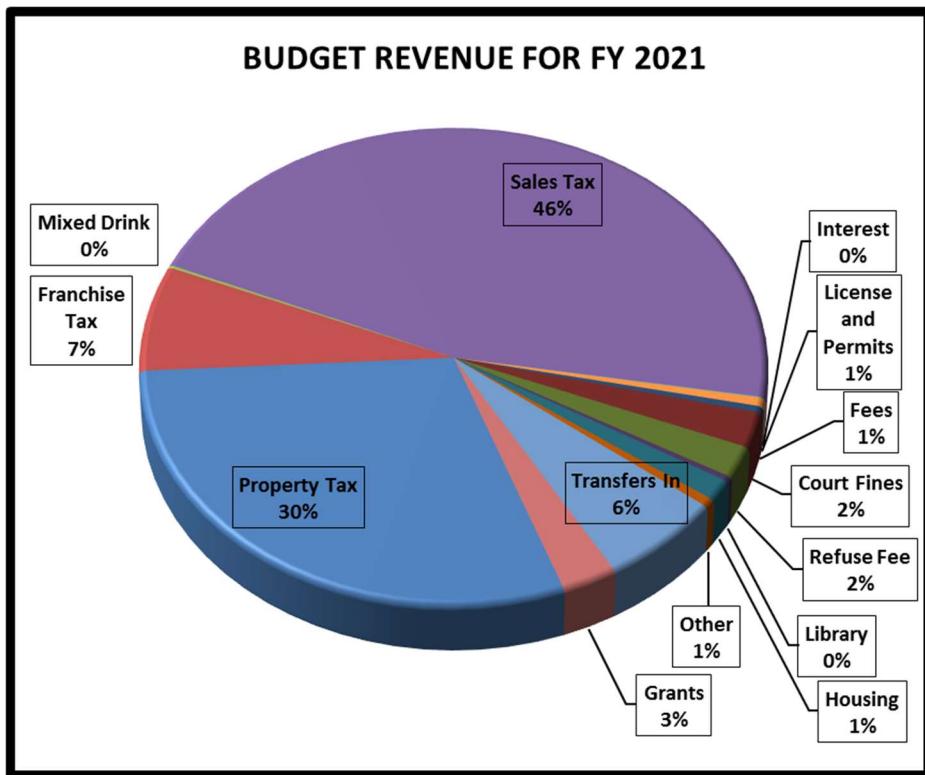


## General Fund

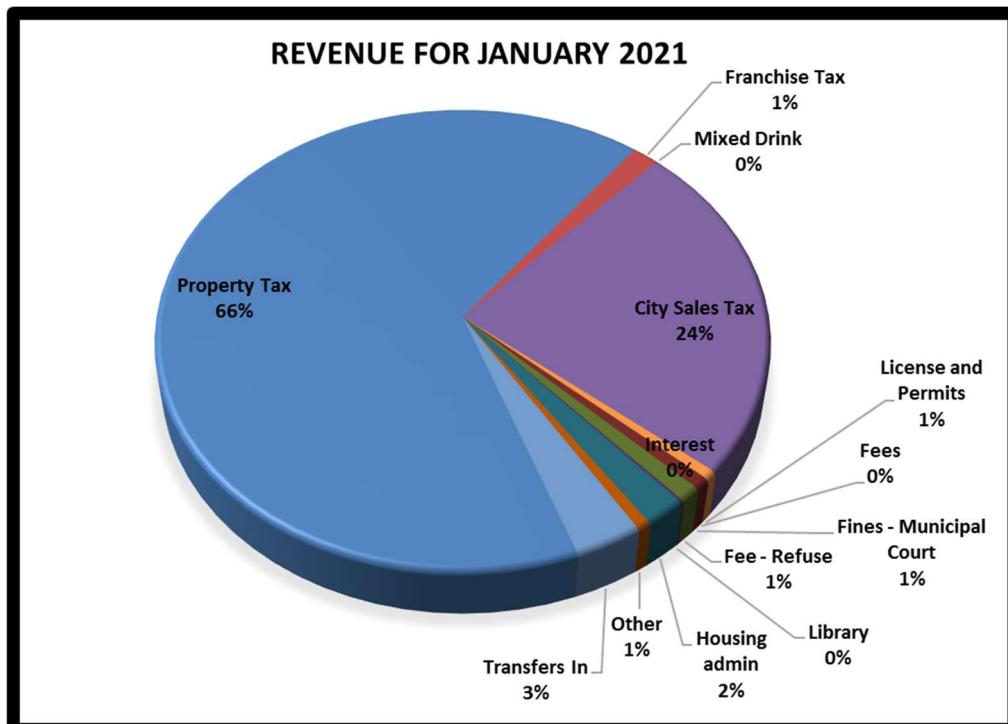
Total Comparison by Department January 31, 2021

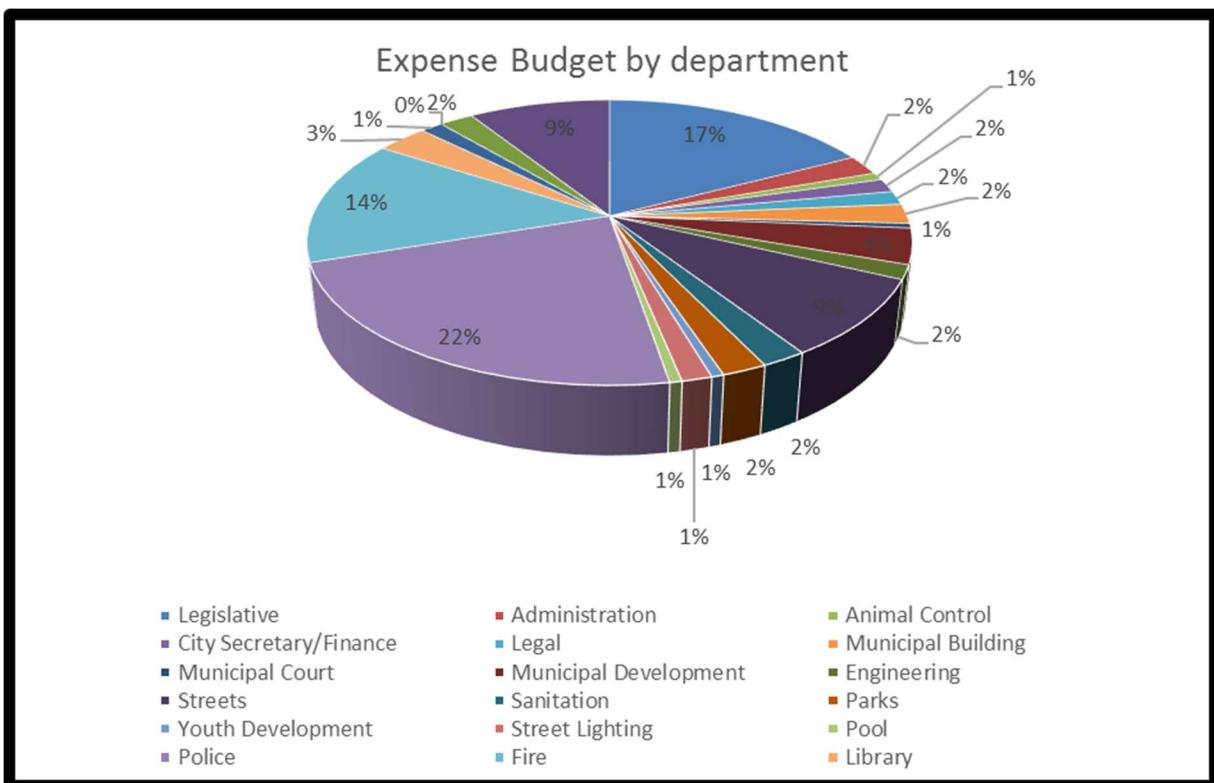
Fund	Deptmt	Description	Jan	YTD 2021	Amended Budget 2021	(Over)/Under Budget	% Remaining
<b>Revenue</b>							
		Property Tax	3,030,722.96	4,376,860	8,678,078	4,301,218	50%
		Franchise Tax	70,877.24	281,786	2,090,000	1,808,214	87%
		Mixed Drink	-	8,061	49,000	40,939	84%
		City Sales Tax	1,100,365.48	4,648,829	13,502,183	8,853,354	66%
		Interest	0.16	365	15,000	14,635	98%
		License and Permits	27,247.00	94,005	169,600	75,595	45%
		Fees	(566.54)	16,349	123,015	106,666	87%
		Fines - Municipal Court	34,956.90	175,412	694,500	519,088	75%
		Fee - Refuse	47,443.32	94,927	620,000	525,073	85%
		Library	7,833.25	25,332	98,480	73,148	74%
		Housing admin	91,285.32	181,290	408,984	227,694	56%
		Other	30,433.94	101,893	163,025	61,132	37%
		Transfers In	150,995.91	854,024	1,812,061	958,037	53%
		Grants	-	1,471	813,717	812,246	100%
		<b>Total Revenue</b>	<b>4,591,595</b>	<b>10,860,605</b>	<b>29,237,643</b>	<b>18,377,038</b>	<b>63%</b>
<b>Expense</b>							
010	11	Legislative	240,548	1,574,616	5,107,870	3,533,254	69%
	12	Administration	70,468	399,513	796,024	396,511	50%
	13	Animal Control	18,731	85,735	248,070	162,335	65%
	14	City Secretary/Finance	26,331	139,818	350,038	210,220	60%
	15	Legal	23,906	112,139	449,000	336,861	75%
	16	Municipal Building	64,021	202,491	695,781	493,290	71%
	17	Municipal Court	67,170	176,744	539,448	362,704	67%
	18	Emergency Management	104,533	121,204	269,605	148,401	55%
	20	Municipal Development	70,190	308,001	1,089,305	781,304	72%
	21	Engineering	34,762	158,568	443,937	285,369	64%
	22	Streets	154,405	697,098	2,438,235	1,741,137	71%
	25	Sanitation	153,655	216,038	569,500	353,462	62%
	26	Parks	35,180	162,573	535,805	373,232	70%
	27	Youth Development	2,218	9,648	87,422	77,775	89%
	28	Street Lighting	3,150	117,718	394,000	276,282	70%
	29	Pool	3,509	19,191	120,588	101,397	84%
	32	Police	498,944	2,287,968	6,643,183	4,355,215	66%
	33	Fire	301,326	1,345,024	4,301,916	2,956,892	69%
	34	Library	72,877	335,757	955,811	620,055	65%
	35	Housing	25,393	134,573	408,984	274,411	67%
	40	Human Resources	41,941	183,518	644,716	461,198	72%
	90	Debt Service	76,698	306,792	2,060,140	1,753,348	85%
		<b>Total Expense</b>	<b>2,089,957</b>	<b>9,095,349</b>	<b>29,149,378</b>	<b>20,054,030</b>	<b>68.8%</b>
		<b>Net Income (Expense)</b>	<b>2,501,638</b>	<b>1,765,256</b>	<b>88,265</b>	<b>(1,676,991)</b>	<b>-6%</b>

This graph represent the budget revenue for FY 2021

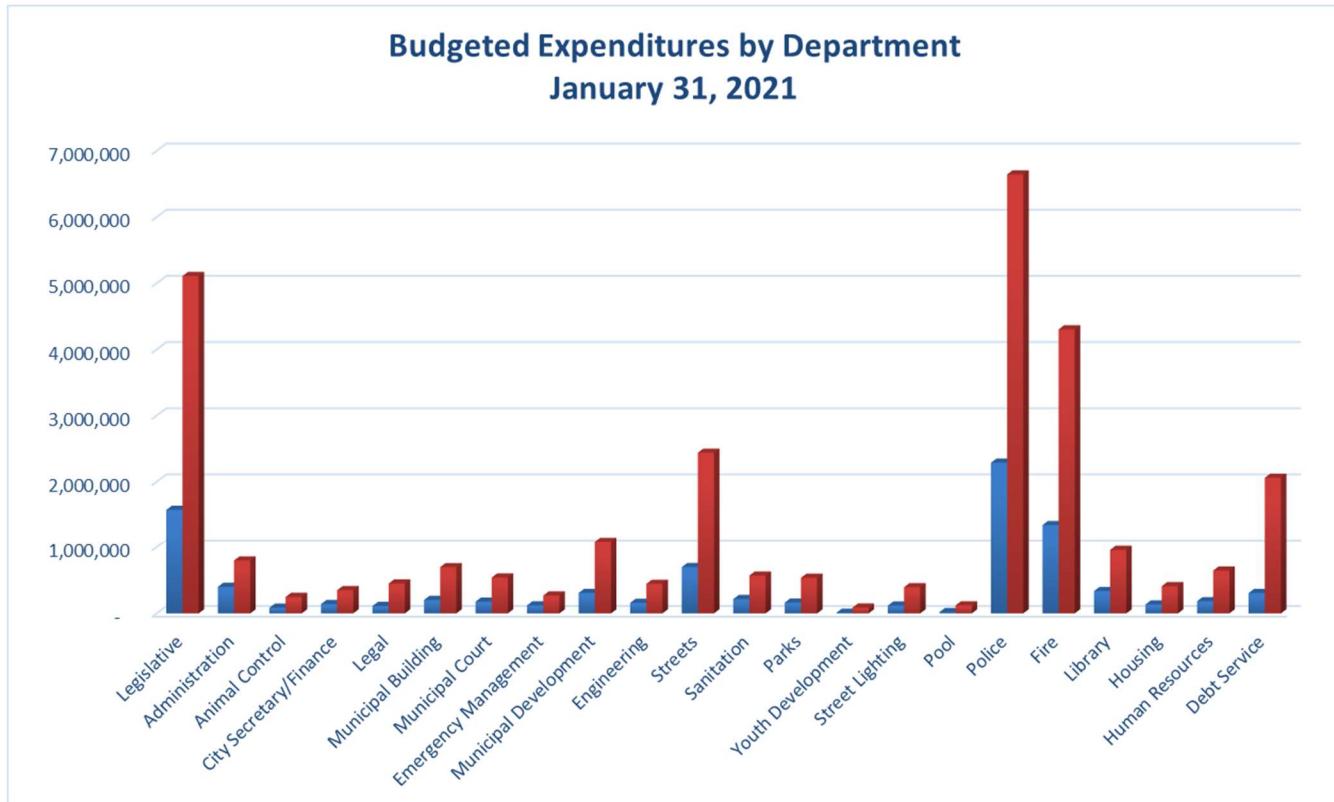


This Graph represents how actual revenue received for the month of January. During the month of January sales tax and property tax provided a majority of the revenue together at 90%.



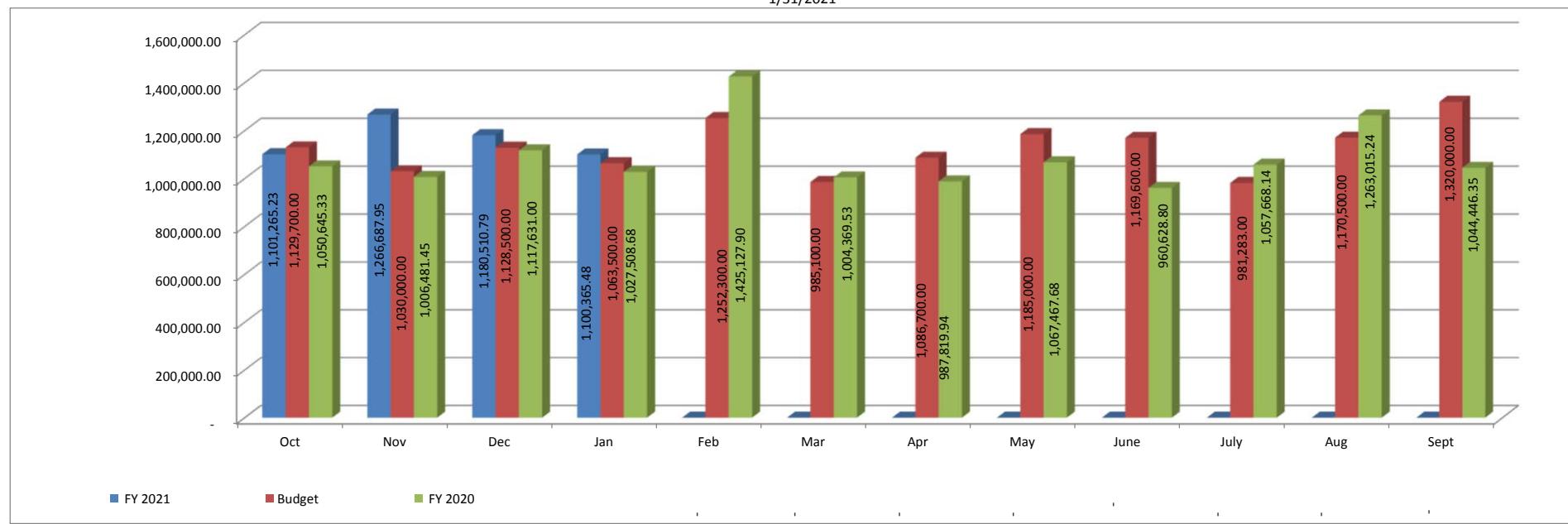


The graph below shows the amount of budgeted funds expended by each department's in the General Fund. As of January 31, 2021, 32% of the overall general fund budget has been expended.



## Sales Tax

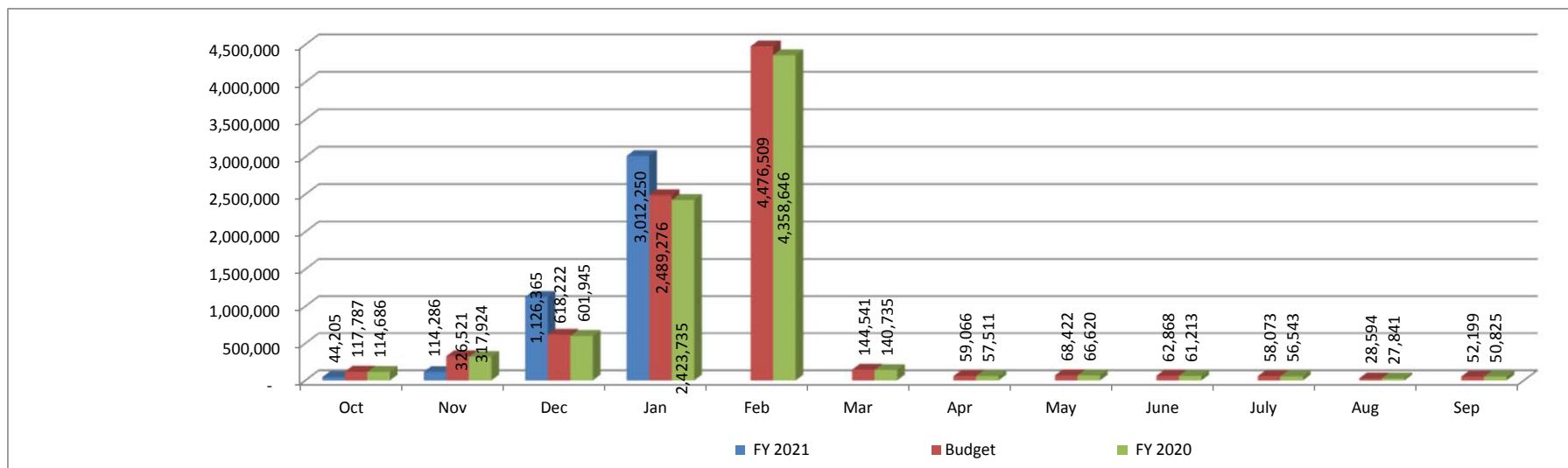
1/31/2021



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	YTD Total	Fiscal Total
FY 2021	1,101,265.23	1,266,687.95	1,180,510.79	1,100,365.48									4,648,829.45	4,648,829.45
Budget	1,129,700.00	1,030,000.00	1,128,500.00	1,063,500.00	1,252,300.00	985,100.00	1,086,700.00	1,185,000.00	1,169,600.00	981,283.00	1,170,500.00	1,320,000.00	3,288,200.00	13,502,183.00
FY 2018	846,935.51	877,713.27	861,822.20	862,192.77	1,027,102.87	863,675.64	673,903.30	1,026,734.24	931,239.44	974,391.97	1,008,127.92	947,565.55	2,586,470.98	10,901,404.68
FY 2019	982,510.11	895,167.88	981,266.81	924,871.38	1,089,142.12	856,693.27	945,100.86	1,030,537.94	1,017,123.02	853,475.88	1,017,980.83	1,148,564.74	2,858,944.80	11,742,434.84
FY 2020	1,050,645.33	1,006,481.45	1,117,631.00	1,027,508.68	1,425,127.90	1,004,369.53	987,819.94	1,067,467.68	960,628.80	1,057,668.14	1,263,015.24	1,044,446.35	3,174,757.78	13,012,810.04
2020 Diff	50,619.90	260,206.50	62,879.79	72,856.80	(1,425,127.90)	(1,004,369.53)	(987,819.94)	(1,067,467.68)	(960,628.80)	(1,057,668.14)	(1,263,015.24)	(1,044,446.35)	1,474,071.67	489,372.96
Budget Diff	(28,434.77)	236,687.95	52,010.79	36,865.48	(1,252,300.00)	(985,100.00)	(1,086,700.00)	(1,185,000.00)	(1,169,600.00)	(981,283.00)	(1,170,500.00)	(1,320,000.00)	1,360,629.45	(8,853,353.55)
% of budget	-2.58%	18.69%	4.41%	3.35%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	29.27%	
% of Prior year	4.82%	25.85%	5.63%	7.09%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	46.43%	

## Property Tax

1/31/2021



	* YTD												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Total
FY 2021	44,205	114,286	1,126,365	3,012,250									4,297,107
Budget	117,787	326,521	618,222	2,489,276	4,476,509	144,541	59,066	68,422	62,868	58,073	28,594	52,199	1,062,531
FY 2020	114,686	317,924	601,945	2,423,735	4,358,646	140,735	57,511	66,620	61,213	56,543	27,841	50,825	1,034,555
FY 2020	114,686	317,924	601,945	2,423,735	4,358,646	140,735	57,511	66,620	61,213	56,543	27,841	50,825	8,278,225
2019 Differen	(70,481)	(203,637)	524,420	588,515	(4,358,646)	(140,735)	(57,511)	(66,620)	(61,213)	(56,543)	(27,841)	(50,825)	(3,981,118)
Budget Differ	(73,583)	(212,234)	508,143	522,974	(4,476,509)	(144,541)	(59,066)	(68,422)	(62,868)	(58,073)	(28,594)	(52,199)	3,234,576
Collection % of Assessed Value to budget	0.52%	1.34%	13.25%	35.43%	1,446,805,245	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	50.54%

City of Terrell



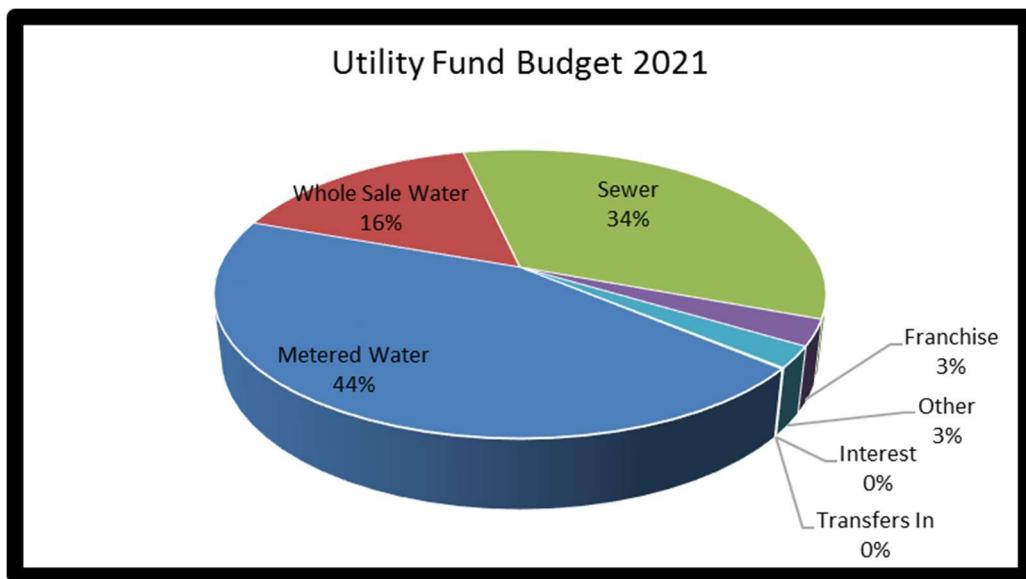
## Utility Fund

Total Comparison by Department January 31, 2021

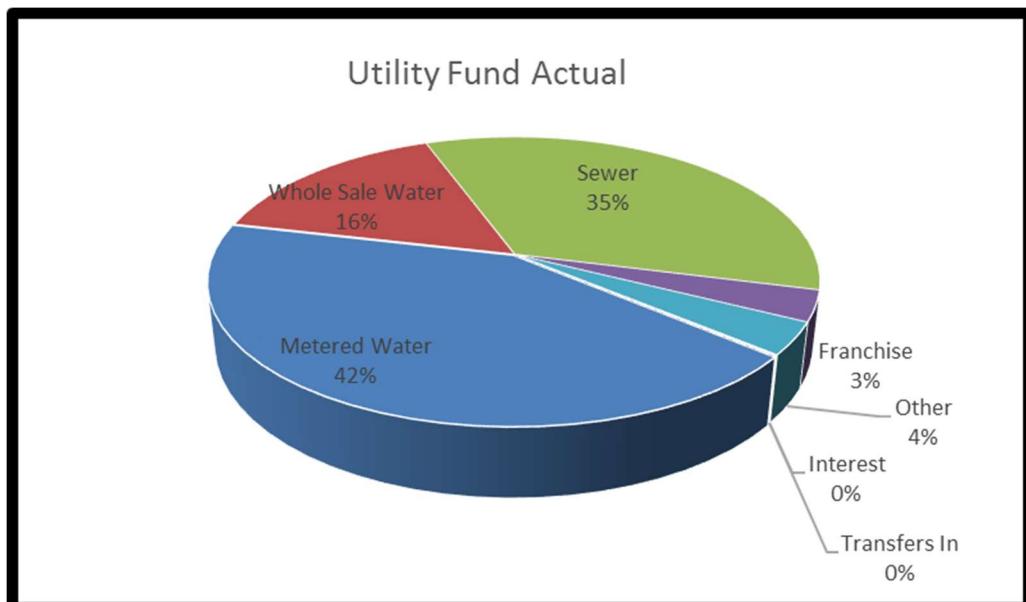
Fund	Dept/	Description	Jan	YTD	Budget	(Over)/Under
			Actual	2021	Budget	% Remaining
<b>Revenue</b>						
		Metered Water	559,183	2,329,800	7,418,536	5,088,736
		Whole Sale Water	215,573	862,293	2,666,756	1,804,463
		Sewer	470,054	1,894,485	5,727,430	3,832,945
		Franchise	45,908	188,748	487,296	298,548
		Other	48,193	198,493	400,458	201,965
		Interest	-	365	4,000	3,635
		Transfers In	1,366	5,465	16,394	10,929
	<b>Total Revenue</b>		<b>1,340,278</b>	<b>5,479,648</b>	<b>16,720,870</b>	<b>11,241,222</b>
						67%
<b>Expense</b>						
20	51	Water Quality				
		Personnel	55,771	261,729	638,972	377,243
		Operation	17,527	94,511	488,038	393,527
		NTMWD	354,667	1,418,664	4,256,000	2,837,336
52	Water Distribution					
		Personnel	30,873	144,754	427,789	283,035
		Operation	40,813	120,742	310,834	190,092
		Maintenance	1,500	72,366	187,000	114,634
61	Water Pollution					
		Personnel	37,887	185,322	484,921	299,599
		Operation	9,695	134,734	515,958	381,224
		Treatment	74,339	326,703	526,013	199,310
62	Water Collection					
		Personnel	33,356	157,411	634,589	477,178
		Operation	10,070	31,872	158,350	126,478
		Maintenance	-	-	65,000	65,000
		Rentals	16,686	66,743	210,230	143,487
64	Special Projects					
80	Utility Office					
		Personnel	20,170	84,934	217,601	132,667
		Operation	1,577	22,919	34,792	11,873
		Professional fees	1,500	25,625	85,000	59,375
90	Debt Service					
		Transfer to IT	17,836	71,342	214,026	142,684
		Utility Franchise	46,022	146,577	465,000	318,423
		Transfer Capital imprv	12,500	50,000	150,000	100,000
		Transfer to I&S #1	130,153	520,612	1,561,836	1,041,224
		Transfer to I&S #2	52,721	210,883	632,650	421,767
		NTMWD facilites	19,502	137,453	719,055	581,602
		UCR Trans	175,667	702,667	2,108,000	1,405,333
		Intergov Trans to Gen	135,753	543,011	1,629,033	1,086,022
95	Other		-	-	-	0%
	<b>Total Expense</b>		<b>1,296,583</b>	<b>5,532,137</b>	<b>16,720,687</b>	<b>11,188,550</b>
						67%
	<b>Net Income (Expense)</b>		<b>43,695</b>	<b>(52,489)</b>	<b>183</b>	<b>\$ 52,672</b>
						0%

**Utility fund:**

Metered water makes up 44% and whole sale water makes up 16% for a total of 60% of the budget. Sewer 34% the remaining portion is franchise and other fees.

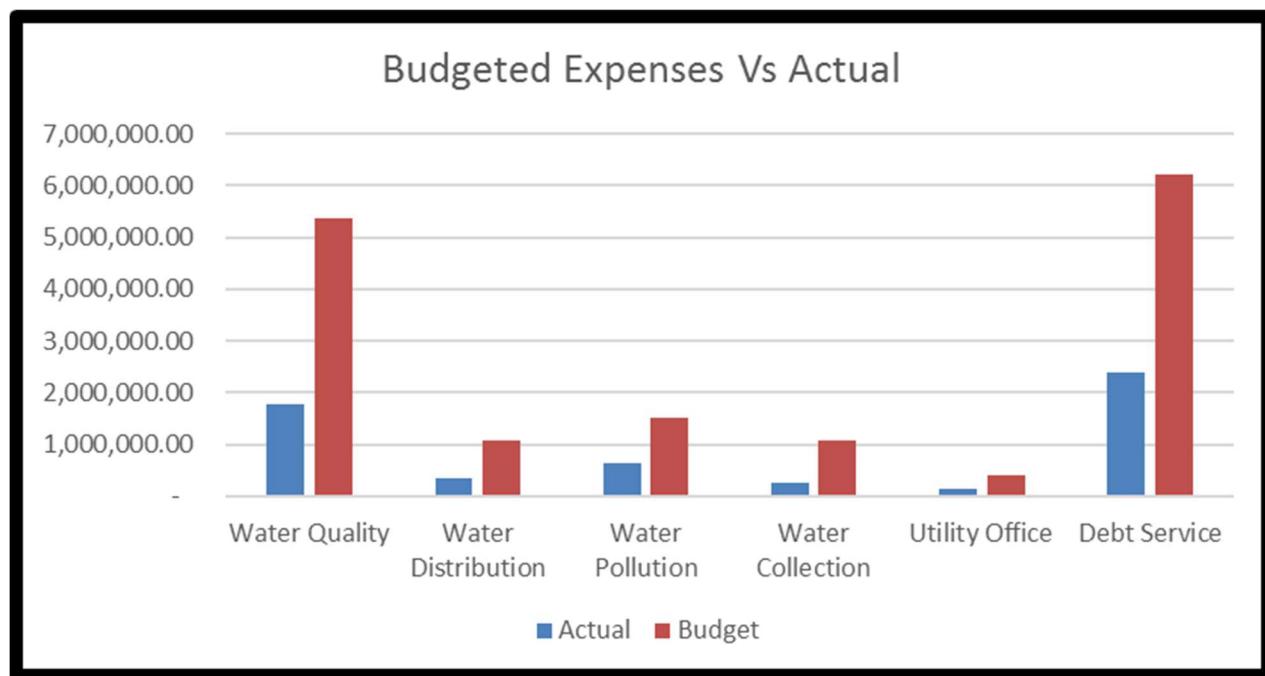


This is a graphic representation of the budget. Revenue captured during this period are on par with actually has been budgeted in for each source.



The utility fund expense is on target with budget and is reasonable. Below is a graph by department of utility fund expense

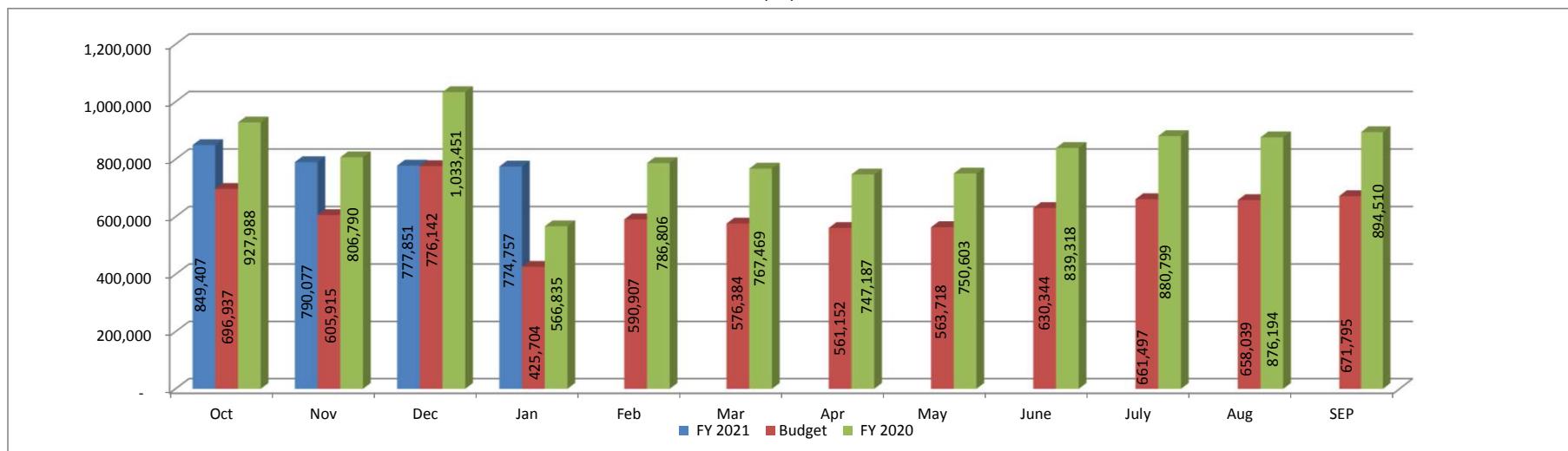
### Utility Fund Budget vs Actual



City of Terrell

## Water Revenue

1/31/2021

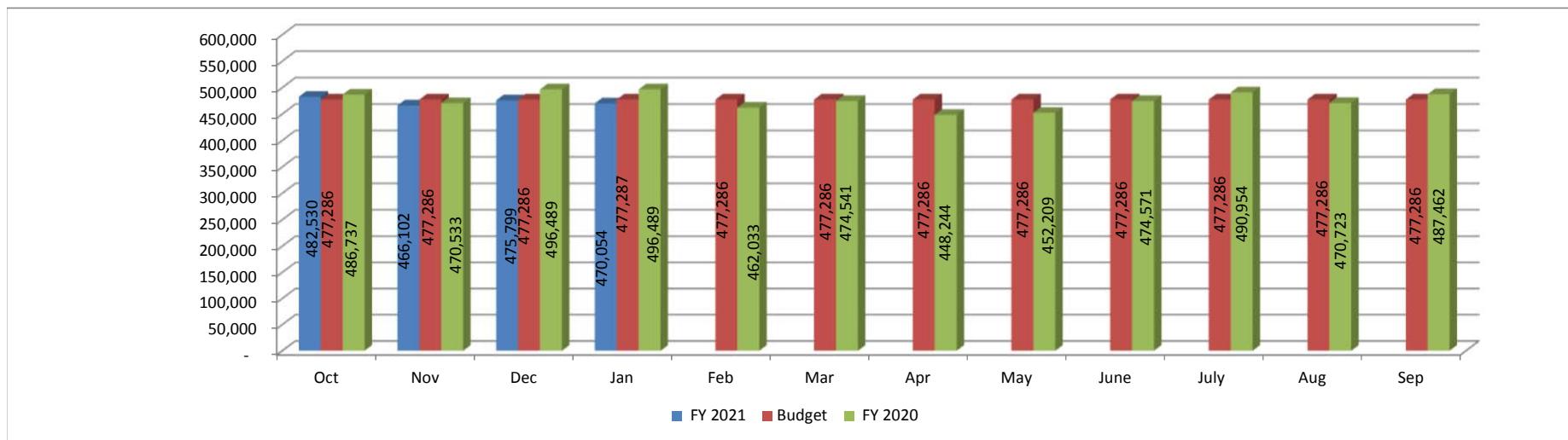


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	SEP	YTD Total
FY 2021	849,407	790,077	777,851	774,757									3,192,093
Budget	696,937	605,915	776,142	425,704	590,907	576,384	561,152	563,718	630,344	661,497	658,039	671,795	2,504,698
FY 2019	785,116	708,214	731,403	714,119	743,374	702,625	705,472	743,054	772,551	769,037	975,469	927,034	2,938,852
FY 2020	927,988	806,790	1,033,451	566,835	786,806	767,469	747,187	750,603	839,318	880,799	876,194	894,510	3,335,064
2019 Difference	(78,581)	(16,713)	(255,600)	207,922	(786,806)	(767,469)	(747,187)	(750,603)	(839,318)	(880,799)	(876,194)	(894,510)	(142,971)
Budget Diff	152,470	184,162	1,709	349,053	(590,907)	(576,384)	(561,152)	(563,718)	(630,344)	(661,497)	(658,039)	(671,795)	687,395
% of budget	21.88%	30.39%	0.22%	81.99%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	27.44%
Metered	633,834	574,504	562,278	559,183									2,329,800
WholeSale	215,573	215,573	215,573	215,573									862,293
	849,407	790,077	777,851	774,757									3,192,093

City of Terrell

## Sewer Revenue

1/31/2021



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	YTD Total
FY 2021	482,530	466,102	475,799	470,054									1,894,485
Budget	477,286	477,286	477,286	477,287	477,286	477,286	477,286	477,286	477,286	477,286	477,286	477,286	1,431,857
FY 2019	468,131	458,479	455,077	455,077	463,702	449,756	445,117	458,290	460,593	450,116	487,107	464,764	1,381,687
FY 2020	486,737	470,533	496,489	496,489	462,033	474,541	448,244	452,209	474,571	490,954	470,723	487,462	1,453,758
2016 Differ	(4,207)	(4,430)	(20,690)	(26,435)	(462,033)	(474,541)	(448,244)	(452,209)	(474,571)	(490,954)	(470,723)	(487,462)	440,726
Budget Diff	5,244	(11,184)	(1,487)	(7,233)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	(477,286)	462,627
% of budget	1.10%	-2.34%	-0.31%	-1.52%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	32.31%

City of Terrell



## Utility Capital Reserve Fund

Total Comparison by Department January 31, 2021

Fund Depar	Description	Jan	YTD Actual	Amended	(Over)/Under Budget	% Remaining
				Budget 2021		
<b>Revenue</b>						
28	UCR Transfer	175,667	702,667	2,108,000	1,405,333	67%
	Testing Services ETTL Escrow	60,985	60,985		(60,985)	#DIV/0!
	Interest	-	-	-	-	#DIV/0!
	<b>Total Revenue</b>	<b>236,651</b>	<b>763,651</b>	<b>2,108,000</b>	<b>1,344,349</b>	<b>64%</b>
<b>Expense</b>						
28	AMI Meter Project - Consulta	415	14,775	200,000	185,225	93%
	CDBG Grant Administration		-	40,000	40,000	100%
	CDBG Design Blanche/High		-	115,000	115,000	100%
	Boone St Water & Sewer De	12,400	50,000	37,600	75%	
	Pay As You GO		-	200,000	200,000	100%
	Development Partnerships		-	345,000	345,000	100%
	N. Blanche Evaluation		-	15,000	15,000	100%
	WWTP PH1 Inspections 3rd		-	25,000	25,000	100%
	June Harrissee Water Line		-	165,000	165,000	100%
	CR305 RV Park Sanitary Sewer		-	200,000	200,000	100%
	Bachelor Creek PH 4 & 5	9,406	250,000	240,594	96%	
	N Frances (Camden) Sewer		-	100,000	100,000	100%
	Maintain Retail Water Lines		-	300,000	300,000	100%
	Elmo Dam Property Acquisiti	16,610	49,837	-	(49,837)	#DIV/0!
	Transfer to CIP Fund 026	8,333	33,333	100,000	66,667	67%
	<b>Total Expense</b>	<b>25,358.73</b>	<b>119,751</b>	<b>2,105,000</b>	<b>1,985,249</b>	<b>94%</b>
	<b>Net Income (Expense)</b>	<b>211,293</b>	<b>643,900</b>	<b>3,000</b>	<b>(640,900)</b>	<b>-21363%</b>

City of Terrell

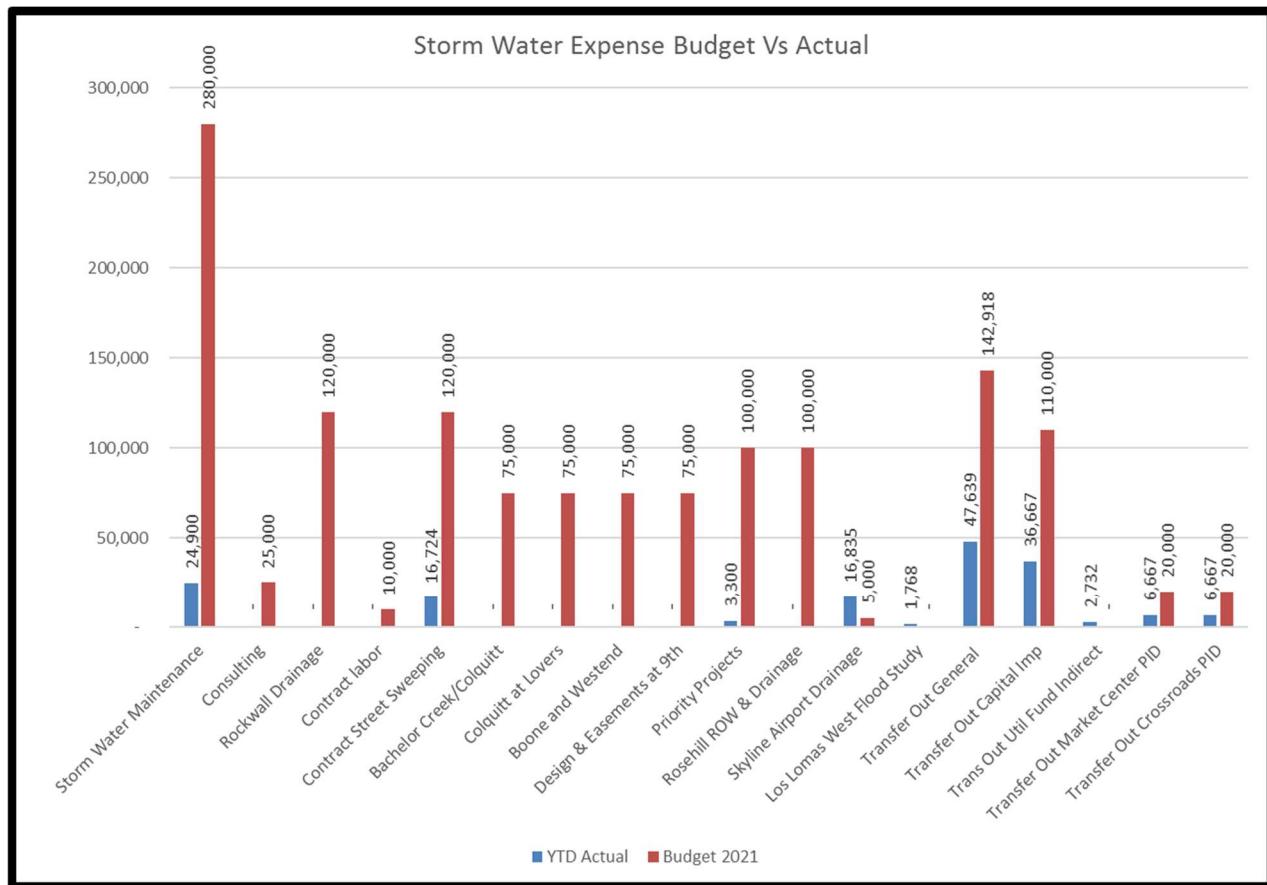


## Storm Water Utility

Total Comparison by Department January 31, 2021

Fund	Dep	Description	Jan	YTD	Amended	(Over)/Under	%
			Actual	2021	Budget		
<b>Revenue</b>							
37	Storm Water Fee	106,177	303,273	1,200,000	896,727		75%
	Interest	-	-	-	-		
	<b>Total Revenue</b>	<b>106,177</b>	<b>303,273</b>	<b>1,200,000</b>	<b>896,727</b>		<b>75%</b>
<b>Expense</b>							
37	Storm Water Maintenance	5,000	24,900	280,000	255,100		91%
	Consulting	-	-	25,000	25,000		100%
	Rockwall Drainage	-	-	120,000	120,000		100%
	Contract labor	-	-	10,000	10,000		100%
	Contract Street Sweeping	12,699	16,724	120,000	103,276		86%
	Bachelor Creek/Colquitt	-	-	75,000	75,000		100%
	Colquitt at Lovers	-	-	75,000	75,000		100%
	Boone and Westend	-	-	75,000	75,000		100%
	Design & Easements at 9th	-	-	75,000	75,000		100%
	Priority Projects	-	3,300	-	(3,300)	#DIV/0!	
	Rosehill ROW & Drainage	-	-	75,000	75,000		100%
	Skyline Airport Drainage	1,633	16,835	100,000	83,165		83%
	Los Lomas West Flood Study	-	1,768	5,000	3,232		65%
	Transfer Out General	11,910	47,639	142,918	95,279		67%
	Transfer Out Capital Imp	9,167	36,667	110,000	73,333		67%
	Trans Out Util Fund Indirect	683	2,732				
	Transfer Out Market Center F	1,667	6,667	20,000	13,333		67%
	Transfer Out Crossroads PID	1,667	6,667	20,000	13,333		67%
	<b>Total Expense</b>	<b>44,424</b>	<b>163,899</b>	<b>1,327,918</b>	<b>1,166,752</b>		<b>88%</b>
	<b>Net Income (Expense)</b>	<b>61,753</b>	<b>139,374</b>	<b>(127,918)</b>	<b>(270,025)</b>		

Storm water fund graph below is presented by project with expense to date.





## Equipment Replacement

Total Comparison by January 31, 2021

Fund	Description	Jan	YTD Actual	Budget 2021	(Over)/Under Budget	% Remaining
<b>Revenue</b>						
25	Lease General Fund	90,110	360,438	1,081,315	720,877	67%
	Lease Utility fund	32,603	130,411	391,232	260,821	67%
	Lease Airport	532	2,129	6,388	4,259	67%
	Lease Equipment Replacement	-	-	63,077	63,077	100%
	Insurance Recovery	-	9,297	20,000	10,703	54%
	other	-	977	-	(977)	0%
	Sale of Assets	-	7,452	50,000	42,548	85%
	Interest income	-	-	-	-	#DIV/0!
<b>Total Revenue</b>		123,245	510,704	1,612,012	1,101,308	68%
<b>Expense</b>						
25	Personnel	23,854	111,413	316,074	204,661	65%
	Operation	530	6,056	84,713	78,657	93%
	Fuel	-	37,846	200,000	162,154	81%
	Maintenance	13,236	30,282	134,280	103,998	77%
	Repairs	27,537	63,854	159,339	95,485	60%
	Equipment	-	-	105,000	105,000	100%
	Debt Service	-	-	242,303	242,303	100%
	Fleet Lease	63,702	221,717	229,800	8,083	4%
	Transfer out Automation	1,650	6,600	19,800	13,200	67%
	Transfer out Communication	333	1,333	4,000	2,667	67%
<b>Total Expense</b>		130,842	479,101	1,495,309	1,016,208	68%
<b>Net Income (Expense)</b>		-7,597	31,603	116,703	85,100	

City of Terrell



## Capital Improvement Fund

Total Comparison by Department January 31, 2021

Fund Dep:	Description	Jan	YTD	Budget	(Over)/Under	
		Actual	2021	Budget	% Remaining	
<b>Revenue</b>						
26	Transfer In General Fund	-	-	843,886	843,886	100%
	Transfer In Storm Water	9,167	36,667	110,000	73,333	67%
	Transfer In Utility Fund	12,500	50,000	150,000	100,000	67%
	Transfer In UCR	8,333	33,333	100,000	66,667	67%
	SRTS REIM Rockwall	-	-	100,000	100,000	100%
	Interest Income	-	327			
	Permit Building	-	-	160,000	160,000	100%
	Engineering Plan Review	-	-	100,000	100,000	0%
<b>Total Revenue</b>		30,000	120,327	1,563,886	1,443,559	92%
<b>Expense</b>						
26	Project 17-07 Safe Routes to Scho	193,756	205,656	140,000	(65,656)	-47%
	Excel Center Sidewalks	-	-	100,000	100,000	100%
	TVCC Sidewalks	-	28,804	40,000	11,196	28%
	Consultant Services	11,850	13,450	25,000	11,550	0%
	Downtown Fixtures	-	-	15,000	15,000	100%
	Deferred Park Maintenance	5,171	431,237	600,000	168,763	28%
	Sidewalk Enhancements	-	7,700	10,000	2,300	23%
	Road Reconstruction Engineering	-	-	75,000	75,000	100%
	N Alley Paving (TWDB Project)	-	-	275,000	275,000	100%
	Traffic Study	-	-	15,000	15,000	100%
	Downtown Revitalization	-	-	75,000	75,000	100%
	Utility Cut Repairs	38,815	81,097	100,000	18,903	19%
	Pavement Collapse Repairs	-	9,756	100,000	90,244	90%
	Acquisition of Property	2,500	2,500	50,000	47,500	95%
	N Blanche St (Complete Street	33,281	53,119	150,000	96,881	65%
	City Hall Improvements	22,029	68,827	50,000	(18,827)	-38%
	Priority Neighborhood	6,450	8,250	30,000	21,750	73%
	Mike Cronin Bus Park Improvmen	3,150	3,150	150,000	146,850	98%
	BFTS Building Preconstruction	-	8,138	200,000	191,863	96%
<b>Total Expense</b>		317,002	921,683	2,200,000	1,278,317	58%
<b>Net Income (Expense)</b>		<b>(287,002.03)</b>	<b>(801,356)</b>	<b>(636,114)</b>	<b>165,242</b>	

City of Terrell



## Information Tech Fund

Total Comparison by Department January 31, 2021

Fund Dept No	Description	Jan	YTD Actual	Budget 2021	(Over)/Under Budget	%
<b>Revenue</b>						
44	Transfer In General Fund	61,198	183,594	734,377	550,783	75%
	Transfer In Utility Fund	14,502	140,023	174,026	34,003	20%
	Transfer In Equip Replace	1,650	4,950	19,800	14,850	75%
	Transfer In Comm Gfd	15,500	46,500	186,000	139,500	75%
	Transfer In Comm Ut1 Fd	3,333	10,000	40,000	30,000	75%
	Transfer in Comm Fleet	333	1,000	4,000	3,000	75%
<b>Total Revenue</b>		<b>96,517</b>	<b>386,067</b>	<b>1,158,203</b>	<b>772,135</b>	<b>67%</b>
<b>Expense</b>						
44	11 Hardware	2,651	30,941	112,500	81,559	72%
	12 Network	11,263	30,899	144,000	113,101	79%
	13 Internet	1,571	24,388	90,000	65,612	73%
	14 Software	36,987	118,083	315,000	196,917	63%
	15 Printer	12,663	48,327	162,000	113,673	70%
	16 Communication					
	Facility	9,552	37,307	30,000	(7,307)	-24%
	Mobile	14,985	45,277	201,000	155,723	77%
	Public Safety	-	-	96,000	96,000	100%
<b>Total Expense</b>		<b>89,673</b>	<b>335,221</b>	<b>1,150,500</b>	<b>815,279</b>	<b>71%</b>
<b>Net Income (Expense)</b>		<b>6,844</b>	<b>50,846</b>	<b>7,703</b>	<b>(43,143)</b>	

City of Terrell



## Park Downtown Improvement Corp

Total Comparison by Department January 31, 2021

Fund	Description	Jan	YTD	proposed	(Over)/Under	%
		Actual	2021	Budget		
<b>Revenue</b>						
318 Sales Tax		68,773	290,552	843,886	553,334	66%
		-	-	-	-	#DIV/0!
Transfer In		-	-	-	-	#DIV/0!
Interest Income		-	-	-	-	#DIV/0!
<b>Total Revenue</b>		<b>68,773</b>	<b>290,552</b>	<b>843,886</b>	<b>553,334</b>	<b>66%</b>
<b>Expense</b>						
318						
Park Capital Improv		-	-	-	-	#DIV/0!
Downtown Capital Improv		-	-	-	-	#DIV/0!
<b>Total Expense</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Net Income (Expense)</b>		<b>68,773</b>	<b>290,552</b>	<b>843,886</b>	<b>553,334</b>	<b>66%</b>

## INVESTMENTS



## TEXAS TERM

	INVESTED	withdrawal	TOTAL INVESTED	FY21 Interest	Jan-21
GENERAL FUND	\$ 504,124.09		\$ 504,285.46	\$ 161.37	\$ 31.39
UTILITY FUND	\$ 504,073.02		\$ 504,234.37	\$ 161.35	\$ 31.38
C.O. 2018	\$ 1,008,197.13	\$ 475,000.00	\$ 533,434.77	\$ 237.64	\$ 33.20
I&S#1	\$ 504,098.29		\$ 504,259.65	\$ 161.36	\$ 31.39
	<hr/>		\$ 2,520,492.53	\$ 2,525,338.34	\$ 721.72
					\$ 127.36

## TEXSTAR

GENERAL FUND	\$ 1,006,114.40		\$ 1,006,398.88	\$ 284.48	\$ 49.89
UTILITY FUND	\$ 1,006,114.37		\$ 1,006,398.84	\$ 284.47	\$ 49.89
I&S#1	\$ 1,005,253.20	\$ 469,000.00	\$ 536,404.16	\$ 150.96	\$ 26.52
Capital Improvement	\$ 1,407,235.21		\$ 1,407,643.45	\$ 408.24	\$ 80.80
	<hr/>		\$ 4,424,717.18	\$ 3,956,845.33	\$ 1,128.15
					\$ 207.10

## TEXPOOL

CLEARING FUND A	\$ 2,012,179.36		\$ 2,013,363.56	\$ 1,184.20	\$ 135.48
SELF INSURED	\$ 1,509,046.33		\$ 1,509,952.18	\$ 905.85	\$ 101.60
	<hr/>		\$ 3,521,225.69	\$ 3,523,315.74	\$ 2,090.05
					\$ 237.08
GRAND TOTAL	<hr/>	\$	\$ 10,466,435.40	\$ 10,005,499.41	\$ 3,939.92
					\$ 571.54

## **RESOLUTION NO. 1014**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS, APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION.**

**WHEREAS**, the City Council of the City of Terrell, Texas (the “City”), has determined that certificates of obligation (the “Certificates”) should be issued under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, for the purpose of paying contractual obligations to be incurred for (i) acquiring and installing water meters and associated water pipes and smart meter technology systems, (ii) acquiring police department surveillance and information technology equipment, (iii) acquiring radios and radio communication equipment for public safety and other municipal departments, (iv) constructing, maintaining and improving streets, including drainage, landscaping, curbs, gutters, sidewalks, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor (collectively, the “Projects”) and (v) professional services rendered in connection therewith; and

**WHEREAS**, the City further intends to make certain capital expenditures with respect to the Projects and currently desires and expects to reimburse the capital expenditures with proceeds of the Certificates; and

**WHEREAS**, under Treas. Reg. § 1.150-2 (the “Regulation”), to fund such reimbursement with proceeds of tax-exempt obligations, the City must declare its expectation to make such reimbursement; and

**WHEREAS**, the City desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations; and

**WHEREAS**, prior to the issuance of such certificates, the City Council is required to publish notice of its intention to issue the same in a newspaper of general circulation in the City and on the City’s website, said notice stating (i) the time and place the Council tentatively proposes to pass the ordinance authorizing the issuance of the certificates, (ii) the maximum amount proposed to be issued, (iii) the purposes for which the certificates are to be issued and (iv) the manner in which the Council proposes to pay the certificates.

### **NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL:**

**SECTION 1:** The City Secretary is hereby authorized and directed to cause notice to be published of the Council’s intention to issue certificates of obligation, in one or more series, in a principal amount not to exceed the amount set forth in **Exhibit A** attached hereto, for the purpose of paying contractual obligations to be incurred for (i) acquiring and installing water meters and associated water pipes and smart meter technology systems, (ii) acquiring police department surveillance and information technology equipment, (iii) acquiring radios and radio communication equipment for public safety and other municipal departments, (iv) constructing, maintaining and improving streets, including drainage, landscaping, curbs, gutters, sidewalks,

signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor and (v) professional services rendered in connection therewith, and such certificates shall be payable from ad valorem taxes and a limited pledge of the net revenues of the City's combined Waterworks and Sewer System. The notice hereby approved and authorized to be published shall read substantially in the form and content of **Exhibit A** hereto attached and incorporated herein by reference as a part of this Resolution for all purposes.

SECTION 2: The City reasonably expects to reimburse capital expenditures with respect to the Projects with proceeds of debt hereafter to be incurred by the City, and this Resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Projects is the amount set forth in Exhibit A attached hereto.

SECTION 3: The City Secretary shall cause the aforesaid notice to be (i) published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication to be at least forty-six (46) days prior to the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation and (ii) posted continuously on the City's website for at least forty-five (45) days before the date stated therein for the passage of the ordinance authorizing the issuance of the certificates of obligation.

SECTION 4: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Texas Government Code, Chapter 551, as amended.

SECTION 5: This Resolution shall be in force and effect from and after its passage on the date shown below.

PASSED AND APPROVED this 2nd day of March, 2021.

CITY OF TERRELL, TEXAS

---

E. RICK CARMONA, Mayor

ATTEST:

---

Dawn Steil, City Secretary

---

Mary Gayle Ramsey, City Attorney

**EXHIBIT A**

**NOTICE OF INTENTION TO ISSUE  
CITY OF TERRELL, TEXAS  
CERTIFICATES OF OBLIGATION**

TAKE NOTICE that the City Council of the City of Terrell, Texas, shall convene at 7:00 o'clock p.m. on May 4, 2021, at the City Hall, 201 East Nash Street, Terrell, Texas, and, during such meeting, the City Council will consider the passage of one or more ordinances authorizing the issuance of certificates of obligation, in one or more series, in a principal amount not to exceed \$6,750,000 for the purpose of paying contractual obligations to be incurred for (i) acquiring and installing water meters and associated water pipes and smart meter technology systems, (ii) acquiring police department surveillance and information technology equipment, (iii) acquiring radios and radio communication equipment for public safety and other municipal departments, (iv) constructing, maintaining and improving streets, including drainage, landscaping, curbs, gutters, sidewalks, signage and traffic signalization incidental thereto and the acquisition of land and rights-of-way therefor and (v) professional services rendered in connection therewith, and such certificates shall be payable from ad valorem taxes and a limited pledge of the net revenues of the City's combined Waterworks and Sewer System. In accordance with Texas Local Government Code Section 271.049, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$42,095,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$53,912,493; (iii) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$7,965,000; (iv) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the certificates to be authorized is August 15, 2031. The certificates are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271.

City Secretary  
City of Terrell, Texas

Regular City Council  
**AGENDA ITEM REPORT**



**To:**

**Subject:** Discuss and Consider Resolution No. 1015 ,authorizing the City Manager to negotiate and execute a lease/purchase agreement for two dump trucks.

**Meeting:** Regular City Council - Mar 02 2021

**Department:** Public Services

**Staff Contact:** Glenn Caldwell, Director

**BACKGROUND INFORMATION:**

A Resolution authorizing the City Manager to negotiate and execute the necessary documents for the lease/purchase of two dump trucks from HGAC Buy Cooperative in an amount not to exceed \$200,000.00.

## **RESOLUTION NO. 1015**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS, AUTHORIZING THE LEASE/PURCHASE OF TWO DUMP TRUCKS FROM HGACBUY COOPERATIVE; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF THE DUMP TRUCKS; DECLARING AN EFFECTIVE DATE**

**WHEREAS**, it is necessary that the City of Terrell replace certain out of service equipment that requires obsolete parts or extensive repairs; and

**WHEREAS**, the City has a need for dump trucks for transporting materials, hauling materials and debris, cleanup, mobility for quick response, support to rescue or fire suppression and testing; and

**WHEREAS**, the City has determined that the lease/purchase of two dump trucks from the HGACBuy Cooperative will be in the best interest of the City of Terrell.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TERRELL, TEXAS THAT:**

#### **Section I.**

The City of Terrell is authorized to lease/purchase two dump trucks from HGACBuy Cooperative in an amount not to exceed \$205,000.00.

#### **Section II.**

That the City Council authorizes the City Manager or his designee to negotiate and execute all necessary documents for the lease/purchase of two dump trucks on behalf of the City of Terrell.

#### **Section III.**

This Resolution shall be effective immediately after its passage.

**PASSED AND APPROVED** by the City Council of the City of Terrell, Texas, on this \_\_\_\_ day of March, 2021.

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**E. RICK CARMONA, Mayor**

**ATTEST:**

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**DAWN STEIL, City Secretary**



# Year to Date - Analysis of Offense against Person, Property & Society for January 2021

Printed On: 2/24/2021

ITEM 11.1

Agency: TERRELL PD

Page 1 of 1

	Offense Description	Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD	% Change
Crimes Against Person	Assault Offenses	Last Year	10												10	-
		This Year	21												21	110.00%
	Homicide Offenses	Last Year	0												0	-
		This Year	0												0	-
	Human Trafficking	Last Year	0												0	-
		This Year	0												0	-
	Kidnapping/Abduction	Last Year	0												0	-
		This Year	0												0	-
	Sex Offenses	Last Year	1												1	-
		This Year	0												0	-
	Sex Offenses, Non-Forcible	Last Year	0												0	-
		This Year	0												0	-
Crimes Against Property	Arson	Last Year	0												0	-
		This Year	0												0	-
	Bribery	Last Year	0												0	-
		This Year	0												0	-
	Burglary/Breaking and Entering	Last Year	6												6	-
		This Year	9												9	50.00%
	Counterfeiting/Forgery	Last Year	5												5	-
		This Year	2												2	-60.00%
	Destruction/Damage/Vandalism of Property	Last Year	7												7	-
		This Year	12												12	71.43%
	Embezzlement	Last Year	0												0	-
		This Year	0												0	-
	Extortion/Blackmail	Last Year	0												0	-
		This Year	0												0	-
	Fraud Offenses	Last Year	4												4	-
		This Year	5												5	25.00%
	Larceny/Theft	Last Year	16												16	-



## **Year to Date - Analysis of Offense against Person, Property & Society for January 2021**

Printed On: 2/24/2021

ITEM 11.1 -

## Agency: TERRELL PD

Page 1 of 1

# Terrell Fire Department

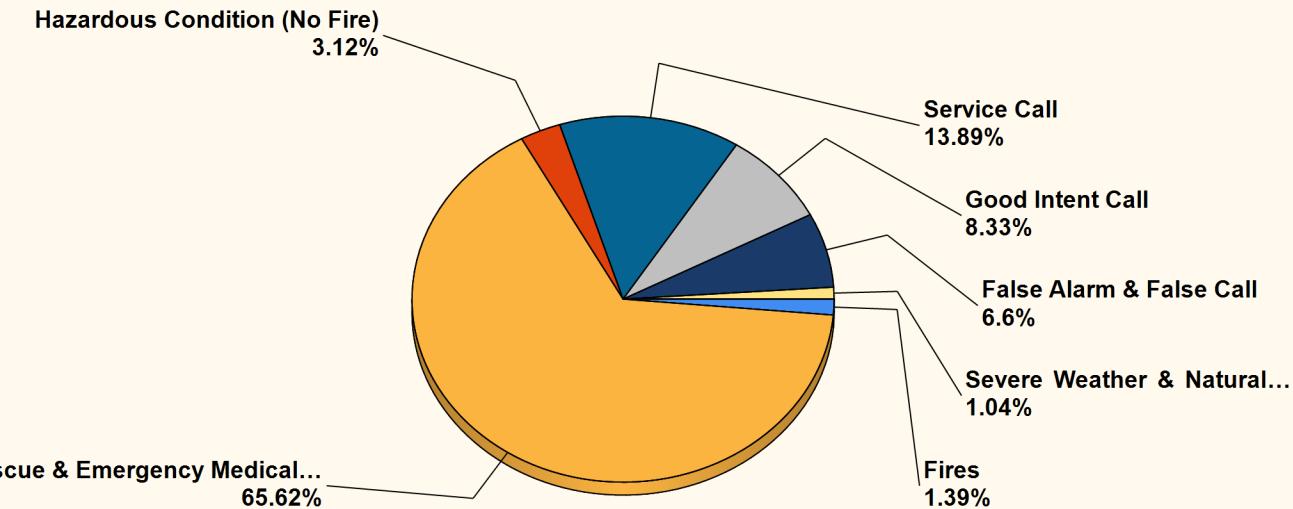
Terrell, TX

This report was generated on 2/25/2021 10:15:30 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2021 | End Date: 02/28/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	1.39%
Rescue & Emergency Medical Service	189	65.62%
Hazardous Condition (No Fire)	9	3.12%
Service Call	40	13.89%
Good Intent Call	24	8.33%
False Alarm & False Call	19	6.6%
Severe Weather & Natural Disaster	3	1.04%
<b>TOTAL</b>	<b>288</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

## ITEM 11.2.

## Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.35%
130 - Mobile property (vehicle) fire, other	1	0.35%
143 - Grass fire	2	0.69%
311 - Medical assist, assist EMS crew	129	44.79%
321 - EMS call, excluding vehicle accident with injury	34	11.81%
322 - Motor vehicle accident with injuries	8	2.78%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.35%
324 - Motor vehicle accident with no injuries.	14	4.86%
350 - Extrication, rescue, other	1	0.35%
351 - Extrication of victim(s) from building/structure	1	0.35%
360 - Water & ice-related rescue, other	1	0.35%
412 - Gas leak (natural gas or LPG)	1	0.35%
440 - Electrical wiring/equipment problem, other	1	0.35%
441 - Heat from short circuit (wiring), defective/worn	1	0.35%
442 - Overheated motor	1	0.35%
444 - Power line down	4	1.39%
445 - Arcing, shorted electrical equipment	1	0.35%
511 - Lock-out	1	0.35%
520 - Water problem, other	9	3.12%
521 - Water evacuation	1	0.35%
531 - Smoke or odor removal	2	0.69%
550 - Public service assistance, other	1	0.35%
551 - Assist police or other governmental agency	2	0.69%
552 - Police matter	1	0.35%
553 - Public service	5	1.74%
554 - Assist invalid	7	2.43%
571 - Cover assignment, standby, moveup	11	3.82%
600 - Good intent call, other	3	1.04%
611 - Dispatched & cancelled en route	15	5.21%
622 - No incident found on arrival at dispatch address	3	1.04%
631 - Authorized controlled burning	1	0.35%
651 - Smoke scare, odor of smoke	1	0.35%
653 - Smoke from barbecue, tar kettle	1	0.35%
700 - False alarm or false call, other	3	1.04%
713 - Telephone, malicious false alarm	1	0.35%
730 - System malfunction, other	2	0.69%
731 - Sprinkler activation due to malfunction	2	0.69%
732 - Extinguishing system activation due to malfunction	1	0.35%
733 - Smoke detector activation due to malfunction	3	1.04%
735 - Alarm system sounded due to malfunction	1	0.35%
743 - Smoke detector activation, no fire - unintentional	3	1.04%
745 - Alarm system activation, no fire - unintentional	3	1.04%
812 - Flood assessment	3	1.04%
<b>TOTAL INCIDENTS:</b>	<b>288</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.