

AGENDA

Special City Council Meeting and Workshop

5:00 PM - Tuesday, March 16, 2021

Terrell Police Headquarters, 1100 N. State Highway 34,
Terrell, TX



Mayor Rick Carmona

Council Members

District 2 - Grady Simpson

District 3 - Mayrani Velazquez

District 4 - Charles Whitaker

District 5 - Tim Royse

City Manager Mike Sims

NOTICE IS HEREBY GIVEN that the Terrell City Council will conduct a Special City Council Meeting and Workshop at 5:00 p.m. on Tuesday, March 16, 2021, at Terrell Police Headquarters located at 1100 State Highway 34 North. The meeting is open to the public with limited seating in the Rosenbaum Room. Recommendations of the CDC regarding social distancing will be practiced during the course of the public meeting to slow the spread of the Coronavirus (COVID-19).

If you choose not to attend in person and you wish to submit public comments, email support@cityofterrell.org and title the email "Public Comment". All public comments submitted by 12:00 pm on Tuesday, March 16, 2021 will be provided to the City Council members and read into the record for the Tuesday, March 16, 2021 City Council Meeting.

Page

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE TO AMERICAN FLAG AND TEXAS FLAG.

4. MAYOR AND COUNCIL COMMUNITY RECOGNITION AND EVENTS

5. HEAR REMARKS FROM VISITORS.

This time is set aside on the agenda to invite any person to address the Council on issues not subject to a public hearing. Routine administrative matters are best discussed with the appropriate City Staff before bringing them to the Council. Prior to the meeting, please complete a "Citizen Participation Form" and present it to the City Secretary. In accordance with the Texas Open Meetings Act, Section 551.042, the City Council cannot discuss, consider, or take action on matters not listed on the agenda. Speakers should limit their comments to 3 minutes and are asked to speak into the microphone provided, identifying themselves for the record. The total amount of time set aside for this place on the agenda is 15 minutes. Comments of a personal nature directed at the Council or Staff are inappropriate.

6. DISCUSSION ITEMS

- | | | |
|------|---|--------|
| 6.1. | Discuss Municipal Court Strategic Plan.
Municipal Court | 4 - 8 |
| 6.2. | Discuss Strategic Plan.
Strategic Plan Timeline
Strategic Plan FY22 | 9 - 17 |

7. ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH SECTION 551 OF THE TEXAS GOVERNMENT CODE TO DISCUSS THE FOLLOWING:

Section 551.071 Consultation With Attorney - Pending or Contemplated Litigation.

Section 551.072 Deliberations Regarding Real Property.

Section 551.087 Deliberations Regarding Economic Development Negotiations.

8. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ITEMS DISCUSSED IN EXECUTIVE SESSION.

9. ADJOURN.

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Governing Body of the City of Terrell is a true and correct copy of said NOTICE, which has been posted on the front OUTDOOR BULLETIN BOARD CABINET FOR AGENDAS of the Terrell City Hall, Terrell, Texas, a place convenient and readily accessible to the General Public and on the website at cityofterrell.org, and which has been continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened. Posted Friday, March 12, 2021 –5:00 p.m.

Dawn Steil, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 972-551-6600 for further information. Braille is not available.

Council Reserves the Right to Adjourn into Executive Session to Seek Legal Counsel on a Matter Which the Canon of Legal Ethics Demands to Preserve the Attorney-Client Privilege Pursuant to Section 551.071(2) of the Texas Government Code.

MUNICIPAL COURT

ACCOMPLISHMENTS

- SUCCESSFULLY IMPLEMENTED PHASE I OF A NEW ELECTRONIC TICKET SYSTEM THAT IS ACCESSED BY THE POLICE DEPARTMENT, RECORDS DEPARTMENT, AND MUNICIPAL COURT.
- CURRENTLY UTILIZING COURT BALIFFS TO SERVE ARREST WARRANTS AND MAKE PHONE CALLS TO VIOLATORS THAT HAVE OUTSTANDING COURT BALANCES.
- THE COURT HAS TRANSITIONED TO OUR NEW LOCATION AT TERRELL POLICE HEADQUARTERS. THOUGH STATE REGULATIONS PREVENT ANY IN PERSON COURT DUE TO COVID 19, WE CURRENTLY DO NOT HAVE ANY BACKLOGS IN MUNICIPAL COURT. ZOOM HEARINGS ARE UP TO DATE AND BEING SCHEDULED ACCORDING TO STATE REGULATIONS.
- A VIDEO SYSTEM HAS BEEN PUT IN PLACE TO ALLOW THE MUNICIPAL JUDGE TO CONDUCT VIDEO ARRAIGNMENTS AFTER HOURS, ON WEEKENDS, AND IN OTHER SITUATIONS WHERE VIDEO ARRAIGNMENTS WOULD BE SAFER FOR THE JAIL STAFF.

GOALS AND MISSION

THE GOAL AND MISSION OF THE TERRELL MUNICIPAL COURT IS TO PROVIDE THE HIGHEST QUALITY OF JUDICIAL SERVICE AS A NEUTRAL ENTITY, SERVING ALL PARTS IN EACH CASE EQUALLY, FAIRLY AND COURTEOUSLY, USING THE FOLLOWING PRINCIPLELS AND PRACTICES:

- SERVICE TO OUR COMMUNITY, PROMOTING OPENNESS AND ACCESS TO THE PROCEDURES AND OPERATION OF THE MUNICIPAL COURT.
- PROFESSIONALISM BASED ON HONESTY, INTEGRITY, AND AN AWARENESS OF BASIC HUMAN RIGHT VALUES IN OUR RESPONSE TO EVERY DEFENDANT.
- COMMITMENT TO FAIRLY INTERPRETING, ANALYZING AND FOLLOWING ORDINANCES AND LAWS PASSED BY THE TERRELL CITY COUNCIL AND THE STATE OF TEXAS.
- TEAMWORK OF AN IMPARTIAL JUDGE, PROSECUTOR, AND COURT STAFF TO ENSURE THAT EACH INDIVIDUAL RECEIVES FAIR AND EQUAL TREATMENT UNDER THE LAW WHILE APPEARING IN OR BEFORE THE MUNICIPAL COURT.
- TRUST AS A COURT REPRESENTATION IN THE TERRELL COMMUNITY- A TRUST THAT IS EARNED FROM THE SUCCESSFUL OPERATION OF COURT.

STRATEGIC PLAN FY22-24

- IMPLEMENT PHASE 2 OF AN ELECTRONIC TICKET SYSTEM THAT CAN BE ACCESSED BY THE POLICE DEPT, RECORDS DEPT, AND MUNICIPAL COURT.
- PARTNER WITH TERRELL ISD AND TERRELL PUBLIC LIBRARY TO CREATE OUTREACH PROGRAMS AND ACTIVITIES FOR KIDS.
- COORDINATE WITH TERRELL POLICE DEPT TO PROVIDE AND CONDUCT TRAINING FOR NEWLY EMPLOYED POLICE OFFICERS. TRAINING WILL BE IN THE AREAS OF COURT PROCEDURE, CRIMINAL LAW, CIVIL LAW, AND TRAFFIC LAW.
- UPDATE CURRENT VIOLATOR CODE LIST SO THE COURT IS IN COMPLIANCE WITH THE STATE OF TEXAS AND BY DOING SO INCREASES COURT EFFICIENCY.
- CONTINUE MEETING WITH COUNTY OFFICIALS TO DISCUSS CONSTRUCTION OF NEW MUNICIPAL COURT BUILDING.



Schematic Site Layout - Isolated

City of Terrell, Texas



Strategic Plan Timeline

February 2	Council Discussion
February 9	Police/Fire/City Manager
February 16	Cancelled Due to Weather
February 23	Human Resources/Housing/Finance
March 2	Engineering/Utilities/
March 9	Municipal Development/Library/IT
March 16	Municipal Court/Council Discussion
March 30	Public Services

Preliminary Draft City of Terrell Strategic Plan



FY22, FY23, FY24

Strategic Plan Themes

The Themes

1. Our Citizens benefit when we are efficient and relentless: Operational Goals
2. Our Citizens benefit when we are the partner of choice: Partnership Goals
3. Our Citizens benefit when we are is a great place for commercial investment and job creation: Development Goals
4. Our Citizens benefit when we are diligent in maintaining and enhancing infrastructure: Construction Goals
5. Our Citizens benefit when we set and achieve Quality of Life benchmarks: Quality of Life Goals

Our Citizens benefit when we are efficient and relentless

Major Operational Goals

- Add multiple staff in Police Department to meet growth in calls/demand for service and to maintain/improve recent anti-narcotics successes
- Add multiple staff in municipal development to improve customer service and stay ahead of development
- Stabilize operations with single new positions for finance clerk, assistant city manager, assistant fire marshal
- Keep the budget growing to meet out city's needs
- Expand library and youth recreation staff concurrent with budget availability to grow programs
- Train, evaluate and retain the dedicated staff we have
- Plan for retirements and cross train for resilience
- Expand Spanish language skill sets
- Add Downtown security and "polish" functions
- Crisp and clean everyday
- Control IT spending while enhancing IT footprint
- Maintain balanced annual approach to fleet

Our Citizens benefit when we are the partner of choice

Major Partnership Goals

- Utilize regional animal shelter for pay-per-night services
- Utilize Garland/Mesquite radio system for emergency communication improvements
- Update NTMWD contract for growth and access to capital funds
- Plan new county sub courthouse with new municipal court element
- Negotiate partial CCN buyouts ahead of growth demands
- Work with NCTCOG/RTC on a wide range of grants and cooperative programs
- Work with TXDOT to improve maintenance, lower costs and obtain benefits from state capital investment
- Improve partnerships with TSHS/TDEM to put Covid-19 behind us and improve resiliency
- Negotiate voluntary annexations and new TIRZ Districts with surrounding major land owners
- Partner with NETRMA on outer loop planning and creative infrastructure finances
- Implement projects from the County Transportation Interlocal Agreement

ITEM 6.2.

- Enhance workforce, school district, TVCC, and other education partnerships

Our Citizens benefit when Terrell is a great place for commercial investment and job creation

Major Development Goals

- Update comprehensive plan zoning and subdivision ordinances to raise the standard
- Attract and open new retail, restaurants, lofts and entertainment downtown
- Support great mixed use hubs in Downtown, Crossroads, and TVCC Health Science Center; support a great retail destination at Shops at Terrell
- Foster high quality development and preservation in the Big Brushy Creek corridor by partnering for water, sewer, outer loop improvements with a variety of partners
- Promote more high quality residential infill
- Attract more quality, high wage employers
- Add a university presence and a hospital/medical center

Our Citizens benefit when our core infrastructure meets the needs

Major Construction Goals

- Build Temple, Blanche and South Alley as concrete complete streets
- Reconstruct North Alley, sections of Apache Trail and Metro Drive
- Reconstruct the Mukleroy Building to serve as a destination amenity
- Select and engineer the road, water, sewer, drainage sidewalks, lighting and parking for the Town Square Development, including quiet zones and complete streets on US 80 and Spur 226
- Identify and engineer a second NTMWD take point as well as the water distribution system for big brushy creek corridor development
- Acquire land for a new library/community center, 3 fire stations, park expansions, lake area protection zones
- Fully implement smart water meters
- Finalize Kings Creek WWTP improvements
- Complete the US 80, FM 148, SH 205 reconstruction
- Work with TXDOT to start construction on IH 20 frontage rows at FM 148
- Implement enhanced approaches to street maintenance based of robotics/SPI
- Implement enhanced approach to storm water based on drainage study

Our Citizens benefit when we set and achieve quality of life benchmarks: Quality of Life Goals

Quality of Life Goals

- Design and Perform a thorough Quality of Life Audit
- Utilize the results of the Quality of Life Audit to set a range of Quality of Life Goals
- Establish Financial Plans and Partnerships necessary to build and operate the Capital Improvements and/or Operational Improvements identified in the Audit